

DISTRICT RURAL DEVELOPMENT AGENCY, BARGARH

No:IX-153/2019--- ୩୩୩୬ Date: 11.11.2019

EXPRESSION OF INTEREST

The Expression of Interest (EoI) is invited from the interested registered NGOs/CSOs who shall be engaged for a partnership with district administration, Bargarh to arrest distress migration in 4 migration prone blocks namely, **Padampur, Paikmal, Jharbandh and Gaisilet Blocks of Bargarh district**. The details of eligibility criteria, scope of work, deliverables, role and responsibility, selection procedure of NGOs/CSOs & other particulars are uploaded in the District Website (<https://bargarh.nic.in>) for necessary information. The interested NGOs/CSOs, fulfilling the eligibility criteria may submit their Expression of Interest (EoI) along with all supportive documents to the **Project Director, DRDA, Bargarh, At: SubashNagar, PO/Dist-Bargarh, Odisha, PIN-768028 by 23-11-2019 (till 4.00 PM) through Speed Post/ Registered Post only (no hand delivery)** and the same will be opened on 23-11-2019 at 05.00 PM in the DRDA Conference Hall, Bargarh in the presence of the Selection Committee & Representative of NGOs/CSOs. The sealed envelope containing the EoI must be super-scribed on the top of the envelope as "Expression of Interest (EoI) for Partnership of NGOs/CSOs with district administration to arrest distress migration in _____ block of Bargarh district". Any modification, alternation and the date of extension, if so required, will be intimated through the above District Website only. The authority reserves the right to cancel any part or the entire proposal of EoI without assigning any reason thereof.


Project Director, DRDA, Bargarh

EXPRESSION OF INTEREST (EOI) FOR PARTNERSHIP OF NGOs/CSOs WITH DISTRICT ADMINISTRATION TO ARREST DISTRESS MIGRATION IN 4 BLOCKS OF BARGARH DISTRICT

The Expression of Interest (Eoi) is invited from the interested registered NGOs/CSOs who will be engaged for a partnership with district administration to arrest distress migration in 4 migration prone blocks namely **Padampur, Paikmal, Jharbandh and Gaisilet Blocks of Bargarh district**. The details of eligibility criteria, Scope of work, Deliverables, Role and Responsibility, selection procedure of NGOs/CSOs& others particulars are mentioned below.

1. Introduction

The provision of livelihood security to the rural poor through the creation of quality and durable community and individual assets that provide sustainable income is one of the main objectives of the MGNREGA. This requires participation of communities in planning, implementation and monitoring of the works. Increasing the participation of women is also one of the objectives of the programme. The operational guideline of MGNREGA 2013 have emphasized the need for involving CSOs in implementation of the programme so as to improve participation and thereby, overall effectiveness of the programme. As per chapter 17 of Master Circular, Civil Society Organisations (CSOs) can facilitate and support the administration in implementing Mahatma Gandhi NREGA through awareness building, demand registration, organisation of Gram Rozgar Diwas, mobilization support and strengthening of the capacity of workers. The CSOs can support in training and support for capacity building, facilitating the approval of the shelf of projects in Gram Sabha at the Gram Panchayat. They can also facilitate the organisation of Labour Groups/Shramik Sanghs to coordinate the registration of demand and redressal of grievances as people's collective.

In order to arrest distress migration in the notified migration prone areas, Government has decided to build a partnership with Local NGOs/CSOs working in those migration prone areas for handholding support to the district and block administration. The partnership with NGOs/CSOs will be covered in the following areas and modalities to be followed.

1. Area of Operation

Sl. No	District	No. of Blocks	Name of the Blocks
1	Bargarh	04	Padampur, Paikmal, Jharbandh and Gaisilet

2. Scope of the Partnership

The objectives of this partnership with NGOs/CSOs are to strengthen the planning and implementation of the MGNREGS programme by the Government in the migration prone blocks through active engagement of partner to play critical facilitation and capacity building roles at the grassroots-strategically mobilising workers, ensuring their participation and to check distress migration in the villages through proper planning

and monitoring. It is being planned to involve 2/3 NGOs per block who are working in the block for long. The block will be divided into clusters with 10-15 GPs and accordingly, one cluster will be allocated to one NGO.

3. Deliverables of the NGOs/ CSOs

The identified CSOs/ NGOs should be able to deliver the following outcomes.

- I. Ensure 200 days' wage employment to each HH in a financial year.
- II. The monthly Persondays target and rate of participation of the Job card holder will be decided by the concerned district administration and Collector, Bargarh.
- III. Efforts shall be made to Integrate farm-based livelihoods with all water harvesting structures for maximum utilization of water resources with support of line departments and livelihood promoting organizations. Priority treatment shall be made for creation of land-based irrigation providing individual assets/ community assets to give direct benefit to the targeted small land holders migrating to other states.
- IV. Development of sustainable livelihood security plan at household level and GP level.
- V. Area saturation and cluster approach to sustainable livelihood planning.
- VI. Creation of household level asset base for land holders, marginal farmers and landless families and similarly create community level asset base.

4. Selection of NGOs/CSOs

The Collector-cum-DPC, MGNREGA, Bargarh, shall select the NGOs/CSOs and their area of operation with sound credibility and accountability. One NGO/ CSO will be deployed for 10 to 15 GPs i.e. one Cluster. Thus, the block can be divided into 2/3 clusters. The NGOs/CSOs should have fulfilled the following criteria.

Eligibility Criteria for selection of NGO Partner

- I. NGO should have been registered under the Societies Registration Act, 1860 or a State amendment thereof or the Indian Trust Act, 1882 or the Religious and Charitable Institutions Registration Act, 1920.
- II. Signed up in the NGO-Partnership (NGO-PS) portal of the NITI Aayog with all self-declaration details.
- III. NGO should have completed 5 years from the date of registration on the date of filing application. NGOs should have worked in the field of Migration/NRM/IWMP/other watershed programme in Bargarh District preferably.
- IV. NGO should have a bank account for at least three years preceding the date of filing of application. Copy of the Bank Pass Book for the last three years should be submitted.
- V. The NGO is required to submit Audited Report of last three years i.e. 2016-17, 2017-18 & 2018-19.
- VI. Working on demand side of MGNREGS. Working on entitlement, grassroots mobilization, technical support and facilitation on any aspect of MGNREGS.
- VII. The NGO should be located and working in the same block for at least three years.

- VIII. The NGO should be working on the migration issues if the NGO headquarters is located in an urban area. The area of operation of the NGO must be rural, meaning thereby, a village included within the jurisdiction of a Gram Panchayat.
- IX. The NGO should not have been black listed by any Central/State Government Ministries/ Departments/ Agencies or any National/ International Funding Organisation.
- X. NGO should not have defaulted either in works or in financial progress in any of their work with the State/ District Administration.
- XI. NGO should comply with the requirement of Income- Tax department / GSTIN or should have at least applied for the same.
- XII. Members of the NGO Selection Committee or their family member should not be the office bearers of the NGO applying for the programme.
- XIII. The NGO's Board Members should not have any history of criminal offence against them.
- XIV. If there are more than one NGOs than the number of possible clusters, then the selection may be based on the years of experience in the livelihood sector and financial viability of the NGOs.
- XV. Performance of the staff and NGOs will be assessed by the Collector-cum-DPC, MGNREGA every month and may disengage the association with NGO by issuing one month notice, if performance is not found to be satisfactory.

5. **Involvement of NGOs/CSOs**

- I. The NGO/CSO will provide one dedicated **Community Mobiliser** for each GP for mobilisation of the community.
- II. To support in planning, capacity building and facilitating the INRM concept, one **INRM-cum- Livelihood Expert** will be deployed for each cluster by the NGO/ CSO. Thus, the numbers of **INRM-cum- Livelihood Expert** working in the blocks will depend on the numbers of clusters.
- III. One Sahayata Kendra will operate at Block which will act as to facilitate the work and bridge the communication gap between the community and Administration. The Sahayat Kendra will be managed by SHG either from District Mission Shakti Federation or from NGOs/CSOs. NGOs/CSOs working in the headquarter cluster will provide the women leaders for the Sahayata Kendra.

6. **Role and Responsibility of NGOs/CSOs**

Sl. No	Component	Role of NGOs/CSOs
1	Mobilisation of jobcard holders	<ol style="list-style-type: none"> a) Awareness generation at village / GP level. b) Organisation of RozgarDiwas c) Mobilising HHs to demand for work d) Organisation of Shramik Sangha e) Opening of Bank account

2	Participatory Planning Exercise	<ul style="list-style-type: none"> a) Orientation/ Sensitization of SHGs/ Shramik Sangha/ community on planning process b) Sensitisation of all the key functionaries c) Facilitating preparation of Annual action plan INRM approach to address environmental risk d) Preparation of seasonality work calendar e) Selection of Projects through resource mapping, Social mapping, Livelihood analysis etc f) Mapping of distress migrants and vulnerable HHs g) HH wise sustainable livelihood plan
3	Capacity Building	<ul style="list-style-type: none"> a) Organising field level training of ShramikSangh leaders, SHGs / CBOs and Mates. b) Organising field level training of GRS and PRI members c) Providing skill building orientation training for Mates, leaders of Shramik Sangha, SHG, Barefoot technicians for measurement and worksite management d) Helping for developing IEC materials
4	Sahayata Kendra	<ul style="list-style-type: none"> a) Facilitating a Sahayata Kendra at Block premises, where all job card holders will raise their issues, grievances etc on regular basis.
5	Timely Payment of Wages	<ul style="list-style-type: none"> a) Assisting in timely payment of wages to the Job Seekers by tracking the Muster Roll b) Problem identification and dialoguing with Block Administration and concerned Bank to short out the existing problems c) Identifying the new wage seekers and helping them to open the Account
6	Monitoring & Supervision	<ul style="list-style-type: none"> a) Assisting to provide 100 days of work to all the Households b) Ensuring 65% expenditure on NRM c) Ensuring 60% expenditure on Agriculture and Allied Activities (AAA). d) Ensuring 60% Women Participation e) Ensuring enhancement of ST/SC Participation f) Co-ordinating with Line Departments for convergence g) Special focus on Migrant House Holds
7	Any other works assigned by the Collector-cum-DPC, Bargarh from time to time.	

7. Financial Implication

The NGOs/CSOs will get the fund from MGNREGS Contingency parked at District level in the following heads.

Sl No	Name of the Post	Quantity	Monthly cost in Rs.	Total Cost per Years
1	Community mobiliser	One per GP	7,000.00	84,000.00
2	INRM -cum- Livelihood Expert	One per Cluster	25,000.00	3,00,000.00
3	Sahayata Kendra	Four per Sahayata Kendra	16,000.00 (4000.00@each)	1,92,000.00

If the person concerned achieved 80 % of the target (Persondays, Workers Participation, NRM etc.) given by the districts then She /He will get an incentive of 10 percent of her/his monthly honorarium for that month. The persondays target will be reviewed month wise and other tasks will be reviewed time to time notified by the District/Block.

8. Eligibility Criteria for recruitment of Manpower

Sl.No	Name of the Post	Monthly Honorarium	Educational Qualification & Experience	Maximum Age
1	Community Mobiliser	7,000.00	10 th pass with sound health and understanding of local language.	40
2	INRM-cum- Livelihood Expert	25,000.00	Post Graduate in Social Science/ Rural Development/ MSW/Degree in Agriculture with minimum 2 years' experience in Watershed/INRM/Livelihood projects	40

9. List of enclosures

The interested NGOs/CSOs should submit their Expression of Interest along with the following self-attested documents.

- I. Copy of the relevant registration certificate
- II. Bye-law or MoA of the NGO/CSO.
- III. Latest composition of the Managing Committee/ Executive Body.
- IV. Annual Reports of the Organisation for the last 3 Years

- V. Copies of last three years' audited statements/ Audited accounts, Viz., Receipt and Payment Account, Income and Expenditure Account and Balance Sheet along with Auditor's certificate and report for last three years
- VI. Documents relating to PAN number and exemption order under 12 -A if any
- VII. Bank pass book reflecting the transactions for the last three years.
- VIII. The application along with willingness should be submitted accompanied by a resolution of the organization duly signed by the sitting members of the Executive Body/ Managing Committee of the NGO.
- IX. Letters on award of Assignment/ Project to the NGO related to Migration, NRM and Convergence.
- X. Self-Declaration in connection to Eligibility Criteria Point No-1 to 13.
- XI. Manpower position of the NGO along with details of educational qualification, experience etc.

10. Mode of Submission

The interested NGOs/CSOs, fulfilling the eligibility criteria may submit their Expression of Interest (EoI) along with all supportive documents to the Project Director, DRDA, Bargarh, At: SubashNagar, PO/Dist Bargarh, Odisha, PIN-768028 by 23-11-2019 (till 4.00 PM) through Speed Post/ Registered Post only (no hand delivery) and the same will be opened on 23-11-2019 at 05.00 PM in the DRDA Conference Hall, Bargarh in the presence of the Selection Committee & Representative of NGOs/CSOs. The sealed envelope containing the EoI must be super-scribed on the top of the envelope as "Expression of Interest (EoI) for Partnership of NGOs/CSOs with district administration to arrest distress migration in _____ block of Bargarh district". Any modification, alternation and date of extension, if so required will be intimated through the above District Website only. The authority reserves the right to cancel any part or the entire proposal of EoI without assigning any reason thereof.


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