

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: BARGARH

Phone No. 06646 233253, Fax- 06646 233253 Email- cdvobargarh2019@gmail.com

Letter No. 1803 /CDVO(B)

Date 28.08.2020

To

**The District Informatics Officer,
NIC, Bargarh**

Sub:- Request to host a quotation/Tender call notice in the website of Bargarh District from the reputed travel agency/Tour Operator/Private Individual for engagement of 11 nos of Vehicles (Except Attabira Block) for MVUs of Bargarh District (ARD Sector) for 6 Months (Dt. 01.10.2020 to Dt. 31.03.2021)

Sir,

Enclosed please find herewith the Quotation/Tender Call Notice No. 1802 Dt. 28.8.2020 of C. D. V. O., Bargarh for engagement of reputed travel agency/Tour Operator/Private Individual to avail 11 no. of Vehicles for 11 no. of MVUs in 11 Blocks namely 1- Ambabhona, 2- Bheden, 3- Bargarh, 4- Bhatli, 5- Barpali, 6- Padampur, 7- Paikimal, 8- Jhadabandh, 9 - Gaisilet, 10- Sohela, 11- Bijepur of Bargarh District. The last date for submission of sealed quotations has been kept upto Dt. 18.9.2020, 1PM and opening of Quotation on the same date at 3PM in presence of the quotationer or his representative.

Hence, it is requested to host the above quotation call notice with Application, terms and conditions in the District website of Bargarh District for wide publication and oblige.

Encl:- As Above (Annexure-I, II & III)

Yours Faithfully,


28.8.2020

Chief District Veterinary Officer,

Bargarh

o/c

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: BARGARH

Phone No. 06646 233253, Fax- 06646 233253 Email- cdvobargarh2019@gmail.com

ANNEXURE-I

QUOTATION/TENDER CALL NOTICE

No. 1802 /C.D.V.O (B)

Dt. 28.8.2020.

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individual for providing 11 nos. of Non AC/AC Diesel driven vehicles having sitting capacity of minimum four including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Mobile Veterinary Units in 11 Blocks(Except Attabira Block) of Bargarh District through O/o Chief District Veterinary Officer, Bargarh for a period of 6 Months (From 01.10.2020 to 31.03.2021).

1. The vehicle must be in Road- worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate(Commercial), Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. (Copies of which need to be enclosed with the Annexure-III) which are mandatory for plying of vehicle
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Chief District Veterinary Officer, Bargarh** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hiring charge/Vehicle + GST @ (As applicable) on hiring charge be quoted separately in the general bid information (excluding fuel & Lubricants) in **Annexure-III**
6. The vehicle must achieve a fuel efficiency of **10 Km per litre**.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (**Annexure-III**)
8. The Quotation completed in all respect should reach the undersigned on or before Dt.18.9.2020 by 01:00PM and shall be opened on the same day at 03:00 PM in presence of the bidders of their authorized representatives.
9. The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with O/o CDVO, Bargarh on payment of Rs. 100/-(for each vehicle bided upon) from 10:00 AM to 05:30 PM. in working days and can also be downloaded from District Website www.bargarh.nic.in from Dt 28.08.2020. to Dt 18.09.200. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft in favour of CDVO, Bargarh for an amount Rs.100/- (Rupee One Hundred) only towards the cost of application along with the application.
10. In the event of dispute, that may arise and in case the matter is referred to court of Law, the competent court with in jurisdiction of Bargarh shall have the "Authority" to decide and dispose the litigation.
11. The undersigned holds the right to cancel the quotations without showing any reason there of.

Encl: Annexure- II & III

[Signature]
28.8.2020.
Chief District Veterinary Officer
Bargarh

Contd.P-2

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Memo No-1802(a)/C.D.V.O(B)

Date-28.8.2020

Copy to the Notice Board of the Collector & District Magistrate, Bargarh, Superintendent of Police, Bargarh, Sub-Collector, Bargarh, Regional Transport Officer, Bargarh, NIC, Bargarh for wide publication.


28.8.2020

Chief District Veterinary Officer
Bargarh

Memo No-1802(b)/C.D.V.O(B)

Date-28.8.2020

Copy submitted to the Director, Animal Husbandry & Veterinary Services, Odisha, Cuttack for kind information and necessary action.


28.8.2020

Chief District Veterinary Officer
Bargarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The person who gives the vehicle on hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder, but the repair of the vehicle should be completed within 15 days & re-engaged.
5. The vehicle must be stickered front, back & side displaying different flag-ship programme of the department and fund will be provided by the Department.
6. Agreement will be made with the successful bidder /bidders for engagement of the MVU Vehicle upto 31st March-2021 which may be extended with the approval of Director, AH & VS, Odisha in case of emergency situation.
7. The Kilometer Limit for running the MVU Vehicle is set 1200 KM per Month .The C.D.V.Os,SDVO & ADVOs can use the Vehicle 6days/Month for which additional fuel cost will be provided.
8. The MVU Vehicle should be in the VD/VH campus, but in case of security reason the undersigned may allow the MVU Vehicle to stay in Hqr Village/Town, but in no case vehicle will be allowed to remain outside Hqr Village/Town Area.
9. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
10. The vehicles shall **report for duty for minimum of 25days in a month.**
11. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
12. The hired Vehicle can't be used for any private/commercial purpose beyond the office hour.
13. Monthly hire charges and reimbursement towards cost of diesel (as pr actual) and lubricants (as per Govt. norms), of selected bidder will be paid in every succeeding month(If fund is available from Govt.), as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
14. The vehicle **shall not be more than 3 years old** from the initial registration and also in good running condition during the period of contract.
15. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
16. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
17. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
18. The maximum hiring charges per vehicle should be **Rs.30,000/-** (Including GST as Applicable). The bidders are to quote hiring charges and GST separately for each vehicle.
19. All bidders should mandatorily mention their GST registration number in the financial bidding documents

Signature of
Quotation/Tender Calling Authority

GENERAL INFORMATION FOR HIRING MVU VEHICLES (For Bargarh District)

- 1) Name of the Block for which quoted :-
- 2) Registration No. of Vehicle :-
- 3) Type of Vehicle (AC/Non-AC) :-
- 4) Year of Manufacture :-
- 5) Model :-
- 6) Date of Registration :-
- 7) Name & complete address :-
of the owner of vehicle

- 8) Fitness Certificate validity up to :-
- 9) Permit validity up to :-
- 10) Insurance Validity up to :-
- 11) Name /Address of the Driver :-

- 12) D.L. No. & Validity (up to) of the D.L. of the Driver :-
- 13) GST Registration Number(Mandatory) :-
- 14) Proposed hire Charge of the vehicle per month
Excluding fuel cost (Hiring Charge + GST as Applicable) :-
- 15) Rate of fuel consumption / Mileage per liter:-
- 16) Contact Number of the Travel Agencies/ Tour Operators or private individual
Mobile..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer/ Tenderer**

NB:- (1) For each vehicle separate sets of documents along with Annexure III should be submitted