

Tel.No./Fax No.-06646234499
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www.bargarh.nic.in

DISTRICT RURAL DEVELOPMENT AGENCY: BARGARH

At/P.O./District-Bargarh-768028,Odisha

MGNREGA CELL

No. IX-146/2019

Dated: 11.9.19

TENDER CALL NOTICE

Sealed Tenders in the format and manner prescribed herein are invited from the intending Firms / Suppliers / Co Operative Societies / Printing Press (herein after referred to as "the Agency") for supply of printed Booklets in Odia Languages as specified here under for use in MGNREGA purposes.

[1] SPECIFICATION:

Booklet as per specimen provided under Annexure-A are required to be printed and supplied to this Agency in the manner detailed below for which the paper is required to be procured by the Agency:

Sl. No.	Item	Specification	Quantity(approximately-subject to increase or decrease)
1	Booklet	A. Size of paper: A-4 B. Thickness : above 55 GSM C. Colour: Black & White D. Printing Area: Two side E. Pages: 39	2404

The Tenderers are required to provide the sample paper at the time of opening of tender. The printed articles to be supplied by the selected Firm shall be printed in the paper as per the sample supplied at the time of the Tender.

[2] MANNER OF SUBMISSION OF TENDER:

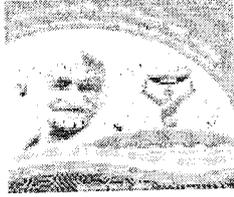
The envelope containing the Tender alongwith all the relevant documents duly sealed should be superscribed with the following words:

"TENDER CALL NOTICE NO _____ DATED _____
SUPPLY OF PRINTED BOOKLET UNDER MGNREGA"

[3] DOCUMENTS TO BE SUBMITTED:

The Tender should be accompanied with _____

- [i] EMD for Rs 5000/- (Rupees Five thousand) only in shape of BC/BD drawn in favour of Project Director, DRDA, Bargarh payable at Bargarh on any Nationalized Bank
- [ii] photocopy of GST clearance certificate of last Financial Year duly self attested,
- [iii] photocopy of PAN Card duly self attested



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[iv] Financial Bid in the Format Annexure-B. The rate to be quoted should be inclusive of cost of paper, printing charges, transportation charges for delivery of Booklet in this Office, GST & any other taxes.

[v] other relevant papers if any.

[4] DURATION FOR FILING:

The sealed Tender must be submitted by Regd. Post/Speed Post/Courier on or before 20/09/2019 by 5.00 PM.

If the last date is declared as a Government Holiday, the next working day shall be deemed to be the last date and 5.00PM of the said date shall be the hour by which the Tenders should reach the Office.

The Tenders received after the stipulated date & time will not be entertained.

[5] OPENING OF THE TENDER & FINALISATION:

All the sealed Tenders duly received within the stipulated period shall be opened at 5.15 PM on the last date specified above in the Office chamber of the Project Director, DRDA, Bargarh by the Tender Committee in presence of the Tenderers or their Authorized Representatives.

Documents submitted by each Tenderer in the duly sealed cover shall be examined and if found eligible, the Tenderers concerned shall be required to submit specimen sets of papers as per specification stipulated under Paragraph-[1] above in respect of Booklet for the reason of which the Tenderers are required to bring with them the said sets of papers for presentation before the Tender Committee on the date of opening of the Tender.

The Tenderer whose specimen sheets shall be found to be in conformity with the specifications as above shall further be taken up for verification of the Financial Bid in Format Annexure-B and short listing of the Tenderers shall be made accordingly.

It may be carefully noted that in Format Annexure-B cost of one Booklet shall be indicated under Column No.4, which should be inclusive of cost of paper, printing charges, transportation charges for delivery of Booklets in this Office, GST & any other taxes etc.

The total cost shall therefore indicate the cumulative cost of one Booklet. The lowest amount quoted as "Total" by the Agency shall be treated as the lowest bidder.



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[6] OTHER CONDITIONS:

[a] The Agency should ensure supply of the tendered items as per specification to the Office within 5 (five) days from the date of receipt of Supply Order. The Supply Order may be issued in one or more spells as and when required.

[b] If the Agency is unable to supply the Booklet, the Authority may cancel the Agreement and the EMD will be forfeited.

[c] In such a case, the second lowest bidder shall be called upon to supply the Booklet as per specification stipulated above and at the rate approved in case of the First Agency.

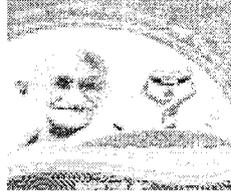
[d] The Rate so approved shall remain in force for a period of one year from the date of finalization.

[e] The EMD of the unsuccessful Tenderer will be refunded after finalization of the tender process.

[f] Payment shall be made on the basis of the approved quoted rate and any enhancement in the cost of the items shall not be allowed in any case what so ever.

[g] The undersigned reserves the right to reject or accept any or all Tenders without assigning any reason thereof.


Project Director,
DRDA, Bargarh.



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FORMAT
ANNEXURE-B
FINANCIAL BID DOCUMENT

NAME OF THE AGENCY:

ADDRESS:

GST Number:

Sl. No.	Item	Specification	Unit Price [INR] in figure and in word (Cost for one Booklet(39 pages) including cost of paper, printing charges, taxes, transportation charges and other charges if any.)
1	2	3	4
1	I (one) Booklet	A. Size of paper: A-4 B. Thickness : above 55 GSM C. Colour: Black & White D. Printing Area: Two side E: Pages: 39	
TOTAL			

(Cost in Rupees in words)

Place:

Seal and Signature of the Proprietor/

Date:

Authorized Person of the Agency