

**TERMS AND CONDITIONS FOR SUPPLY OF LEAFLET ON  
MISSION SHAKTI & MISSION SHAKTI LOAN**

The sample of the Leaflet on Mission Shakti & Mission Shakti Loan can be inspected/obtained in the office of DSWO, Bargarh during the office hour.

- (a) The tender paper should be accompanied with the following documents failing which the same will be rejected.
  - (b) Original tender paper duly signed by the tenderer on each page as token of acceptance of terms and conditions of the Tender.
  - (c) Attested copy of valid printing press license from competent authority.
  - (d) Attested copy of Pan card/TIN either in the name of the printing press or in the name of its proprietors.
  - (e) Attested copy of the recent GST clearance certificate.
  - (f) The EMD is fixed to 5% of the final cost of Leaflet on Mission Shakti & Mission Shakti Loan to be deposited by the tenderer. The EMD must be pledged in favour of DSWO, Bargarh in shape of NSC/TD/FD etc. from any post office or Nationalized Bank. The EMD of successful Tenderer will be converted to security deposit. The same will be refunded to the Bidder after audit of accounts.
  - (g) Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
  - (h) Attested copy of DIC Registration certificates, Sales Tax Regd. No.
  - (i) The tender paper completed in all respect without any cutting/over writing with legible letters with all necessary documents will be dropped in tender box placed in the office of District Social Welfare Officer, Bargarh **on or before 09.01.2018 by 2 PM**. The tender received beyond the date & time shall not be taken into consideration.
2. The sealed envelope containing the Tender papers must be super scribed "Leaflet on Mission Shakti & Mission Shakti Loan".
  3. The price quoted must be inclusive of all taxes, duties and other Charges if any. The rate/price should be written both in word and figures item wise in the tender paper.
  4. The Tenderer have to produce the sample of papers in five copies of each item with the tender paper.
  5. The undersigned reserves the right to cancel or modify the tender call

notice without assigning any reason thereof. The lowest rate quoted may not be binding for acceptance, if not confirms to acceptable quality. The decision of the tender committee will be final. The undersigned also reserves the right to increase or decrease the quantities of any book without assigning any reason thereof.

6. The successful tenderer has to deliver the Printed Leaflet on Mission Shakti & Mission Shakti Loan at the DSWO level **by 12. 01. 2019**. Failure to supply the material in time may lead to forfeiture of Security Deposit/imposition of penalty.

7. No part payment will be done. Payment will be made after successful delivery of the entire indented Leaflet on Mission Shakti & Mission Shakti Loan of approved quality duly checked by DSWO, Bargarh subject to availability of funds and no interest can be claimed in case of delay in payment.

8. The successful tenderer has to furnish an undertaking to the effect that he will abide by all the terms and conditions of the tender.

9. The Tender paper must be accompanied with an affidavit either from Executive Magistrate or Notary in support that he/she has no criminal cases nor blacklisted one.

10. Detailed of the Leaflet on Mission Shakti & Mission Shakti Loan are as follows:

<u>Sl. No.</u>	<u>Name of the item</u>	<u>Specification</u>	<u>Quantity</u>
1	Leaflet on Mission Shakti & Mission Shakti Loan  C	Size :- A5  Paper :- 220 GSM Gloss Paper  Printing:- Multicolour and both side printing	Approximately 2,53,000 pieces

  
Collector, Bargarh

### Opening of Bids by Tender Committee

- (a) The Bids shall be opened at the stipulated date & time fixed in the office chamber of Collector & District Magistrate, Bargarh in the presence of representatives of the tenderers who may choose to attend the proceeding. The representatives of tenderers will sign in a register/paper in evidence of their presence.
- (b) First, the envelopes containing Technical Bids of the tenderers will be opened and the contents will be read out in the presence of all tenderers or their representatives. Tender Committee's determination of technical qualification shall be based on objective evaluation of the contents of the technical bid. The decision of the Tender Committee in this regard shall be final and binding on the tenderers.
- (c) Opening of Financial Bids :- The price Bids of only those tenderers will be opened whose technical bids are found to be responsive fulfilling all the technical requirements as per the tender document and also found satisfactory by the committee. The decision of the tender committee in this regards shall be final.

  
Collector, Bargarh

**THE TENDERER HAS TO FURNISH THE FOLLOWING DOCUMENTS  
IN THE TECHNICAL BID.**

TENDER SCHEDULE FOR SUPPLY OF LEAFFLET ON  
MISSION SHAKTI & MISSION SHAKTILOAN

DISTRICT: BARGARH

**TECHNICAL BID**

1.	Name of the Tenderer (In Capital Letters). Detail Address for Communication with Fax/Phone No.	
2.	Cost of Tender paper 5000/- (Rupees five thousand only) in shape of B.D. drawn in favour of DSWO, Bargarh payable at Bargarh in any Nationalised Bank non-refundable.	
3.	Valid Regd. Certificate copy from competent Authority.	
4.	Whether submitted Income Tax clearance certificate up to 2017-18 & up-to-date GST clearance certificate (attested copies to be enclosed)	
5.	The EMD is fixed to 5% of the final cost of Leaflet on Mission Shakti & Mission Shakti Loan to be deposited by the tenderer. The EMD must be pledged in favour of DSWO, Bargarh in shape of NSC/TD/FD etc. from any Post Office or Nationalised Bank. The same will be refunded after audit of accounts.	
6.	Attested copy of PAN Card	
7.	Affidavit either from the Executive Magistrate or from the Notary in support of that; he/she has no criminal cases or a black listed one.	
8.	Detailed tender papers duly signed by the tenderer.	
9.	Attested Xerox copy of Income Tax return certificate for last 3 (three) years.	
10.	Sample Paper in five copies on each item with the Tender Paper.	

Place:  
Date:

Signature of the tendered with seal  
(Full Name & Address)

**TENDER PAPER FOR SUPPLY OF LEAFLET ON  
MISSION SHAKTI & MISSION SHAKTI LOAN**

**FINANCIAL BID**

We have gone carefully through the details of the tender advertisement specification/samples there and are hereby quoting the rate of the following articles of Leaflet on Mission Shakti & Mission Shakti Loan in Bargarh District (including GST & all other taxes, duties etc.) per Leaflet on Mission Shakti & Mission Shakti Loan and undertake to abide all the terms and conditions laid in the tender advertisement.

<b><u>Sl. No.</u></b>	<b><u>Name of the item</u></b>	<b><u>Specification</u></b>	<b><u>Rate Quoted for one piece of Leaflet inclusive of all taxes, duties etc.</u></b>
1	Leaflet on Mission Shakti & Mission Shakti Loan	<b>Size :- A5</b> <b>Paper :- 220 GSM Gloss Paper</b> <b>Printing:- Multicolour and both side printing</b>	

**Seal and Signature of the Tenderer**

Name of the Agency

Address.....

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Phone/Mobile No.

Date:-