

DISTRICT PROJECT OFFICE, R.T.E/S.S., BARGARH

Letter No. 144 /

Date. 11/02/2021 /

file no -103

To,

**DIO,NIC
Bargarh**

Sub: Submitting the Revised Tender documents with a request to upload the above matter along with the detail enclosure in the OSEPA website.

Sir/Madam,

In inviting a reference to the subject cited above, I am to submitting the revised Tender documents with a request to upload the above matter along with the detail enclosure in the NIC, Bargarh website.

Yours faithfully,



**District Project Coordinator
S.S., Bargarh.**

Encl: - Tender Documents of Printing and Supplying
of Identity card to all Elementary Teachers

ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ବରଗଡ଼

ପତ୍ରାକ ସଂଖ୍ୟା : ୧୪୨ /ତାରିଖ: ୧୧.୦୨.୨୦୧୧

ବିହୀତ ମୁଦଦିଆ ଠିକାପ୍ରସ୍ତାବ **valid PAN and Goods & Services Tax(GST) registration certificate) ଓ Valid IT Return with Acknowledgement ଓ Experience certificate** ଥାଇ ବରଗଡ଼ ର ସମସ୍ତ ପ୍ରାଥମିକ ବିଦ୍ୟାଳୟର ଶିକ୍ଷକ ମାନଙ୍କ ପାଇଁ ପରିଚୟ କାର୍ଡ (Identity Card) ର ମୁଦ୍ରଣ ପାଇଁ ମୁଦ୍ରାକର ମାନଙ୍କୁ ବିଧିମତ୍ୟ PAN କାର୍ଡ ଏବଂ ଅନ୍ୟାନ୍ୟ ଦସ୍ତାବୀଜ ଥାଇ ଆବେଦନ କରିବାକୁ ଅନୁରୋଧ କରାଯାଉଛି। ଏହି ବିହୀତ ମୁଦଦିଆ ଠିକାପ୍ରସ୍ତାବ ବରଗଡ଼ ର ସମସ୍ତ ପ୍ରାଥମିକ ବିଦ୍ୟାଳୟର ଶିକ୍ଷକ ମାନଙ୍କ ପାଇଁ ପରିଚୟ କାର୍ଡ (Identity Card) ର ମୁଦ୍ରଣ ପାଇଁ ଯାହାକି ସର୍ବମୋଟ ୫୪୬୫ ଅଟେ । ଅନ୍ୟ ସବିଶେଷ ତଥ୍ୟ <http://www.bargarh.nic.in/> ଏବଂ <http://www.opepa.in/>ରେ ଉପଲବ୍ଧ ଅଟେ । ଏତଦ୍ ବ୍ୟତୀତ ଅନ୍ୟ କିଛି ତଥ୍ୟ ପାଇଁ ଆପଣଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ବରଗଡ଼ ରେ ଯୋଗାଯୋଗ କରିବାକୁ ଅନୁରୋଧ କରାଯାଉଛି । ବିହୀତ ମୁଦଦିଆ ଠିକାପ୍ରସ୍ତାବ ତାରିଖ ୦୨।୦୩।୨୦୧୧ ଅପରାହ୍ନ ୧.୩୦ ଘଟିକା ସୁଦ୍ଧା ଜିଲ୍ଲା ପ୍ରକଳ୍ପ କାର୍ଯ୍ୟାଳୟ, ସମଗ୍ର ଶିକ୍ଷା, ବରଗଡ଼ କୁ **registered post, speed post** ମାଧ୍ୟମରେ ପହଞ୍ଚିବା ଆବଶ୍ୟକ ଅଟେ । ଟେଣ୍ଡର ଆବେଦନ ଗ୍ରହଣ କରିବାର ଶେଷ ତାରିଖ ୦୨।୦୩।୨୦୧୧ ଅପରାହ୍ନ ୧.୩୦ ଘଟିକା ର ଓ ଟେଣ୍ଡର ଖୋଲିବାର ତାରିଖ ୦୨।୦୩।୨୦୧୧ ଅପରାହ୍ନ ୪.୦୦ ଘଟିକା।


ଜିଲ୍ଲା ପ୍ରକଳ୍ପ ସଂଯୋଜକ ୧୦/୨/୧୧
ସମଗ୍ର ଶିକ୍ଷା, ବରଗଡ଼

DISTRICT PROJECT OFFICE, S.S., BARGARH

No 143 //Date 11.02.2021//

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(FOR PRINTING, AFFIXING AND SUPPLY OF TEACHERS IDENTITY CARD FOR BARGARH DISTRICT)

Sealed quotations are invited from interested local printers/press owners having GST Registration certificate, PAN number for printing, affixing and supply of 5465 no of teacher's identity card for Bargarh district. Interested Printers /Traders may submit their Quotation by registered post/speed post only on or before date 02.03.2021 up to 1.30 P.M and to be opened on the 02.03.2021 at 4.00P.M. The detail guideline and terms & conditions /Tender paper are available in WWW.opepa.odhisa.gov.in & www.Bargarh.nic.in .The authority reserves the right to accept or reject all the tenders without assigning any reasons thereof.

By the order of Collector-cum-Chairman



District Education Officer & District Project
Coordinator
S.S., Bargarh.

DISTRICT PROJECT OFFICE, S.S., BARGARH

Bid Document

TERMS AND CONDITIONS FOR PREPARATION OF TEACHERS IDENTITY CARD

1. Quotations papers should be submitted in sealed cover addressed to DISTRICT PROJECT OFFICE, S.S., BARGARH by **speed post /Registered post** only dully written as Quotations for Preparations of I card. Submission of Quotations by other means shall not be accepted.

2. The date and time schedules relating to Quotations for preparation of Teachers I-Card 2019-20 are cited as under

Sl No	Activity	Date and time
1	Last date for submission of Quotation papers	<u>02.03.2021</u> up to <u>1.30 P.M</u>
2	Opening of Technical bid	<u>02.03.2021</u> up to <u>4.00 PM</u>
3	Opening of Financial Bid	<u>02.03.2021</u> up to <u>4.15 PM</u>

3. Quotations must be accompanied with the following documents failing which the bids shall be rejected.
- Tender paper cost of Rs 1000/- in shape of DD drawn on any nationalized bank in favour of the District Project Coordinator/S.S., BARGARH payable at Bargarh (Non refundable)
 - GST registration certificate (Self attested)
 - PAN/TAN Certificate(Self attested)
 - Copy of IT returns filled for last financial year that is 2019-20.
 - Sample I-CARD with due Seal and signature of the bidder in separate Envelope.
 - EMD Rs of 5000/- (refundable without Interest) in shape of DD drawn on any nationalized Bank in favour of District Project Coordinator, S.S. Bargarh payable at Bargarh
 - Affidavit at notary that the firm is not black listed or defaulted for similar type of Order
 - Experience certificate if any as regards to similar type of Work.
4. The successful Bidder will have to deposit 5% of the contract value as security money at the time of execution of agreement in shape DD drawn on any nationalized bank in favour of the of District Project Coordinator, S.S. Bargarh
5. Exemption certificate in respect of EMD and security deposit will not be accepted.
6. All entries in the Quotation form should be legible and filled clearly. No overwriting or cutting is permitted in the Financial Bid.
7. Conditional Quotation shall not be accepted.
8. Only one type of sample I card with single quotation will be entertained. If anybody or firm deviates from this terms & condition his/her Quotation Paper shall be rejected without assigning any reason off.
9. Order for supply will be placed at Bulk as per requirement. which is approximately as follows

Teachers I-Card	
No of Cards Tentative	5465/- (Approximately)

The Quantity may increase and decrease as per actual Elementary Teacher position

10. The successful bidder has to submit bill in duplicate after successful completion of the work along with acknowledgement of receipt from BEOs of 12 Blocks.
11. Payment will be made to the party on submission of bills after receiving the Stock entry certificate from 12 no of BEOs and Quality verification certificate from BEOs.
12. The Successful bidder has to deliver the I-Card at Block point within 20 days of receipt of work order.
13. If the successful bidder fails to execute the order of supply in schedule date and time, the EMD and the security money will be forfeited and if necessary possible steps for penalty under rules will be initiated along with legal action.
14. The bidder should quote the rate of Teacher I card /item inclusive of all cost but excluding GST.

15. If the post delivery inspection of quality of I-Card shows negative results, then the materials must be returned to the party at his own cost and no payment will be made for the above material and legal action will be initiated against the party. The decision of the purchase committee /Collector-cum-Chairman is final in this regard.
16. Liquidity damage of 0.5% of total value per day will be levied for each delay day. The decision of the purchase committee /Collector-cum-Chairman is final in this regard.
17. **Specifications recommended for printing I-Card as follows**

Front side

3.370 inch

**Department of
SCHOOL & MASS EDUCATION
Govt of Odisha**

Name
Designation
Date of Birth
Sex
Blood Group
Contact name
Name of the School& Address
UDISE Code

Signature of District Project
Coordinator

2.125 inch

Backside

3.370 inch

**Department of
SCHOOL & MASS EDUCATION
Govt of Odisha**

Name

Name of the School& Address
UDISE Code

If misplaced Please return to

District Office
Samagra Shikhya, Bargarh
Near Collector Office Bargarh
Pin-768028

- i. **Size ; I Card**
 - ii. **ISO mark durable PVC sticker card & Plastic Holder along with 2 cm silky ribbon (to be printed S&ME Dept. Govt of Odisha, Bargarh) with steel hook**
 - iii. **Specification:-Wide 3.370 inches and height 2.125 inches and thickness .030 inches having multicolor**
18. No transportation cost to be charged.
 19. The Successful bidder will submit 13 no of sample of Complete I-Card (same as selected in tender) for sent to Block level at the time of execution of agreement for verification at block level.
 20. The bidder have to submit their technical bid and financial Bid as per the format enclosed at annexure –“I” and “II” in separate envelope and both the bid should be submitted in a sealed cover through Regd. Post/Speed post only on or before **02.03.2021 at 1.30 P.M.**The envelope containing the quotation should be written as **QUOTATION FOR Preparation of Identity Card** .If any firm deviates from this terms and conditions his /her quotations papers shall be rejected without assigning any reasons thereof. The Quotations paper is to be submitted to the following postal Address.

**District Project Office, RTE/SS, Bargarh, Samagra Shikhya Bargarh
Near Collector office, Pin-768028**

The Collector-cum-Chairman reserves the right to accept or reject any or all Quotations without assigning any reasons thereof.

By the order of Collector-cum-Chairman



**District Education Officer & District Project
Coordinator
S.S., Bargarh.**

Application for Technical bid

(To be submitted separately sealed envelope)

Name of the Firm and Address

Documents Enclosed

1. Self attested Photocopy of GST Registration Certificate : (Yes/No)
2. Self attested Photocopy of PAN Registration Certificate : (Yes/No)
3. Self attested IT return photocopy with Acknowledgement: (Yes/No)
4. Sample of I-Card: (Yes/No)
5. Self attested photocopy PAN No:
6. Self attested photocopy GST Regn No:
7. EMD Details :Amount
DD No /Date: Bank/Branch:
8. Tender paper Cost details
DD No /Date: Bank/Branch:
9. Original Affidavit by bidder as regards to Black listing /Default: (Yes/No)
10. Experience Certificate if any as regards to similar type of work: (Yes/No)

Date

Seal & Signature of the Bidder

Application for Financial bid

(To be submitted separately sealed envelope)

Name of the Firm and Address

Sl no	Type of Printing Material	Specification	Cost of printing per I Card (In Rs)(Including all cost but excluding GST)	GST(In Rs)	Total Rate Quoted for printing of 5465 no of Identity Cards
	Teachers I-Card	<p>i. ISO mark durable PVC sticker card & Plastic Holder along with 2 cm silky ribbon (to be printed S&ME Dept. Govt of Odisha, Bargarh)with steel hook</p> <p>ii. Specification:-Wide 3.370 inches and height 2.125 inches and thickness .030 inches having multicolor</p>			

N.B:-

- 1. Rate should be quoted inclusive of all costs, excluding G.S.T. if any.**
- 2. GST should be quoted extra**
- 3. Rate (Excluding GST) should be taken for the purpose of comparative rate.**

Date: -

Seal and Signature of the Bidder