

Office of the Principal

## ODISHA ADARSHA VIDYALAYA, BANDUPALI

No. 156, Dt. 01.09.2021

### Short Tender Call Notice

Sealed Tenders in the prescribed tender paper are invited from the registered firms / authorised dealers / distributors / reputed suppliers / manufacture / Wholesale cooperative stores having valid PAN & GSTIN Registration for supply of articles / items required for hostel, utensil for kitchen, bed items and other assets as detailed in the Annexure for Girls Hostel of Odisha Adarsha Vidyalaya located within the premises of OAV, Bandupali in Rajborasambar Block.

The tender is to be received only through registered post / speed post on or before Dt.13.09.2021 by 05.00 PM in the office of the Principal, OAV, Bandupali, which will be opened on Dt.14.09.2021 at 01.00 P.M. in the office chamber of Principal, OAV, Bandupali in presence of the members of the procurement committee and bidders or their authorised representative.

For more details, term and condition and tender paper for supply of the items, please visit the official website [www.bargarh.nic.in](http://www.bargarh.nic.in). The same is also available in the office of DPC, SSA, Bargarh / DEO, Bargarh from Dt.02.09.2021 to Dt.13.09.2021 during office hour on all working days on payment of Rs.2000/- (Two Thousand only) in shape of bank draft in favour of Principal, Odisha Adarsha Vidyalaya, Bandupali which is non-refundable. It can also be downloaded from the website and submitted alongwith a bank draft of Rs.2000/-. The Collector, Bargarh reserves all rights to reject or cancel any or all the tenders without assigning any reason thereof.

By the order of Collector & District  
Magistrate, Bargarh

  
Principal  
OAV, Bandupali  
Odisha Adarsha Vidyalaya  
Bandupali

Memo No. 157 Date 01.09.21

Copy to District Informatics Officer, NIC, Bargarh for information and necessary action.  
He is requested to web host the tender call notice in the district website for wide publicity.

  
Principal  
OAV, Bandupali  
Odisha Adarsha Vidyalaya  
Bandupali

Memo No. 158 Date 01.09.21

Copy for display in the Notice Board of this office/Collectorate, Bargarh/ OAV concerned for wide publicity.

  
Principal  
OAV, Bandupali  
Odisha Adarsha Vidyalaya  
Bandupali

## Terms and Conditions and General Instructions for Bidders

1. **Tender Documents:** Entire tender document can only be downloaded from the district web site [www.bargarh.nic.in](http://www.bargarh.nic.in)
2. **Tender Paper Cost:** Cost of tender is Rs 2000/- (Rupees Two thousand ) only in shape of D.D. in favour of "Principal, OAV Bandupali," payable at SBI Padampur must be submitted with Tender application (Technical Bid) by the bidder against part / full items.
3. **Two Bid Systems:** There are two parts of the Tender Documents, i.e. Technical Bid (Annexure-I) and Financial Bid (Annexure-II). The bidders are required to fill out all the two parts of the Tender Document and place them in two separate sealed envelopes, which should be superscribed as "Tender for Supply of Items (each name in details) – "Technical Bid" and "Tender for Supply of (each name in details) - Financial Bid" respectively to OAV concerned. These inner envelopes should be placed in another outer sealed envelope and addressed to the Principal, OAV concerned. The outer envelope must show the name of the Bidder, address, mobile number and should be super-scribed as "Tender for Supply of Items (each name in details) to OAV during 2021-22 and must be submitted through Registered / Speed Post / Courier only on or before 13-09-2021 by 5.00 PM. Tender documents submitted in any other mode will not be entertained. Telegraphic tender and conditional tender will not be accepted. Financial Bids of technically qualified bidders will only be opened.
4. **Place and Date of received of Tender:** The bid shall be submitted in the prescribed format with supporting documents and EMD in sealed envelope and shall be addressed to the Principal, OAV, Bandupali. The envelope shall be super scribed with words "Tender for supply of OAV, Bandupali (each name in details)". The tenders received within 5 P.M. of **13.09.2021** by registered post/ speed post / courier will only be entertained. The authorities will not be responsible for any postal / courier delay.
5. **Date, Time and Venue for Opening of Tender:** Sealed Tenders will be opened at OAV Bandupali at **01.00 PM** on dt. **14/09/2021** in presence of bidders or their authorized representatives and members of the purchase committee. In case of any unavoidable circumstances, if the tenders could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority.
6. **Earnest Money Deposit:** The EMD amount should be 2 % of total quoted value to be deposited in shape of Demand Draft in favour of "**Principal, OAV, Bandupali**" payable at "**SBI, Padampur**". If the deposited EMD amount falls short, disqualification will be made for quoted items. No other mode of deposit will be accepted. A bidder can participate for one or more items.
7. **Specification & price range of items:** The list of items for which bids are invited is enclosed herewith. The price ranges in the tables are only indicative. At the time of final selection, price may be negotiated as per decision of the committee.
8. **GST Registration:** The firm/ supplier participating in the tender should have valid Registration Certificate of GST and will have to submit the **full page print out copy**

**of latest GST return file ARN (System Generated Acknowledge Reference Number)**

9. **Authorization:** In case of items from branded companies the firm/ supplier should submit copy of company authorization certificate of the item.
10. **Sample/Brochure:** The bidder shall submit samples/ detailed brochure with specifications and functions at the time of opening of tenders for assessment by the Procurement Committee.
11. **Price:** The price quoted shall be inclusive of all charges and transportation cost but the excluding GST to OAV, Bandupali, and GST will be quoted separately. The price quoted shall remain valid till end of Financial Year 2021-22 and the authority reserves the right to place further orders by referring the present Tender Call Notice for same item in same price.
12. **Performance Security:** The performance security will be 5% of total quoted cost only in shape of DD in favour of Principal, OAV Bandupali, " payable at SBI, Padampur to be deposited by the successful bidder before issue of supply order.
13. **Place of Delivery & Installation of items:** The delivery & installation point will be at the OAV Bandupali within seven (07) days of issue of supply order.
14. **Bidder must not be blacklisted:** Any firm/ supplier blacklisted earlier by any department of the Govt. (State/ Central) or any PSU (State /Central) are not eligible. Any suppression if detected at any later point will lead to forfeiture of EMD and cancellation of order. If article is already supplied, payment will be cancelled. An undertaking in non-judicial stamp paper must be submitted by the bidder with application for bidding, that his firm has not been black listed since inception of my business to till date by any department of the Govt. (State/ Central) or any PSU (State /Central).
15. **Payment:** 100% payment of the bill/invoice amount will be paid through A/C payee cheque or NEFT or RTGS only after stipulations as decided by the Procurement Committee are met regarding safe delivery, visual inspection and technical inspection where required.
16. **The decision of the Procurement Committee is final so far as final award of tender is concerned. The committee shall be at liberty not to accept the L-1 tender according to its need and own quality assessment.**
17. The copies of all documents enclosed with the bid are to be self-certified by the bidders.
18. The bidder has to supply a self-attested copy of the Bank passbook clearly showing the name of the firm/ supplier, account number, IFSC Code, bank name and branch name along with the tender documents.
19. **The authorities reserve the right to cancel/ alter the tender call notice without assigning any reason thereof.**
20. **Jurisdiction:** If any dispute(s) arise(s) in respect of bids shall be settled mutually between bidder and the procurement committee within the jurisdiction of Bargarh district only.

Principal, OAV, Bandupali (Rajborasambar)

(Annexure-I)

**TECHNICAL-BID**

Sub: Supply of Items to Girls Hostels of OAV, \_\_\_\_\_ of Bargarh District

1.	Name of the Firm/ Supplier	
2.	Complete Postal Address	
3.	Name of the Owner/ Key person	
4.	Contact No. and E-mail address	
5.	Details of Cost of Tender	a. DD No b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of : g. Payable at :
6	Total quoted value of all materials	Amount in Rupees.....
7.	Details of Earnest Money Deposit	a. DD No b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of : g. Payable at : h. No. of items applied:
8.	GST Registration No.	
9.	Whether copy of GST Registration Certificate Enclosed?	
10.	Whether print out copy of latest GST return file ARN (System Generated Acknowledge Reference Number print out copy) enclosed?	
11.	Whether copy of first page of Bank Passbook submitted?	
12.	Whether undertaking of not being black listed submitted in non-judicial stamp paper?	
13.	Any other document enclosed by the Bidder	1. 2. 3.

Place :

Date :

**Bidder's Signature with seal**



Sl. No.	Item Name	Proposed Specification	Specification as per quotation with Brand / Company name	Quantity/ Unit	Indicative Price per unit (Rs.)	Quoted amount including all charges and transportation cost but excluding GST per Unit	GST (Rs.)	Total Quoted amount per unit(Rs.)	Total amount for total quantity inclusive all(Rs.)	Guarantee / Warrantee period	Sample / Brochure of the item submitted
10	Harmonium	40 + notes (3.5 octave) double harmonium, Kanjilal reed, side vale, box system with good quality wood and cover		1	5000						
11	Dholki/Tabla	Sheesham wood/ steel body, Regular size good quality leather, Chimula with cover		1	1000						
12	Computer Desktop & Printer	Desktop:From branded company, Processor-intel i3, 6th generation (3.7 GHz, 3 M Cache) OS: Microsoft Windows 10 (Home-64 bit) Hard disk-1 TB or higher, Memory - 4 GB DDR3 RAM or higher, Wexpandability upto 16 GB, Ram Slot-4 nos of higher, Cabinet - Traditional Tower Model, Network Connectivity -10/100/1000; USB-6 nos with at least 2 on front side, DVD R/W, Display - 18.5 inches LED monitor with screen resolution 1280 X 1024 pixels or higher, Key Board - Standar with USB interface, Mouse- Optical with USB interface, Antivirus - Microsoft Security Essentials, Warranty - Minimum 3 years with UPS - 850 VA, Printer-Branded Company, Laser, Display, Dual digit Number-LED, Minimum 23 ppm, 256 MB Ram, 6 line touch screen, 35 sheet ADF (Preferably HP Printer)		1	43000						
13	Wall Clock	Good Quality		4	500						
14	Floor Mat(1.5' x 1')	Good Quality		120	20						
15	Torch (3 cell)	Good Quality		5	500						
16	Lock & key	Good Quality		100	50						
17	Hostel Bell	Good Quality		1	500						
18	Lock (for the gate Big)	Good Quality		5	100						
19	Dias	Good Quality		1	2000						
20	Dari (8'x10')	Good Quality		4	500						
21	Drum	Steel body with steel lid		1	1000						
22	Masari (Mosquito net)	For single bed (6'X3'). Good Nylon/ Poly cotton net with cotton cloth attachment below		100	250						

Sl. No.	Item Name	Proposed Specification	Specification as per quotation with Brand / Company name	Quantity/ Unit	Indicative Price per unit (Rs.)	Quoted amount including all charges and transportation cost but excluding GST per Unit	GST (Rs.)	Total Quoted amount per unit(Rs.)	Total amount for total quantity inclusive all(Rs.)	Guarantee / Warrantee period	Sample / Broucher of the item submitted
23	Blanket	Woollen blanket of size 1-7'X8-4' Good quality		100	400						
24	Bedsheets	Normal/ Cotton/ Poly cotton for single bed		100	300						
25	Dunlop & cover (Gadi & Kholai)	Sponge/ Foam mattress of size 72"X32"X2.5" with poly cotton cover, fine finishing, Normal cotton/ poly cotton cover to keep the Bed Mattress of size 72"X32"X2.5"		100	500						
26	Pillow with cover	Pillow (50X35 cm) with cotton cover 1.5 kg good quality cotton inside		100	200						
27	Wall Mirror	6mm 18x24- send govind		25	1000						
28	Bucket (Aluminium)	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25kg		6	200						
29	Mug (Aluminium)	Smooth edge, fine finish, minimum weight 180 gms		5	100						
30	Dekchi & Dhankuni	Minimum Inner dia 22" height 12" Capacity 70 ltr weight with two handles 10 kg, lid weight 2kg( Cooking for 100 students)		6	1667						
31	Kadhai & Dhankuni	Minimum dia 30", depth 5", High strength, thickness 3mm, two handles, lid (Dhankuni) as per dia, strong and heavy.		6	833						
32	Tasala & Dhankuni	Steel Tasala with cover, heavy quality		2	1000						
33	Tawa	Good Quality		9	67						
34	Drum & Dhankuni for storage of water	Steel body with steel lid. Minimum 15" wide X 15" depth with capacity of minimum 16 litres		4	1250						
35	Belanapata	Good Quality		2	200						
36	Roti Seka	Good Quality		2	50						
37	Thalia for making of Roti	Good Quality		1	300						
38	Pitha Khadika	Good Quality		6	200						
39	Danki	Good Quality		6	200						

Sl. No.	Item Name	Proposed Specification	Specification as per quotation with Brand / Company name	Quantity/ Unit	Indicative Price per unit (Rs.)	Quoted amount including all charges and transportation cost but excluding GST per Unit	GST (Rs.)	Total Quoted amount per unit(Rs.)	Total amount for total quantity inclusive all(Rs.)	Guarantee / Warrantee period	Sample / Broucher of the item submitted
40	Dal Chattu	Good Quality		4	100						
41	Knife	Good Quality		2	100						
42	Steel tray	Made of food grade stainless steel. BPA/Toxin free. 5 chambers, Minimum weight 420 gms, if rectangular minimum size should be 14.5" L X 12"W. May be round in corresponding size		100	100						
43	Steel glass	Stainless steel glass Minimum Height- 6.5" and minimum Weight- 150gm		100	20						
44	Silla & Silapua	Good Quality		1	200						
45	Hemadasta	Good Quality		1	500						
46	Spoon	Good Quality		12	125						
47	Tea pot	Good Quality		1	500						
48	Bucket for washing vegetables	Galvanized Iron Bucket with handle, Minimum Height 18" X Dia 14" with 0.4mm thickness		8	400						
49	(Aluminum) Bucket	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25 kg		100	200						
50	Mug (Aluminum)	Smooth edge, fine finish, minimum weight 180 gms		100	50						
51	12 Lt. Pressure Cooker	Branded company 12 liter capacity, Height around 400 mm, weight around 9.5 kg. Base thickness minimum 4 millimeter.		1	5000						
52	Gas light	Branded with ISI Mark		5	1200						
	TOTAL										

Signature of the Bidder with seal

Date-

**Annexure-A**  
**(ITEM LIST WITH QUANTITY, INDICATIVE PRICE AND SPECIFICATION)**

Sl. No.	Item Name	Proposed Specification	Total Quantity/ Unit required	Indicative Price per unit (Rs.)	Requirement of Sample / Broucher
1	Small Table	2.5' X 2' Study table made out of 25ms X25 ms prelaminated top	100	1000	Sample
2	Chair	Fiber armed chair from branded company	20	500	Sample
3	Aquaguard`	Voltas water cooler with purifier 40/60 capacity	1	50000	Broucher
4	Fan	Branded ceiling Fan with ISI Mark (Big Size)	110	1500	Sample / Broucher
5	Big Table	5' X3' table made out of 25ms X25 ms X 1.2 ms prelaminated top	2	3000	Sample / Broucher
6	Microphone set	Ahuja Company or any branded company. Digital player amplifier, 4 mike and 1 aux input, built in MP3 player with USB reader and remove control. Two double speakers sound box with input power 50 watt, compatitble to amplifier. One cordless microphone and one microphone with cord and stand.	1	15000	Broucher
7	Generator set	Self started unleaded petrol run 1 KVA(1000W) super silent Generator conforming to latest norms for noise and emission prescribed by CPCB( Central Pollution Control Board). Safety measures like monitor for engine, control panel display to prevent engine seizure and other major problem for customer safety are to be provided (with complete delivery, installation and functioning at the OAV/ Hostel Point)	1	30000	Broucher
8	Grinder	Branded company, Minimum-500 watt, capacity-2 litres, warranty-5 years, detachable stainless steel drum and roller stone assembly, RPM 1400,1-piece table top wet grinder (2 litres) and 1-piece grinding stone Weight minimum 12 kg.	1	3000	Broucher
9	Colour Television	Branded/reputed company make Size: 32" to 43 "LED TV (please mention brand wise price)	1	20000	Broucher
10	Harmonium	40 + notes (3.5 octave) double harmonium, Kanjilal reed, side vale, box system with good quality wood and cover	1	5000	Sample / Broucher
11	Dholki/Tabla	Sheesham wood/ steel body, Regular size good quality leather, Chimula with cover	1	1000	Sample / Broucher

Sl. No.	Item Name	Proposed Specification	Total Quantity/ Unit required	Indicative Price per unit (Rs.)	Requirement of Sample / Broucher
12	Computer Destop & Printer	Dekstop:From branded company, Processor-intel I3, 6th generation (3.7 GHZ, 3 M Cache) OS: Microsoft Windows 10 (Home-64 bit) Hard disk-1 TB or higher, Memory - 4 GB DDR3 RAM or higher, Wexpandability upto 16 GB, Ram Slot-4 nos of higher, Cabinet - Traditional Tower Model, Network Connectivity - 10/100/1000; USB-6 nos with at least 2 on front side, DVD R/W, Display - 18.5 inches LED monitor with screen resolutoin 1280 X 1024 pixels or higher, key Board - Standar with USB interface, Mouse- Optical with USB interface, Antivirus - Microsoft Security Essentials, Warranty - Minimum 3 years with UPS - 850 VA, Printer-Branded Company, Laser, Display, Dual digit Number-LED, Minimum 23 ppm, 256 MB Ram, 6 line touch screen, 35 sheet ADF (Preferably HP Printer)	1	43000	Broucher
13	Wall Clock	Good Quality	4	500	Sample
14	Floor Mat(1.5' x 1')	Good Quality	120	20	Sample
15	Torch (3 cell)	Good Quality	5	500	Sample
16	Lock & key	Good Quality	100	50	Sample
17	Hostel Bell	Good Quality	1	500	Sample
18	Lock (for the gate Big)	Good Quality	5	100	Sample
19	Dias	Good Quality	1	2000	Sample
20	Dari (8'x10')	Good Quality	4	500	Sample
21	Drum	Steel body with steel lid	1	1000	Sample
22	Masari (Mosquito net)	For single bed (6'X3'). Good Nylon/ Poly cotton net with cotton cloth attachment below	100	250	Sample
23	Blanket	Woollen blanket of size l-7'XB-4' Good quality	100	400	Sample
24	Bedsheets	Normal/ Cotton/ Poly cotton for single bed	100	300	Sample
25	Dunlop & cover (Gadi & Khola)	Sponge/ Foam mattress of size 72"X32"X2.5" with poly cotton cover.,Fine finishing, Normal cotton/ poly cotton cover to keep the Bed Mattress of size 72"X32"X2.5"	100	500	Sample
26	Pillow with cover	Pillow (50X35 cm) with cotton cover 1.5 kg good quality cotton inside	100	200	Sample
27	Wall Mirror	6mm 18x24- send govind	25	1000	Sample
28	Bucket (Aluminum)	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25ke	6	200	Sample
29	Mug (Aluminum)	Smooth edge, fine finish, minimum weight 180 gms	5	100	Sample
30	Dekchi & Dhankuni	Minimum Inner dia 22" height 12" Capacity 70 ltr weight with two handles 10 kg, lid weight 2kg( Cooking for 100 students)	6	1667	Sample

Sl. No.	Item Name	Proposed Specification	Total Quantity/ Unit required	Indicative Price per unit (Rs.)	Requirement of Sample / Broucher
31	Kadhai & Dhankuni	Minimum dia 30", depth 5", High strength, thickness 3mm, two handles, lid (Dhankuni) as per dia, strong and heavy.	6	833	Sample
32	Tasala & Dhankuni	Steel Tasala with cover, heavy quality	2	1000	Sample
33	Tawa	Good Quality	9	67	Sample
34	Drum & Dhankuni for storage of water	Steel body with steel lid. Minimum 15" wide X 15" depth with capacity of minimum 16 litres	4	1250	Sample
35	Belanapata	Good Quality	2	200	Sample
36	Roti Seka	Good Quality	2	50	Sample
37	Thalia for making of Roti	Good Quality	1	300	Sample
38	Pitha Khadika	Good Quality	6	200	Sample
39	Danki	Good Quality	6	200	Sample
40	Dal Chatu	Good Quality	4	100	Sample
41	Knife	Good Quality	2	100	Sample
42	Steel tray	Made of food grade stainless steel. BPA/ Toxin free. 5 chambers, Minimum weight 420 gms, if rectangular minimum size should be 14.5"L X 12"W. May be round in corresponding size	100	100	Sample
43	Steel glass	Stainless steel glass Minimum Height- 6.5" and minimum Weight- 150gm	100	20	Sample
44	Sila & Silapua	Good Quality	1	200	Sample
45	Hemadasta	Good Quality	1	500	Sample
46	Spoon	Good Quality	12	125	Sample
47	Tea pot	Good Quality	1	500	Sample
48	Bucket for washing vegetables	Galvanized Iron Bucket with handle, Minimum Height 18" X Dia 14" with 0.4mm thickness	8	400	Sample
49	(Aluminum) Bucket	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25 kg	100	200	Sample
50	Mug (Aluminum)	Smooth edge, fine finish, minimum weight 180 gms	100	50	Sample
51	12 Lt. Pressure Cooker	Branded company 12 liter capacity, Height around 400 mm, weight around 9.5 kg. Base thickness minimum 4 millimeter.	1	5000	Sample / Broucher
52	Gas light	Branded with ISI Mark	5	1200	Sample