



OFFICE OF THE REGIONAL TRANSPORT OFFICER, BARGARH

Phone No.06646232150
E-Mail: rtobgh@yahoo.co.in

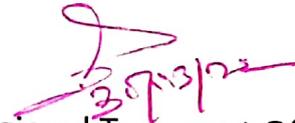
No. 643 /Date. 30.03.2022

Quotation/ Tender Call Notice

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 3 Nos. Non-AC/ A.C, Diesel/Petrol driven vehicle preferably Sumo/ Bolero /Ertiga etc Car having sitting capacity not more than ten including driver, which shall conform to the terms and conditions (**Annexure-A**) for official use in O/o Regional Transport Officer, Bargarh on monthly rent basis:

- 1- The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3- The Driver should be well- behaved, gentle and obedient in nature.
- 4- A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Regional Transport Officer, Bargarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5- The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).
- 6- The vehicle must achieve a fuel efficiency of 10 Kms per liter.

- 7- The details of the make and year of manufacture of the vehicle, Registration Number, mileage (KMs covered per liter) and name of the Driving License Number and period of validity should be specifically provided in the general Bid information to be furnished with the Quotation/ Tender (Annexure-B).
- 8- The Quotation/ Tender completed in all respect should reach to the undersigned on or before **Dt 08.4.2022 by 4 P.M.** and shall be opened on the same day at **4 P.M** in presence of the bidders or their authorized representatives by the Tender Committee.
- 9- The application form of quotation/ tender containing General Bid Information and terms and conditions for hiring of vehicles etc. will be available with the Regional Transport Officer, Bargarh during Office hours on payment of Rs. 100/- (non- refundable) from to or can be downloaded from Odisha Government Website [http// www. bargarh. nic.in](http://www.bargarh.nic.in). In case the application form is downloaded from government website, the applicant shall furnish a Demand Draft (non- refundable) for an amount Rs. 100/- (Rupees one hundred) only towards the cost of application along with the application.


Regional Transport Officer
02/3/22 BARGARH

Memo no. 644

Dt. 30.03.2022

Copy to the Notice Board of RTO, Bargarh for information of general public.

Copy to DCT (NZ) Sambalpur District for publication in their notice board.

Copy to D.I.C., NIC, Bargarh for uploading the same in [http//www.bargarh.nic.in](http://www.bargarh.nic.in)


Regional Transport Officer
BARGARH
02
30/3/22

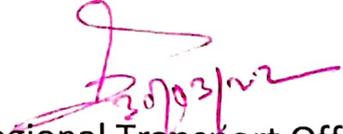
Annexure-A

TERMS AND CONDITIONS FOR HIRING VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for Hiring of Vehicle.

- 1- The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Certificate Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
- 2- The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, gear Box and differential coolant, Tires and tubes, Battery etc. will be borne by the owner of the vehicle.
- 3- It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- 4- In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- 5- In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 6- The vehicle shall report for duty for minimum of 25 days in a month.
- 7- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 8- Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within 15days of the submission of bills by the service provider and no advance payment will be made.

- 9- The Vehicle shall not be more than three years old from the initial and also in good running condition during the period of contract. Vehicles older than five years should be replaced by new vehicles by the service provider.
10. If services are found to be unsatisfactory, the Client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month's notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, the authority/ District Social Security Officer shall forfeit the entire amount of the security deposit.
14. Log books shall be maintained for the hired vehicles as in the case of Government vehicles. Kilometer reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
15. GST registration and GeM registration are compulsory for any service provider to provide hired vehicles to Government offices through GeM or through open bidding.
16. The hiring may be discontinued immediately, when the vehicles are no longer required for offices.


Regional Transport Officer
 BARGARH

Annexure-B

GENERAL INFORMATION FOR THE HIRING VEHICLES

- 1- Registration number of vehicle-
- 2- Types of vehicle(AC/Non-AC)-
- 3- Year of Manufacture-
- 4- Model-
- 5- Date of registration-
- 6- Name and complete address
of the owner of the vehicle-

- 7- Fitness Certificate validity-
- 8- Permit vehicle-

- 9- Insurance Validity-

- 10- Name and Address of the Driver-

- 11- DL Number& Validity of the DL of the driver-
- 12- Proposed hire charge of the vehicle per month excluding fuel cost-
- 13- Rate of fuel consumption/ mileage per liters-
- 14- Contact no of the service provider(Tenderer/ Quotationer)
Mobile no _____/ Telephone no. _____

“Certified that, the information submitted above is true to the best of my knowledge and belief”.

Seal and signature of the Quotationer/ Tenderer