

**DISTRICT OFFICE: BARGARH
SOCIAL WELFARE SECTION**

No. 2389 /SW dt. 19.09.18

TENDER CALL NOTICE

Sealed tenders are invited from the reputed registered agencies/ organisations/ firms for printing & supply of calendar on Nua Arunima & Booklet on Early Childhood and Care Education (ECCE) for the year 2017-18. The tender paper containing the term and conditions, EMD and statutory requirement and sample copy of Nua Arunima Calendar & ECCE Booklet can be downloaded from the district website : www.bargarh.nic.in . The tender complete in all respects alongwith necessary documents in sealed covers along with non-refundable D.D of Rs.1000/- (Rupees one thousand) only in favour of DSWO, Bargarh towards cost of Tender Paper should reach in the Office of DSWO, Bargarh through Registered Post/ Speed Post /by person by dt.02.10.2018. The Collector, Bargarh reserves the right to reject/ cancel/ withdraw any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


Collector, Bargarh

Memo No. 2390 /SW dt. 19.09.18

Copy to the Notice Board of Collector, Bargarh / District Social Welfare Officer, Bargarh for wide publicity.


Collector, Bargarh

Memo No. 2391 /SW dt. 19.09.18

Copy to the Sub-Collector, Bargarh/ Padampur, all Block Development Officers, Bargarh District/ all Tahasildars, Bargarh District /all CDPOs of Bargarh District they are requested to display the Tender Call Notice in their office Notice Board for wide publicity.


Collector, Bargarh

Memo No. 2392 /SW dt. 19.09.18

Copy to the District Informatics Officer, NIC, Bargarh for information and necessary action . He is requested to hoist the tender call notice in the District website.


Collector, Bargarh

Memo No. 2393 /SW dt. 19.09.18

Copy to the D.I.P.R.O, Bargarh for information with request to publish the Tender Call Notice in any one of the daily newspaper by dt.20.09.2018 in Govt. in I & PR approved rate & submit the advertisement bill to DSWO, Bargarh for payment.


Collector, Bargarh

DETAILED TENDER PAPER FOR PRINTING OF CALENDAR ON NUA ARUNIMA AND BOOKLET ON ECCE FOR THE YEAR 2017-18

- (1) Detailed tender paper can be downloaded from district website i.e www.bargarh.nic.in.
- (2) The tender paper along with a non-refundable D.D amounting Rs.1000/- (Rupees One thousand only) in favour of DSWO, Bargarh shall be received in the Office of DSWO, Bargarh by Register Post/ speed post/ by person till 5 P.M on dt.02.10.2018 and will be opened on the next day at 4.30 P.M in the Chamber of Collector, Bargarh in the presence of the Tender Committee member and the bidders or their authorized representatives. The tender received beyond the date and time shall not be taken into consideration.
- (3) The detail specification of the items for Calendar on Nua Arunima and ECCE Booklet:

Sl no.	Item	Specification	Qty.
1	Calendar on Nua Arunima including Design and Taxes	No. of pages- 7 Size: 19" x 28" Both sided Paper Quality : Cover: 300 gsm matt. Finishing: Wiros Binding Colour: 4 Colours	2912
2	Booklet on ECCE Arunima including Design and Taxes	No. of Pages-12 Size: Crown Paper Quality: A. Cover:300gsm Matt. B. B. Inner 170:gsm matt Finishing: Perfect Binding Colour: 4 Colours	3159

- (4) The tender will be in two parts i.e Technical Bid (Part-I) & Financial Bid (Part -II). The bidders should submit their technical bid and financial bid separately in two envelopes and put into another cover super scribing in the capital letters such as "TENDER FOR PRINTING OF CALENDAR ON NUA ARUNIMA AND BOOKLET ON ECCE".
- (5) The tender paper should be filled in properly and legibly in plain paper/ letter pad without any correction/overwriting.
- (6) The price of printing charges is to be quoted per piece only.
- (7) The price quoted must be inclusive of paper cost/ printing charges/GST & all taxes/ duties/ transportation cost etc. The rate should be written both in words and figures in the tender paper. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstance.

- (8) The tenderer should submit the sample of the design alongwith other required documents while submitting tender and to submit the sample of the paper in which the materials will be printed at the time of submission of tender.
- (9) The Committee will verify the sample and the lowest rate quoted and accordingly the tender will be finalized taking into consideration both the rates quoted by the firm and quantity of paper submitted by the Tenderers. The decision of the Tender Committee regarding selection of the firms will be final.
- (10)The selected agencie/ organisation/ firm will deliver the items at the Offices of the 13 nos. of Child Development Project Officers of Bargarh District within 20 days of receipt of the supply order from DSWO, Bargarh. The items must be neat and clean and of good quality and thickness paper. After composition of the format, the proof copy will be submitted in the Office of the District Social Welfare Officer, Bargarh for verification and approval within three days of the selection of the tender.
- (11) The bidder has to submit the following documents along with the tender paper:
- a. Original money receipt of the Tender Paper.
 - b. Attested copy of PAN Card.
 - c. Attested copy of Sale Tax Registration number.
 - d. Attested copy of up-to-date VAT clearance Certificate & TIN No.
 - e. Attested copy of D.I.C Registration Certificate.
 - f. Sample design and sample paper in which the materials will be printed.
 - g. Original tender paper duly signed by the tenderer as a token of acceptance of the term and condition of the tender.
- (12) The bidder has to give E.M.D of Rs. 20,000/- (Rupees eighty thousand) only with the tender paper in shape of Demand Draft /TDR duly pledged in favour of DSWO, Bargarh. No bidder shall be allowed to withdraw his tender/ earnest money until the tender is finalized. The E.M.D of un-successful bidder shall be refunded where as the E.M.D of successful bidder will be kept as Security Deposit.
- (13) The Collector, Bargarh is not liable for payment of any interest on the Security Deposit or any depreciation thereof
- (14) The Security Deposit will be released after finalization of supply and settlement of Accounts.
- (15) The decision of the Tender Committee regarding selection of the printing press will be final.
- (16) The successful tenderer will deliver the printing materials within 20 (twenty) days of indent and failure to supply the materials lead to forfeiture of security deposit/ imposition of penalty.
- (17) Prototype of the items to be printed:
The Prototype of Calendar on Nua Arunima, Booklet on ECCE will be uploaded in the website: www.wcdodisha.gov.in.

- (18) a) No advance payment shall be made.
b) Payment will be made only after completing the supply of entire quantity of the materials.
- (19) Any damaged / torn/illegible/ bad quality items detected during receipt will not be accepted.
- (20) In case of any dispute, the order/ decisions of the Collector & District Magistrate, Bargarh will be final and binding.
- (21) The Collector, Bargarh reserves the right to reject any or all the tenders without assigning any reason thereof.
- (22) Income Tax deduction will be done at source as per Govt. guidelines.
- (23) All disputes subjects to Bargarh jurisdiction only.

Signature of the bidder with seal


Collector, Bargarh
Bargarh

TENDER FORM
Part-1
(Technical Bid)

1	Name of the agencies/ organisations/ firms (In Capital letters)	
2	Address of the agencies/ organisations/ firms	
3	Name of the authorized signatory (in block letters)	
4	Specimen signature of authorized signatory	
5	Telephone number of the authorized signatory Of the agencies/ organisations/ firms	
6	D.D No. & Dt. (Towards cost of Tender paper) in favour of DSWO, Bargarh	
7	Registration No. (Attach attested copy of registration certificate issued from DIC)	
8	Attested Copy of up-to-date VAT Clearance certificate	
9	Attested copy of PAN Card	
10	Draft/ TDR number and date of the EMD of Rs.20,000/- submitted by the agencies/ organisations/ firms (yes/No)	
11	Affidavit of the declaration that the agencies/ organisations/ firms agrees to abide by all terms & conditions of tender and Whether the agency have any legal suit/ criminal case pending against it for violation of PF/ ESI/MVV Act or any other law (Submit an affidavit of declaration for no case is pending.	
12	Whether all documents submitted signed by the authorized signatory of the agencies/ organisations/ firms (Yes/No)	

DECLARATION

I/ we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/ us and the information furnished above is full and correct to the best of by /our knowledge. I/we understand that in case of any deviation in the above statement at any state, the Printing Press will be blacklisted and will not have any dealing with the in future.

(Signature and seal of the authorized signature)

Place:

Date: