



ORMAS

ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, BARGARH

PANCHAYATI RAJ & DRINKING WATER DEPARTMENT, GOVT. OF ODISHA

Short Quotation Call Notice

NO. 120 ORMAS/

DATE 17-05-2022

Sealed quotations are invited from reputed Travel Agencies/ Tour Operators or Private individuals for providing 1(One) no. of Non AC Petrol/Diesel driven four wheel vehicles having sitting capacity of not more than 5 including driver which shall confirm to the terms and conditions stipulated under (**Annexure-I**) for official use in ORMAS, Bargarh on monthly hire basis with maximum hire charges @ 20,000.00 per month.

1. The vehicle must be in road worthy condition, shall not be more than 3-years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment and other documents mandatory for plying the vehicle. Xerox copy of documents should be attached along with the quotation. The format in (**Annexure-II**) should also be duly filled in and submitted along with the requisite documents duly self-attested by the intending quotationers.
2. A sum of Rs 5000/-(Rupees Five Thousand) Only, shall be submitted by the intending quotationers in shape of Account Payee Bank Draft drawn in favour of the "**Chief Executive DSMS, Bargarh**" payable at Bargarh & drawn in any Nationalized Bank/Money Receipt against Cash deposited, along with the Quotation as Security Deposit. After completion of the process, the amount will be refunded to unsuccessful quotationers.
3. The monthly rate of hire charges should be quoted in the format prescribed (**Annexure-II**) which excludes the fuel charges.
4. The vehicle must achieve a fuel efficiency of 17(Seventeen) KMs per liter in case of Tiago/ Bolt/Celerio/ Maruti Swift LXI etc. class/type of Vehicles.
5. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms) covered per liter and name of the Driver with License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (**Annexure-II**).
6. The Quotation completed in all respect should reach the undersigned on or before Dt: **01.06.2022** by **01:00 P.M.** which shall be opened on **02.06.22** at 10:00 A.M. in presence of the Quotationers or their authorized representatives.
7. The application form of quotation containing General Bid Information & Terms & Conditions for hiring of Vehicles etc. will be available with the office of ORMAS, Bargarh from Dt: 18/05/2022 to 1/06/2022, till 01:00 P.M. during office hours.
8. The Authority reserves the right to cancel any or all the Quotation/Tender at any point of time without assigning any reason thereof.


Project Director,
DRDA, Bargarh

Memo No. _____/ORMAS

Dt:

1. Copy along with the soft copy forwarded to the DIO, NIC, Bargarh for uploading of the same in district web portal <http://www.bargarh.nic.in>.
2. Copy to the Notice Board of DRDA, Bargarh, Collector Office Bargarh, Sub collector office Bargarh, D.I.P.R.O. Office Bargarh for general information & wide Publicity.


Project Director,
DRDA, Bargarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the bidder(s) for providing the vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all the necessary valid MV documents such as, valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and valid D.L. of the driver. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges shall be paid on monthly basis. The cost of petrol/diesel shall be paid separately basing on actual consumption of diesel as per existing Government norms. No other cost except the cost of fuel will be borne by the ORMAS.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for the duty for minimum of 25 days in a month.
7. In case of emergency and night stay during the journey, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol/Diesel (as per actual) (as per Govt. norms) will be paid in every succeeding month, within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it will be mandatory at the part of the owner to give one month notice before such withdrawal of service and termination of agreement.
12. In case the bidder violates any of the terms of contract, the office shall forfeit the entire amount of security deposit.


Project Director,
DRDA, Bargarh