

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing vehicle on hire as and when basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of Up to date Tax payment, Taxi No. for hire use etc and D.L. of the driver available all the times. The DPO, RtE/SSA, Bargarh hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation. The copy of the above documents of different vehicles is to be submitted along with quotation. The interested party must have valid GST Registration Certificate and PAN.
2. The hire charges of vehicle to be paid as per km. rate (if more than 300 kms) or per day charges + fuel cost (if less than 300 kms) All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder/Traveler/Individual owner.
3. It shall be the responsibility of the bidder to provide vehicle with good driver and the salary of the driver shall be borne by the owner/bidder/traveler.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle owner/bidder/traveler.
5. In case of the vehicle do not provide vehicle as and when required, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. Hire charges and reimbursements towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within 15 (fifteen) days of the submission of bills by the service provider/traveler/owner and no advance payment will be made.
7. Transportation (Goods) vehicle cost should be reimbursed per km rate (more than 300 kms) or per km rate (+) per day charges (if less than 300 km.)
8. The vehicle shall not be more than 03 years old from the initial registration and also in good running condition during the period of contract. Only good conditions vehicle will be entertained.
9. If the services are found to be unsatisfactory, the Bidder/owner/traveler client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle as and when basis and terminate the agreement, it shall be mandatory upon

him to grant one month notice before such withdrawal of service and termination of agreement.

11. If the bidder violates any of the terms of contract, DPO, RtE-SSA shall forfeit the entire amount of security deposit.
12. The interested bidders are to enclose self attested photocopy of desired document mentioned at Format- A, in Technical bid envelope with EMD and bid price. Both Technical bid envelope (**superscribing as "Technical bid for Hiring of Vehicle as & when basis)** and Financial bid envelope (Subscribing as "**Financial bid for hiring of vehicle as & when basis**") should be kept in another sealed envelope superscribing "**Quotation for Hiring of Vehicle as & when basis, RtE-SSA, Bargarh 2018-19**" The quotation should be reached to the O/o District Project Coordinator, RtE-SSA, near Collectorate, Bargarh-768028 on or before **18.03.2019** by **5.00 pm** by **Registered Post/Speed Post/Courier only**. Quotation received after due date & time will not be entertained. The quotation will be opened on **19.03.2019** at **4.30 p.m.** in presence of the bidder or their authorized representative.
13. The bidder or authorized representative of the bidder is required to remain present at the time of opening of quotation with all original documents for verification.
14. The quotation without fulfilling all the terms and condition (required documents) is to be rejected.
15. The contract period may be extended /renewed as per the mutual consent of both parties.
16. In case of dispute between the 1st and 2nd party the matter will be referred to the Collector & Dist. Magistrate-cum-Chairman, RtE-SSA, Bargarh whose decision will be final and binding on both the parties. The bidder cannot take shelter of any court of law on this count.
17. The authority reserves the right to cancel the whole quotation or any bid without assigning any reason thereof.

BY ORDER OF COLLECTOR-CUM-CHAIRMAN,
RtE-SSA, BARGARH.


District Project Coordinator,
RtE-SSA, Bargarh

FORMAT A (Technical Bid)

GENERAL BID INFORMATION FOR HIRING VEHICLES
(BOTH FOR LIGHT AND HEAVY VEHICLE)

- 1.A) Name & Address of Travel Agency/
Individual owner-
- B) Registration No. of
Different type of Vehicle:-

- 2) Type of Vehicle of owner/traveler (AC/Non-AC):-
- 3) Year of Manufacture:-
- 4) Model of the vehicles:-
- 5) Date of registration of the vehicles:-
- 6) Name & complete address
of the owner of vehicle:-
- 7) Fitness Certificate validity of the vehicles:-
- 8) Permit validity of the vehicles:-
- 9) Insurance Validity of the vehicles:-
- 10) Name/Address of the Driver:-
- 11) D.L.No. & Validity of the D.L. of the Drivers:-
- 12) PAN No.:-
- 13) Valid GST Registration Certificate No.-
- 14) Contact Number of the Service Provider (Quotationer) Mobile No.....
Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the Quotationer

NB: The copy of the above mentioned document i.e. Sl.No.1 to 13 must be enclosed (self-attested copy) with quotation. Number of Additional paper(s) may be used if necessary.

FORMAT-B (I)

Financial Bid

(Hiring vehicle for Indigo, Bolero, Innova etc)

LESS THAN 300 KMS

Sl. No.	Name of the Travel Agency/ Individual vehicle Owner	Regd. No. of different type of vehicles	Type of vehicle to be hired	Rate per day (excluding POL and GST)	Minimum Average km per liter
1	2	3	4	5	6
1					
2					

ABOVE 300 KMS

Sl. No.	Name of the Travel Agency/ Individual vehicle Owner	Regd. No. of different type of vehicles	Type of vehicle to be hired	Rate per km (excluding POL and GST)
1	2	3	4	5
1				
2				

GST-Please mention the % of GST as applicable_____

Note:-GST will be paid extra as applicable and will not be taken into account for evaluation.

Date:-
Place:-

Signature of Authorized Person
Name:-
Seal :-

FORMAT – B (II)

Financial Bid

TRANSPORT OF GOODS/MATERIAL VEHILCE

S.No.	Name of the Bidder	Type of Transportation Vehicle	Rate per km (above 300 km) (Excluding GST)	Rate per day + Rate per Km (Below 300 km) (Excluding GST)
1	2	3	4	5
1				
2				

GST-Please mention the % of GST as applicable _____

Note:-GST will be paid extra as applicable and will not be taken into account for evaluation.

Date:-
Place:-

Signature of Authorized Person/Proprietor
Name:-
Seal :-