

## ANNEXURE-I

### 1. Specification for Vermi compost as per FCO, 1985(As per Technical committee approval)

i.	Moisture ,Percent by Weight	15.0-
ii.	Colour	Dark brown to black
iii.	Odour	Absence of foul odour
iv.	Particle Size	Minimum 90% material through 4.0 mm IS
v.	Bulk density(g/cm <sup>3</sup> )	0.7-
Vi	Total organic Carbon, Percent by weight, minimum	18.
Vii	Total Nitrogen (as N),percent by weight ,minimum	1.
Viii	Total phosphates (as (P <sub>2</sub> O <sub>5</sub> ),percent by weight ,minimum	0.
ix	Total Potassium as (K <sub>2</sub> O),percent by weight ,minimum	0.
x	Heavy metal content ,(as Mg/Kg),Maximum	-
	Cadmium(as Cd)	5

### 2. Specification for NPK as per FCO

#### **NPK complex Fertiliser specifications as FCO**

Particulars	NPK-10:26:26
Moisture % by weight, maximum	1.5
Total N % by weight, minimum	10.0
Ammoniacal N % by weight, minimum	7.0
Available phosphorus (as P <sub>2</sub> O <sub>5</sub> ) % by weight, minimum	26.0
Water soluble phosphates (as P <sub>2</sub> O <sub>5</sub> ) % by weight, minimum	22.5
Water soluble potash (as K <sub>2</sub> O) % by weight, minimum	26.0
Zinc (as Zn) per cent by weight	

3. Specification for Neem-Coated as per FCO

**Specification of Neem Coated Urea as per Fertiliser Control Order**

Moisture % by weight, maximum	1.0
Total N % by weight (on dry basis) minimum	46.0
Biuret % by weight, maximum	1.5
Neem oil content soluble in Benzene, % by weight, minimum	0.035

NOTE: Under the heading "Tolerance limit of organic fertilizer", for the figures and words "0.1 unit for combined Nitrogen, Phosphorous and Potassium nutrient", the figures and words "a sum total of nitrogen, phosphorous potassium nutrients shall not be less than 1.5% in case of City compost and shall be not less than 2.5% in case of Vermicompost", shall be substituted.

Annexure-II  
TECHNICAL BID

To

The Divisional Forest Officer,  
Bargarh Forest Division

From

\_\_\_\_\_

\_\_\_\_\_

Subject:- Supply of .....reg.

Ref:- Tender Notification No:- ..... Dated:-----

1. TENDERERSPROFILE

1	Name of the product for which technical bid submitted	
2	Details of EMD paid	a) DD No. : b) DD Date: c) Name of the Bank : d) Amount Rs. :
3	Name & address of the tenderer along with Phone	

4	<p>Status of the firm</p> <p>i) Registered firm</p> <p>ii) Sole proprietorship firm</p> <p>iii) Partnership firm</p> <p>iv) Private limited company/ Public limited company</p>	<p>Please tick ( ) the appreciate furnished de proof as shown against each</p> <p>(Registration certificate ..... certificate, Name &amp; address of the proprietor-Addre ..... agreement deed and authorized from oth for this tender)</p> <p>..... incorporation issued by Ministry of Corp Govt. of India.</p>
5	<p>Name of the authorized contact person who deal with this tender matters</p>	
	a) Name	
	b) Designation	
	c) Telephone Number	
	d) Mobile Number	
	e) Fax Number	
	f) Email ID	

**II. PRODUCTION PROFILE:** Furnish the following details

- i) Name & Address of the firm:
- ii) Name of the product manufactured / distributed:
- iii) Production details for  
.....product

a) Production Capacity

Address of the Manufacturing premises from where tendered item will be manufactured and supplied	Name of the product	Production Capacity (MT/Ltrs)			Supply capacity MT /Lt per annum
		Per day	Per month	Per annum	

**III. Capacity to supply the quantity of tendered product from all sources**

Sl. No	Name of the product	Per day			Per month			Per annum		
		Own sources	Other sources	Total	Own sources	Other sources	Total	Own sources	Other sources	Total

**Note :- In case of authorized distributor mention the quantity marketed.**

**IV. CLEARANCES / CERTIFICATES:**

Copy of the GST returns filed / Certificate for last year : Uploaded / Not uploaded.

**V. DECLARATION BY THE TENDERER**

i) I have read and understood the tender terms and condition relevant to tender notification No:-.....date ..... and I have submitted the technical bid in accordance with the terms and condition of the above notification and tender documents.

ii) The information furnished in the Technical bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.

iii) I would abide by the terms and conditions governing this tender. In case I fail to supply as per the departmental requirement, I would be fully responsible for all the consequences that may arise and department can exercise appropriate action like black listing in addition to forfeiting of EMD. I shall pay the difference of higher cost involved and other related expenses paid if any for supply of the product.

iv) The financial bid is separately submitted against this tender.

Place:  
Date:

Seal & Signature  
of the tenderer

**LIST OF ENCLOSURES TO BE SUBMITTED ALONG WITH TECHNICAL BID APPLICATION**

Sl	Particular	Yes/No
1	Duly filled and signed Technical and financial Bid application.	
2	Copy of the certificate of registration of the firm(issued by the Registrar of the firms)	
3	A copy of the partnership deed (if it is partnership firm)	
4	A copy of the memorandum & Articles of Association(if it is Limited /Private Limited Company)	
5	An Affidavit of ownership(if it is proprietary firm/Sole distributor)	
6	A copy of Authorization for Signing (If it is a limited / Private Limited Company or a Partnership firm with signature attestation of the authorized person.)	
7	If representative is participating, letter of authorization from the person who has signed the technical and financial Bids to participate in the tender opening & negotiation of rates for items tendered.	
8	Sales Tax/VAT Registration Certificate(Valid)	
9	Sales Tax/VAT Clearance Certificate of last year.	
10	Copy of <b>Registration Certificate</b> issued by the Industries Department.	
11	Copy of <b>Registration Certificate (Form-F)(Manufacturing License)</b> as per FCO, 1985 (Product Wise) for Bio Fertilizers(Carrier Based),Bio Fertilizers (Liquid Based),VAM-Bio Fertilizer , Vermi Compost and City Compost.	
12	Manufacturer and the authorized distributors should submit the copies of <b>Marketing License (Form-A2)</b> obtained by the concerned licensing authority along with the form-O which should be attested by the concerned Licensing authority and containing details of the source firm and name of the product included for marketing as per FCO,1985(product wise) .	
13	Other state manufacturers should submit <b>Marketing permission</b> from Director of Agriculture & Food production,Odisha for marketing their product in odisha and <b>whole sale marketing license(form-A2)</b> obtained from any of the licensing authority in Odisha state along with the copy of the O-Form which should be attested by the concerned Licensing authority and also includes details of the source firm, name of the product for which marketing license is issued.	
14	Copy of <b>recent quality test report</b> (within three months before the date of issue of this notification)from notified laboratories /Govt. Institution for each of the items offered for supply and analysis report should tally with all the parameters as per the specifications given annexure-I	
15	All manufacturers should submit obtained from the respective state Department of Agriculture/Competent authority in the given format only	
16	If the tenderer is a distributor of firm/Firms then a latter of appointment from such firm/firms is to be enclosed.	
17	If tenderer is sourcing the material from other sources for procurement & Supply ,then letter obtained from each firm/firms declaring to supply the product and quantity agreed upon to supply as per specification, as per packing size & as per schedule in case the tenderer is selected for supply, whether enclosed.	

- Note-**
- (i) Legible and readable copies should be attached.
  - (ii) Enclosed document should be dully attested by the component authority.
  - (iii) One set of all documents should be enclosed to each of the technical bid.
  - (IV) All documents enclosed should be in the order be in the given in the checklist.

**Signature of the tenderer**

**FINANCIAL BID**

- 1) Submitted to : The Divisional Forest Officer, Bargarh Forest Division
- 2) Submitted by :
- 3) References : Tender notification No: .....Date: .....
- 4) Financial bid submitted for
- (i) Vermi-compost,
- (ii) Urea
- (iii) NPK
- (iv) Organic Insecticide.
- (v) Chemical insecticide.
- 5) Rate quoted/tendered as per terms & conditions governing:

SN	Name of the Product	Brand	Packing Size in KG/ packet	Supply Rate as per packing size (in Rs) excluding GST	GST	Total Supply Rate	Quantity Offered for Tender (in Tonnes/Litre/Nos.)
1							
2							
3							
4							
5							

**Note:**

- The total Supplyrate quoted should be inclusive of all taxes, duties, cess, insurance, freight including loading and unloading charges to the destination.
- The rate quoted should be for the packing size, prescribed in annexure –IV.

## AGREEMENT

(To be executed on Rs. 200 non-judicial Odisha Government Stamp paper)

This agreement entered into force this day..... 2021 between M/s..... (here in after called "The supplier" which term shall, unless inconsistent with the text, context, meaning or otherwise include their successors, legal representatives or assigns) of one part and the Divisional Forest Officer, Bargarh Forest Division the other part, WITNESSES.

It is hereby agreed to between the parties as follows:

- (i) The supplier agreed to supply the (i) Vermi-compost, (ii) Urea, (iii) NPK (iv) Organic Insecticide (v) Chemical insecticide.
1. According to the requirement detailed in the quotation referred to above at the rate and as per the general conditions of supply and purchase already stipulated in tender document.
  2. The product to be supplied by the supplier shall confirm strictly to the specifications and standards already specified.
  3. Supplier shall allow the concerned authorized Fertilizer Inspector/ACF/Range Officers to draw the (i) Vermi compost, (ii) Urea(iii)NPK sample as per the relevant sections of FCO 1985 and to sign all the necessary documents for drawl of samples and adhere to the instructions of the Fertilizer inspectors for the quality of the product supplied for the programme.
  4. The Manufacturers shall have the sole responsibility of quality and quantity of the product supplied under this tender and consequent supply order. within 15 days from the date of placing the Order And any delay in relation to delivery schedule. Department shall have the right to reject the late supplies.
  5. The Department will not entertain any price revision during the validity period of tender or extended period thereof, during the tenure of the continuous period of contract including any revision of existing tax structure or introduction of any new taxes, levis, duties etc.
  6. Validity of Tender: The rates Accepted should be valid till One year from the date of agreement
  7. For breach of the terms of the contract, the district administration will be at liberty to impose the following penalties as mentioned in the Tender Document:
    - (a) On placement of the supply order, if the supplier does not perform his obligations as per the order and within the time limits specified by the concerned officer, such supplier will be blacklisted and department shall reserve all rights to make alternative arrangements to procure the products and the difference of higher cost and other related expenses paid if any will be recovered from the defaulting supplier through appropriate legal action in addition to forfeiting of EMD.
    - (b) Any delay in relation to delivery schedule; the Department shall have the right to reject the late supplies.
    - (c) Violation of any of the terms and conditions of the Tender by the supplier is liable for stringent actions like forfeiting of EMD amount, or any other punishment as deemed fit in the opinion and judgment of the tender accepting authority depending on the nature of violation.

In respect of any disputes, the decision of the Divisional Forest Officer,, Bargarh shall be final. There is no need to arbitrariness in the decision.

Witnesses (with Addresses)

Authorized Signatory of the Supplier with Seal

**Declaration by the tenderer**

1. I have submitted this financial bid against notification No .....dated..... and tender terms and conditions.
2. The information furnished in the Technical bid and Financial bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found to be not true and not factual at any point of time.
3. I would abide by the terms and conditions governing this tender. In case if I fail to supply as per the department requirement. I would be fully responsible for all the consequences that may arise the department can exercise appropriate action in addition to forfeiting of EMD. I shall pay the difference of higher cost involved and other related expenses paid if any for supply of the product.
4. The financial bid is separately submitted against this tender.

Place:

Date:

Seal & Signature of the tenderer