

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER: BARGARH

TENDER DOCUMENT

*FOR PURCHASE OF DRUGS, CHEMICAL, REAGENT,
INSTRUMENT, EQUIPMENT, BCL
& OTHERS ITEMS FOR
BARGARH DISTRICT*

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER: BARGARH

(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

TERMS & CONDITIONS
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)
Tel / Fax: 06646 -232804

Bid Reference No. – C.D.M & P.H.O (Bargarh) – 11413/DT.17.12.2019

TENDER DOCUMENT

DATE OF COMMENCEMENT & DOWNLODING OF THE BID DOCUMENT: dt.18.12.2019

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: dt.06.01.2020 upto 12 Noon

DATE & TIME OF OPENING OF TECHNICAL BID: Dt.06.01.2020/Time.3 P.M

DATE & TIME OF OPENING OF FINANCIAL BID: Date will be intimated later to the qualified bidder in the technical bid.

PLACE OF OPENING OF BID DOCUMENTS : DTU, NHM, BARGARH
AND

ADDRESS FOR COMMUNICATION
AND

RECEIPT OF BID DOCUMENTS

O/o. C.D.M & P.H.O, BARGARH
BARGARH – 768028

Tel / Fax:

06646 -232804

Email:

substore.baragarh@gmail.com

SALE OF TENDER / BID DOCUMENT

A complete set of bidding documents may be downloaded from the website www.bargarh.nic.in . No tender documents will be sale in the office of the undersigned.

The Bidders may download the Tender Documents directly from the WEBSITE available at www.bargarh.nic.in. The tender cost fee of Rs. 2000/- + 18 % GST as (Non-refundable) by way of separate Demand Draft drawn in favour **ZSS,NRHM Additionality, Bargarh** must be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, “**DOWNLOADED FROM THE WEBSITE**” on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee and the EMD amounting to Rs.40,000/- (Forty thousand) for **PART-I** & Rs 10000.00 (Ten thousand) only for each part from **PART-II TO PART-IV** must be submitted separately in demand drafts drawn in favour of **ZSS,NRHM Additionality, Bargarh**. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of submission of tender document and the C.D.M.& P.H.O, Bargarh shall have no responsibility for any delay / omission on part of the bidder.

a) Cost of Tender document

Rs.2000/-+ 18 % GST
(Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

TECHNICAL BIDS

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1. Purchaser : **Health & F.W. Department**
2. Indenter : **C.D.M. & P.H.O, Bargarh**
3. Consignee : **C.D.M. & P.H.O, Bargarh**
4. Delivery Period : Within 30 days from issue of the purchase order.
5. Mode of Delivery : By Air / Road / Rail (On door delivery basis)
6. Shelf Life of Drugs : **5/6 of Shelf life of Drugs at the time of receiving of Drugs for each item.**

7. EMD

The Earnest Money Deposit of **40,000/- (Rupees forty thousand)** for PART-I & Rs 10000.00 (Ten thousand) for each part from PART-II to PART-IV **only** will be paid in the shape of demand Draft only in favour of **ZSS,NRHM Additionality, Bargarh** from any Nationalised /Scheduled Bank payable at Bargarh. The EMD will be refunded to the unsuccessful bidders and the EMD of qualifying bidders will be refunded after one year and successful completion of supply of items within the stipulated time-period and if the bidders fail to supply the items within stipulated period the earnest money will be forfeited.

8. Security Deposit:

Security Money should be submitted by the successful bidders in shape of Bank Draft/Bank guarantee from a Nationalised Bank in favour **ZSS,NRHM Additionality, Bargarh** equal to the amount of 5% of the purchase order value of the items within **7 days** of issue of the purchase order which will be deposited in **ZSS,NRHM Additionality , Bargarh** account & will be returned back after complete supply of drugs within the stipulated period. The Security money will be forfeited if the supplying items are not matching the standard as well as failed to supply the items within the stipulated period.

9. General Conditions for supply of Drugs:

- a) At the time of supply, the supplier must submit a test report of the batches being supplied from a **NABL/Government approved laboratory/In-House report** that the supplied drugs are of standard quality based on which the Drugs can be used or distributed.

- b) The district will also do random testing of the supplied drugs if required for which quality testing, packing & forwarding charges if any will be borne by the supplier.
- c) The supply is to be made in less number of batches (less than 3) and maximum two phases and should arrive at the warehouse with remaining shelf life of at least 5/6th of the stipulated total shelf life from the date of manufacturing of that product.
- d) The supply should be made in good packing condition & labelling “**Odisha Govt. Supply, NOT FOR SALE**”. MRP should not be mentioned anywhere in Strip/Box/Amp/Vial/bott etc.
- e) All bills should be super – scribed as per the “**Subject in the supply order**” & bill should be prepared on values of the goods + all taxes as per govt.guidline if applicable on Total Value.
- f) The Taxes, should be paid by the supplying firm at the entry points, which will be reimbursed to the firm along with payment for the supply, on production of tax payment receipt in original attached to the bill of supplied items.
- g) All bills should contain the **GST Registration Number**.
- h) After supply all the batches of all Items / Drugs will be sent for quality testing to different testing laboratories. If any batch of any item / drug comes out to be **NOT OF STANDARD QUALITY (NSQ)**, the supplier of firm will replace the full stock of that batch no. and take back the available NSQ stocks from different Health Institution of the District at his own cost. No payment will be made for the replacement of NSQ drugs with good quality drugs.
- i) If the firm / supplier doesn't replace the full stock of that batch of item declared NSQ within one month of issue of the letter, he will be derecognized for that product and no payment will be made to him for that product or if he has taken the payment for that product the total cost of that batch of NSQ drugs will be deducted from any payment due for him and no further orders will be given to him for that product.
- j) Liquidated damage will be charged @ 0.5% per week beyond **30 days & upto 90 days** from the date of issue of the purchase order.

10. Pre-qualification:

- A. Manufacturing units /Authorised dealers/Traders are eligible to participate in the tender provided, they have

- (i) Valid manufacturing Drug license (only for PART-I & II) along with list of products approved for manufacture.
- (ii) GMP/ WHO GMP of the manufacturers (only for PART-I).
- (iii) Valid ISO certificate of the manufacturers.
- (iii) GST registration certificate and PAN Card of the firm.
- (iv) Average turnover of **Rs.3 Crores** for **PART-I** & Rs 5,00,000.00 (Five lakh) for each part from Part-II to Part-IV for last consecutive three years i.e 2016-17,2017-18,2018-19.
- (v) Valid Drug licence of the bidder for PART-I and PART-II.
- (vi) Bidders who have been blacklisted either by the Tender inviting authority or by any district/state Govt. or Central Govt. organization for the quoted item is not eligible to participate in the tender during the period of blacklisting. Affidavit of the same to be submitted stating that the firm has neither been black listed nor any criminal cases pending against them.

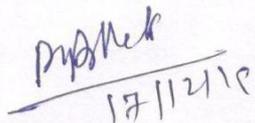
B. Authorised distributors/traders are eligible to participate in the tender provided:

- (i) They should submit manufacturer's authorization to transact business on behalf of the manufacturer.
- (ii) The authorised distributor/trader will submit all the documents in support of eligibility of the manufacturer.

GENERAL TERMS AND CONDITIONS:

1. Sealed tenders will be received **on or before Date.06.01.2020 upto 12 Noon**. Any tender received after the due date & time will be rejected. **The tender will be received through Regd. Post , Speed Post and Courier service only.**
2. The bidders are to submit their tenders in separate sealed covered envelope for technical bid and financial bid by subscribing "Technical Bid" in cover "A" and Financial Bid in cover "B" and both covers should be put in third cover which should be subscribed as "**Tender for Supply of "Drugs and Consumables" or "Chemical & Reagent" or "Instrument & Equipment" or "BCL items"**". Tender Notice No. **11413/Dt.17.12.2019** ". Incomplete Tender in any respect will be rejected. The tenderer must put their signature in each page and any overwriting and cutting should be attested otherwise will be rejected.
3. The sealed tender of Cover "A" (Technical bid) submitted by the tenderer will be opened by the purchase committee in presence of the Tenderer/ authorized representative in the office chamber of the C.D.M.& P.H.O., Bargarh on the date as mentioned above.

4. The Cover "B" Financial Bid will be opened of only those who have technically qualified.
5. Delivery Period within **30 days** from the issue of the supply order.
6. Rate quoted by intending tenders shall be valid for **1 year** and may be extended depending on situation.
7. The undersigned reserves the right to place the order in phases.
8. On all strips/Packets/ Boxes /Cartoons/ Vials/ Ampoules/Gauze/ Bandage etc the words "ODISHA GOVT. SUPPLY, NOT FOR SALE " will be printed.
9. The bidders quoting the rates of Gauze, Bandage and Absorbent Cotton should submit a sample of each item as per specification given. If the stock supplied does not match with the sample, the stock will be rejected.
10. In case of any typing error is found in the tender the decision of C.D.M.& P.H.O,Bargarh is final and the undersigned reserves the right to reject any or all the tender without any reason thereof.


Chief District Medical & Public Health Officer,
Bargarh

Format for undertaking:-**(To be submitted with the bid in a non-judicial stamp paper worth Rs.100/-)**

To

The C.D.M. & P.H.O.
Bargarh, Odisha.

Madam/Sir,

- 1) The undersigned certify that I have gone through the terms and conditions mentioned in the instruction supplement and undertake to comply with them the rates quoted by me/us are valid and binding on me/us are valid and binding on me/ us for acceptance for the period from the date of contract order.
- 2) It is certified that rates quoted are the lowest quoted for any Hospital in India.
- 3) Earnest Money deposited by me is Rs 40,000/- (Rupees Forty Thousand) for PART-I & Rs 10000.00 (Ten thousand) for each part from PART-II to PART-IV for other Parts. in the form of Demand Draft with No.....dated..... in favour of **ZSS,NRHM Additionality**, Bargarh is attached herewith.
- 4) The Tender Document cost deposited by me is **Rs.2000/- (Two thousand only)** in form of Demand Draft with No.....dated.....in favour of **ZSS,NRHM Additionality**, Bargarh, is attached herewith.
- 5) I/ We give the rights to C.D.M. & P.H.O, Bargarh to forfeit the earnest money deposited by me/ us on any breach of the terms and conditions of the tender.
- 6) There is no vigilance/ CBI case or court case pending against the firm/ supplier. I have not been blacklisted by any organization at any point of time in the past.
- 7) Should the said officer deem it necessary to change any article, if being found not as per supply orders, it shall be replaced by me/ us in time to prevent any inconvenience.
- 8) I hereby undertake to supply the items as per directions given in supply order within the stipulated period.
- 9) I undertake to abide by all of the tender terms and conditions without any fail.
- 10) I understand that the C.D.M.& P.H.O, Bargarh has the right to accept or reject any or all the tenders without assigning any reason(s) thereof.

Signature of the Bidder with date & seal

Check List**(Use separate check list for Drugs & medical Consumables / BCL & others items.)****Please put √ in the respective box**

SI No	Details	To be filled up	Remarks										
1	Name of the Firm with Complete Address:												
2	Bid Documents Downloaded from Website.	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
3.	Tender paper cost in shape of DD worth of Rs 2000 /- +18% GST to be submitted along with the tender paper.	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
4.	EMD Deposited (Yes/ No)(For Part-I-Rs.40,000/- for other Parts- Rs.10,000/-)	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						Details of DD no. & date to be mentioned
Page No.	From	To	Yes	No									
5.	GST Registration & Pan card (Xerox Copy) submitted or Not	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
6.	Drug Licence (Submitted or not for Part-I and Part-II)	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
7.	ISO, GMP/WHO GMP of the Manufacturer (Submitted or not for Part-I)	Separate checklist enclosed											
8.	Manufacturer's authorization to transact business on behalf of the manufacturer (Submitted or not)												
9.	Turn over proof of the firm (submitted or not)	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To	Yes	No						
Page No.	From	To	Yes	No									
10.	Tender document containing total no of pages.	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To								
Page No.	From	To											
11.	Undertaking Annexure -I	<table border="1"> <tr> <td>Page No.</td> <td>From</td> <td>To</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	Page No.	From	To								
Page No.	From	To											

Application for Supply of Drugs & Consumables to Bargarh District.

It is certified that the above information submitted by me/my firm is true and best of my knowledge and if any information is found false at any point of time then the whole offer/tender may be cancelled. I have suppressed no facts in the tender which could debar me to participate in the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per law. Again I agree & will abide with the terms & conditions fixed by the authority.

Signature of the tenderer.

N: B: Please submit self attested Xerox copy of all documents as per tender instructions.

Check list for ISO and GMP

(Submit GMP of the Manufacture for Part-I and ISO certificate of the Manufacture for other Parts)

Sl. No	Name of the Manufacturer	ISO Certificate submitted (Yes/ No)					GMP submitted (Yes/ No)					Authorisation submitted (Yes/ No)					Remarks
		Page No.	From	To	Yes	No	Page No.	From	To	Yes	No	Page No.	From	To	Yes	No	
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	

Note:- 1. Submitted ISO certificates and GMP certificates should have a valid period.
2. Submit Manufacturing license along with list of products approved for manufacture.

Financial Bids

(Submit both Hardcopy and Softcopy)

Sl.No	Name of the Drug/ Chemical, reagent/Instrument/,equipment/BCL Items	Specification/ Strength	Name of the manufacturer	Rate Quoted (Excluding Taxes)	Taxes (If any)	Rate (including all taxes)
-------	---------------------------------------------------------------------------	----------------------------	-----------------------------	----------------------------------------	----------------------	----------------------------------

NB:

1.The bidder can use separate sheet with the above proforma, any changes in the proforma the tender will be rejected.

2.Multiple rate should not be quoted for single item, multiple rate for single item is not taken for comparative.

Signature of the bidder