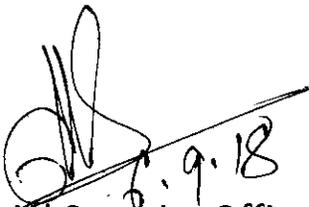


Annexure-A**TERMS AND CONDITIONS FOR HIRING VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1- The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Certificate Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- 2- The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, gear Box and differential coolant, Tires and tubes, Battery etc. will be borne by the bidder.
- 3- It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- 4- In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.

- 5- In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6- The vehicle shall report for duty for minimum of 25 days in a month.
- 7- Incase of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 8- Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within 15days of the submission of bills by the service provider and no advance payment will be made.
- 9- The Vehicle shall not be more than three years old from the initial and also in good running condition during the period of contract.
- 10- If services are found to be unsatisfactory, the Client shall give one month notice and terminate the agreement.
- 11- In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one months notice before such withdrawal of service and termination of agreement.
- 12- If the bidder ^{violate} ~~violates~~ any of the terms of the contract, the authority/ District Social Security Officer shall forfeit the entire amount of the security deposit.


District Social Security Officer
BARGARH

GENERAL INFORMATION FOR THE HIRING VEHICLES

- 1- Registration number of vehicle-
- 2- Types of vehicle(AC/Non-AC)-
- 3- Year of Manufacture-
- 4- Model-
- 5- Date of registration-
- 6- Name and complete address
of the owner of the vehicle-

- 7- Fitness Certificate validity-
- 8- Permit vehicle-

- 9- Insurance Validity-

- 10- Name and Address of the Driver-

- 11- DL Number& Validity of the DL of the driver-
- 12- Proposed hire charge of the vehicle per month excluding fuel cost-
- 13- Rate of fuel consumption/ mileage per liters-
- 14- Contact no of the service provider(Tenderer/ Quotationer)
Mobile no _____/ Telephone no. _____

“Certified that, the information submitted above is true to the best of my knowledge and belief”.

Seal and signature of the Quotationer/ Tenderer