



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଗାଇସିଲାଟ
ODISHA ADARSHA VIDYALAYA, GAISILAT

BLOCK – GAISILAT, DIST – BARGARH

Under the Deptt. Of School and Mass Education, Govt. of Odisha
Affiliated to CBSE, New Delhi, Affiliation No: 1520086, School Code: 17129
Email – gaisilet@oav.edu.in, Phone: 8480398732



Letter No. 36

Date. 04/02/2023

To,

The District Information Officer ,
NIC , Bargarh .

Sub: Floating of Requirement advertisement for supporting staff of KGBV-IV Girls Hostel
OAV, Gaisilat , Bargarh.

Sir,

Advertisement and other details information for requirement of support staff For KGBV-IV Girls Hostel , Odisha Adarsha Vidyalaya, Gaisilat , Bargarh may be floated in the District website i.e www.bargarh.nic.in for general information .

This is for your kind information and necessary action.

Yours Faithfully

Ph
04/02/23

Principal

Odisha Adarsha Vidyalaya
Gaisilat

Encl: Advertisement & Other details

Memo No. 37 / Date- 04/02/2023
Copy submitted to Collector & District Magistrate ,Bargarh for kind information and necessary action .

Ph
04/02/23

Principal

Odisha Adarsha Vidyalaya
Gaisilat

Memo No. 38 / Date- 04/02/2023
Copy submitted to State Project Director, Odisha Adarsha Vidyalaya Sangathan ,Bhubaneswar for kind information and necessary action .

Ph
04/02/23

Principal

Odisha Adarsha Vidyalaya
Gaisilat



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Date. 07.02.2023

REQUIREMENT

Applications are invited from eligible candidates for engagement of following supporting staff in KGBV - IV Girls Hostel of Odisha Adarsha Vidyalaya, Gaisilat, Dist- Bargarh. The detailed information are available in District website. The last date of receipt of application form, bio-data and supporting documents is Dt. 20.02.2023 (Monday) through registered speed post only.

Sl. No.	Name of the Post	No. of Post	Essential Qualification	Desirable Qualification	Age	Salary (Including EPF share of Employee & Employer)
1	Warden (Female)	1	B .A/B.Sc	1.At least 2 years of hostel experience 2.B.Ed Degree preferable	30-60 Years	Rs.21175 /-
2	Head Cook(Female)	1	Cooking experience	Cookery training	30-40 Years	Rs. 9000 /-
3	Asst.Cook (Female)	2	Cooking experience		21-32 Years	Rs. 6750 /-
4	Chawkidar	1	HSC		21-32 Years	Rs. 7500 /-

Note-(i) Tentative date of interview: 23.02.2023 (Thursday).
(ii) No TA/DA will be paid for the above purpose to the candidate.

Sd/-
Principal
OAV Gaisilat

Revised Remuneration of KGBV Employees (Type-IV)

Sl. No.	Designation	Existing Gross Remuneration per month per person (in Rs.)	Revised Gross remuneration per person per month as per PAB approval 2022-23 (in Rs.) (including EPF share of Employee & Employer)
1	Warden	7,260.00	21,175.00
2	Head Cook	4,840.00	9,000.00
3	Asst. Cook	3,630.00	6,750.00
4	Chawkidar	4,720.00	7,500.00

DL/naik
21/11/22
JD(GE)

State Project Director
OSEPA

ODISHA ADARSHA VIDYALAYA SANGATHAN

GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF IN THE GIRLS' HOSTEL

The following support staff will be engaged in the Girls' Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels.

1. Warden: 1 (One)

- Qualification : B.A/ B.Sc from any recognized University
 - Age: 30-60 years as on the date of advertisement
 - Experience: At least 02 years in hostel management.
 - Remuneration: Rs. 7260/- per month
- i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective District.
 - ii. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, She may be paid monthly remuneration of Rs. 3000/- in addition to her own salary. But She must have to stay in the hostel even during the night hours.
 - iii. Retired lady teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

2. Chowkidar-cum-Sweeper

- Remuneration - Rs. 4270/- per month
- Age - 21 to 32 years as on the date of advertisement.
- Qualification : He must have passed HSC Examination.

3. Cook :

- Remuneration - Rs. 4840/- per month
- Age - 30 to 40 years as on the date of advertisement.
- If somebody is trained in cookery, he/she will be given preference & due weightage.
- Cook himself/ herself be perfectly hygienic in his/her dresses, cooking habits etc.

- The committee shall conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation if the dishes / hygienic condition of cooking & select the best.
- The cook must be well conversant to use LPG.

4. Assistant Cooks:

- Remuneration – Rs 3630/- per month.
- Age – 21 to 32 years as on the date of advertisement.
- Maximum 02 number of Assistant cooks can be engaged in one OAV.
- Having experience in cooking and other characteristics as specified above in Paragraph – 3.

Committee for selection of employees.

A committee will be formed under the chairmanship of the Collector & Chairman DAV of the district for selection of employees for the girls' hostel.

1. Collector & District Magistrate	-	Chairman
2. Principal of the Adarsha Vidyalaya	-	Member (Convener)
3. District Education Officer	-	Member
4. DWO of the District	-	Member
Duration of the engagement	-	For one year

On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

How remuneration will be released:

After receiving the engagement order from the Principal and joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Attendance register will be maintained for the purpose.

Process of Engagement:

- Advertisement will be published in local dailies.
- Fifteen days time duration may be given for inviting application from intending candidates.

- Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the posts stated above.
- Qualification for the different posts may be taken from the above list.