



**OFFICE OF THE TAHASILDAR, ATTABIRA  
DIST-BARGARH**

No 1628 / Date 20.5.2021

To,

**The District Informatics Officer  
Bargarh**

Sub Uploading of Sealed quotations for tender of Tahasil Office Attabira  
the District Website.

Sir,

In enclosing herewith copy of quotation No 1626 dt 20.05.2021 alongwith the details of sealed quotations for tender of Tahasil Office Attabira Tahasil I am to request you to please upload the same in District Website for wide publication.

This is for favour of kind information and necessary action.

Yours faithfully

For  
R  
20.5.2021  
Tahasildar, Attabira

Memo No Dt

Copy submitted to the Additional District Magistrate, Bargarh / Sub  
Collector, Bargarh for kind information and necessary action.

sd/ —  
Tahasildar, Attabira

# OFFICE OF THE TAHASILDAR, ATTABIRA

Quotation /Tender Call Notice No. 1626 / Dt. 20.05.2021

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing 01 nos of Non AC/AC Diesel driven vehicles (TUV 300/Bolero/Sumo Gold/ Ertiga) having sitting capacity not more than ten including driver, which shall conform to the Term and conditions (Annexure-II) for official use in Tahasil Office, Attabira on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, Fitness certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiency experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Attabira and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The Vehicle must achieve a fuel efficiency of minimum 10 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender(Annexure-III)
- 8) The Quotation completed in all respect in closed envelope should reach the undersigned on or before 04.06.2021 by 1 p.m and shall be opened on the same day at 1.30 pm in the presence of the bidders or their authorised representatives.
- 9) The application form of quotation / tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. and will be available in Tahasil Office, Attabira on payment of Rs. 100/- from 21.05.2021 to 03.06.2021.

Seal & Signature of 20.05.2021

Quotation / Tender Calling Authority  
Designation

Memo. No. 1627 / Dt. 20.05.2021

Copy to Collectorate, Bargarh / Sub-Collector office, Bargarh / Padampur / All Blocks/ All Tahasils / All ICDS offices for information & to publicise the above Quotation/ Tender Call Notice.

Seal & Signature of 20.05.2021

Quotation / Tender Calling Authority  
Designation

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres, & Tubes, Battery etc. will be borne by the bidder.

It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

The vehicles shall report for duty for minimum of 25 days in a month.

In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will 'be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
**Signature of** 20-05-2021  
**Quotation/Tender Calling Authority**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle :
- 2) Type of Vehicle (AC/N1on-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of registration :
- 6) Name & complete address of the owner of vehicle :
  
- 7) Fitness Certificate validity :
- 8) Permit validity :
- 9) Insurance validity :
- 10) Name/ Address of the Driver :
  
- 11) D.L. No. & Validity of the D.L. of the Driver :
- 12) Proposed hire Charge of the vehicle per month :
- 13) Rate of fuel consumption / Mileage per litre :
- 14) Contact Number of the Service provider  
Mobile..... :
- Telephone ..... :

" Certified that the information submitted above is true to the best of my knowledge and belief ."

**Seal & Signature of the Quotationer/  
Tenderer**