



OFFICE OF THE GENERAL MANAGER,
DISTRICT INDUSTRIES CENTRE,

CANAL ROAD, BARGARH - 768028.

Off. Tele-06646-233772; E-mail ID- dicbargarh@nic.in

Tender Notice No. 331 dt. 16-02-2023

Seal cover tenders are invited from eligible reputed firm / agencies for tentage and allied works of Entrepreneur Week Cum- Exhibition at Gorge High School Ground, Bargarh from Dt. 05.03.2023 to 09.03.2023. Interested bidders may apply in the prescribed tender format which is available on the Dist. Web site (www.bargarh.nic.in) from Dt. 16.02.2023 along with non refundable fee of Rs. 1000/- (One thousand only) in shape of Banker's Cheque / Demand Draft in favour of "GM, DIC, Bargarh" drawn in any scheduled commercial bank payable at Bargarh. The last date of receipt of the tender document by 23rd Feb 2023 (12.00 Noon). The authority reserves the right to reject any or all tenders without assigning any reason thereof.

Sushama
16/2/23
General Manager,
DIC, Bargarh.

Memo no: 332 dated 16.02.2023

Copy Submitted to the Dist. Informative Officer, NIC, Bargarh for information and requested to upload the tender call notice in the district NIC web site of Bargarh.

Sushama
16/2/23
General Manager,
DIC, Bargarh

Memo no: 333⁽²⁾ dated 16.02.2023

Copy to the notice board of the Collector and Dist. Magistrate, Bargarh / Notice Board of the General Manager, DIC, Bargarh for wide publicity.

Sushama
16/2/23
General Manager,
DIC, Bargarh

Memo no: 334 dated 16.02.2023

Copy Submitted to the Director of Industries, Odisha Cuttack for kind information and necessary action.

Sushama
16/2/23
General Manager,
DIC, Bargarh.



Micro, Small & Medium Enterprises
Government of Odisha

TENDER PAPER

(Tentage & Allied works)

For

Entrepreneurs' Week-2023

5th March, 2023 to 9th March, 2023

Bargarh

Organized by

District Industries Centre, Bargarh

Subash Nagar, Canal Road, Bargarh-768028

Email id-dicbargarh@nic.in

Phone No:-06646-233772

Sponsored by

Director of Industries, Odisha, Cuttack

**TENDER PAPER DETAILS, EMD, BIDDER FOR TENTAGE & ALLIED WORK FOR
"ENTREPRENEURS' WEEK-2023".**

The Tender paper can be downloaded from the websites: www.bargarh.nic.in

- A) Cost of Tender Paper : Rs. 1000.00 (Rupees one thousand ^{only})
(Non- refundable)
B) E.M.D (Refundable) : Rs. 15,000/- (Rupees Fifteen thousand) only in shape of Demand Draft /Pay order in favour of General Manager, DIC,Bargarh payable at Bargarh.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../ 2023(DD/PO to be attached with the Tender Paper)

NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s

.....

Signature of the bidder

C) Closing Date & Time for Receipt of Tender Paper: 23rd Feb 2023 latest by 12 noon.

D) Date & Time of Opening of Tenders: 23rd Feb 2023 at 3.00 pm, -

E) ADDRESS FOR SUBMISSION OF TENDER PAPER:

District Industries Centre, Bargarh
Subash Nagar, Canal Road, Bargarh-768028
Email id-dicbargarh@nic.in
Phone No:-06646-233772

Accepted by the Bidder

Signature of the bidder with seal

Sushama
16/02/23
General Manager
District Industries Centre
BARGARH

BIDDER DATA SHEET

Sl. No	Particulars	Details
1	Name of the Client	General Manager, DIC, Bargarh
2.	Method of Selection	Least Cost Selection (LCS)
3.	Joint Venture/Consortium	Not Allowed
4.	Date of Issue of Tender Paper	16.02.2023
5.	Date of Pre-Bid Meeting	23.02.2023 at 11.30 AM
6.	Last Date and Time for submission of Bid	23.02.2023 at 12 Noon
7.	Date & Time for opening of Technical Bid	23.02.2023 at 3.00 PM
8.	Date & time for opening of Financial Proposal	23.02.2023 at 4.00 PM
9.	Bid Processing Fee (Non-Refundable)	1,000/-INR in shape of Banker's Cheque / Demand Draft in favour of " GM,DIC,Bargarh" drawn in any scheduled commercial bank payable at Bargarh
10.	Earnest Money Deposit (EMD) (Refundable)	15,000/- INR in shape of Banker's Cheque / Demand Draft in favour of "GM,DIC,Bargarh" drawn in any scheduled commercial bank payable at Bargarh
11.	Address for Submission of Proposal	The GM,DIC ,Bargarh Subash Nagar, PO-Dist-Bargarh-768028 Odisha Mode of Submission: Speed Post / Registered Post/ drop box at DIC office Bargarh only to the address as specified above during the office hour only. Submission of bid through other mode and late apply will be out-rightly rejected.
12.	Place of Opening of Technical & Financial Proposal:	Office Chamber of the A.D.M. Bargarh

Accepted by the Bidder

Signature of the bidder with seal

Sushama
16/2/23
General Manager
District Industries Centre
BARGARH

Terms of Reference to the tender paper for the Tentage & Allied works of Entrepreneur's Week 2023 at George High School Ground, Bargarh

I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

1. The bidders are required to deposit Rs. **1000/- (Rupees one thousand only)** towards cost of tender paper (non-refundable) in shape of Demand Draft / Pay Order/T.D.R of Rs. 1000/- (Rupees one thousand only) in favour of "GM,DIC,Bargarh" payable at Bargarh and attached along with the tender paper to be downloaded from the website.
2. The bidders are required to deposit the E.M.D of Rs.15,000/- (Rupees Fifteen Thousand Only)in shape of Bank draft / Pay Order in favour of "GM,DIC,Bargarh" from any Nationalized Bank. The E.M.D. of the successful bidder will be kept with GM,DIC, Bargarh till the completion of the exhibition. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D will be forfeited as per the decisions of the authority. Tender papers without E.M.D shall not be accepted.
3. Experience of having successfully **completed similar works during last three years** ending last day of the month previous to the one in which application are in invited should be either of the following.
 - a. Three Similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs 5.00 Lakhs **(Rupees five Lakhs.) OR**
 - b. Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 7.00 Lakhs **(Rupees seven lakh) OR**
 - c. One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 8.00 Lakhs **(Rupees eight Lakhs.)**
4. The bidders should have registered his firm under Goods & Services Tax (GST), Income Tax (PAN)
5. All tenderers are required to quote their rate including GST as applicable. Registered taxable persons shall raise GST compliant invoices by clearly mentioning their GST-IN and applicable GST rate to be charged upon the services on the approved rate.
6. The tender must be delivered at the specified address as per the Bidder Data Sheet by Speed post / Registered Post and drop box only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
7. Bidders should submit the supporting documents as mentioned. Bids of agencies not conforming to the eligibility criteria listed in the tender document will be summarily rejected. Submission of forged documents will also result in rejection of the bid.
8. TDS applicable will be deducted from the bill amount submitted and will be deposited under concerned head of account.
9. Average Annual Turnover should be at least **Rs. 12.00 Lakhs** in last three year i.e. for 2019-20, 2020-21 & 2021-22
10. The duration of the exhibition will be for 5 days. In case of any extension of Exhibition period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by the District Administration / DIC before 10 days of commencement of the exhibition. All the desired works should be completed at least two day before the scheduled date and time of

Sushama
16/2/23

- the inauguration of exhibition and should be handed over all the works as per specification to the in-charge of exhibition.
11. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
 12. The bidder has to quote the rate as per the given format.
 13. On completion of the exhibition, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition with proper cleanliness.
 14. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
 15. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Exhibition-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Exhibition-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Exhibition-in-charge.
 16. The bidder along with manpower and the committee formed by the Exhibition-in-charge should do a proper assessment and the actual work done during the Exhibition period.
 17. Bidder will be responsible for up-keep and maintenance of the entire work done by him till closing of the exhibition. DIC will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
 18. No part of the contract for subletting without the prior written permission of the Exhibition-in-Charge.
 19. For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
 20. It shall be the responsibility of the service provider/contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies. The bidder has to supply the fire protection equipment like extinguisher as per the requirement of Exhibition duly certified by the Fire Officer along with a trained staff to operate the extinguishers round the clock and adhere to the fire safety norms.
 21. The bidder has to treat the materials to be used in Tentage work (like - Cloths), **with Fire Repellant Chemicals. This work has to be certified by the concerned district fire officer/ Asst. Fire Officer, Bargarh.**
 22. In regard to electrical fittings etc. the contractor shall have to engage **qualified licensed electrician/contractor entitled to erect**, handle and maintain high tension supply line and its up keep and maintenance.
 23. The authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the authority reserves the right to reject any or all tenders without assigning any reasons thereof.
 24. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
 25. The rate offered by the firm shall be including of all taxes and duties, as applicable.
 26. The service provider needs to ensure minimum 50 decorative plants/flowers with base for beautification of ViP lounge for entire Exhibition period.
 27. The service provider shall strictly adhere to the design and structure given by DIC for Entry and Exit gates, ViP lounge, bamboo fencing outside the VIP lounge and stall facia.
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28. The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:

- i. Tender paper collected from GM,DIC,Bargarh or downloaded from the district website i.e. www.bargarh.nic.in EMD of Rs. 15,000 /- (Rupees Fifteen thousand only) in shape of Bank Draft or Pay Order in favour of GM,DIC,Bargarh.
- ii. Document in support of Experience of having successfully completed similar works during last three years ending last day of the month previous to the one in which application are in invited should be either of the following.
- iii. Three Similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs 5.00 Lakhs **(Rupees five Lakhs.) OR**
- iv. Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 7.00 Lakhs **(Rupees seven lakh) OR**
- v. One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to Rs. 8.00 Lakhs **(Rupees eight Lakhs.)**
- vi. Copy of the GST registration certificate in favour of the firm from Commercial Tax under Goods and Services Tax (GST) & Income Tax (PAN).
- vii. Copy of GST return/amount deposit in the last financial year and copy last deposit challan.
- viii. The bidder has to submit the Audited Financial Statement of last three years i.e. for 2019-20, 2020-21 & 2021-22 duly attested by the Chartered Accountant and certified copy stating the turnover by Chartered accountant shall be submitted.
- ix. Average Annual Turnover should be at least Rs. 12.00 Lakhs in last three years.
- x. The bidder should submit the tender paper with two envelopes i.e. Technical Bid and Financial Bid separately and keep both envelope in another envelope super scribed with "Tender for Tentage and Allied work for Entrepreneur's Week .
- xi. Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.
- xii. Copy of the PAN.
- xiii. Income Tax returns for the last three years i.e. 2019-20, 2020-21 & 2021-22.

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.

Accepted by the Bidder

Signature of the bidder with seal

Sushama
16/2/23
General Manager
District Industries Centre
BARGARH

II. SPECIFICATION FOR WORKS

Following works will be required to be taken up:

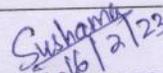
- A. Erection of stall
- B. Coordination Cell -Cum-VIP Lounge:
- C. Stage
- D. Sitting area for public
- E. Gate
- F. Ground Electrification
- G. Generator
- H. Miss. items

Detailed specification of above mentioned works are:

A. ERECTION OF STALL

The details of specifications are given below:

Sl no.	Particulars	Stall Category
1	Structure	Bamboo (3 to 6 inch) & cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	Flooring	Full flooring Coir Matting. With the ground covering with synthetic matting in entire stall area.
3	Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	Racks	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with new white cloth. The space below racks will be used for storage of goods.
5	Facia	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with new Banner as per the design final by the committee (A running new white cloth jhaller of 1' width will be put in the front side, below to the fascia frame.
6	Furniture	Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	Electric Fittings	LED Bulb – 2 no.(45 Watts each) (2 number of light should be connected with generator) & on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point.
8	Numbering of Stall	All stalls should be numbered with vinyl with sun board. Vinyl name plate mentioning .
9	Closures	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.


 General Manager
 District Industries Centre
 BARGARH

B. COORDINATION CELL -CUM-VIP LOUNGE:

One Coordination Cell –cum- VIP Lounge will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
	Design	As per the design and specification to be given by Authority. (Size- Approx 20' x 30')
A	Structure	Bamboo <i>Bala</i> with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour. Design of the structure will be informed by the authority
B	Size	20 ft X 30 ft. or as per actual
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames., waiting space, VIP lounge and sore room with the cloth and wooden batten frame work walls/partitions along with proper electrification
D	Counter	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 5' X 4' will be on the wall of office room towards the counter.
E	Flooring	Wooden plank platform of 1' height & full Floor synthetic Matting.
F	Furniture	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 2 no., 8 no. of revolving cushion chairs, 2 sets of steel sofa set for VVIPs (for 10 persons), 3 no. of center table of low height, 10 no. of glasses with cover, 2 no. of waste bin basket, 15 no. of plastic moulded chairs, , one water filter and two steel tables for pantry room . The doors should be covered with sambalpuri cloth curtain.
G	Electric Fittings	LED Light – 10 no.(30 Watts) , Ceiling Fan – 4 no., 2 no of sound less pedestal fan, 3 no. of 5 Amp Plug wit switch . etc.
H	Sound System	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	Closures	Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.
J	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).
K	Barricading	Entire coordination centre should be barricaded with iron/Bamboo materials with electric doom light fittings.
L	Bamboo Fencing	2 ft height of bamboo fencing (as per the specified design of DIC) outside the VIP lounge to be affixed.

C. STAGE

One stage Cum- VIP Meeting hall will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
		Category
	Design	As per the design and specification to be given by Authority. (Size- Approx 20' x 30')
A	Structure	Bamboo <i>Bala</i> with tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour in the existing Stage of George High School Ground with water proofing roof . Design of the structure will be informed by the authority
B	Size	20 ft X 30 ft. or as per actual
C	Ceiling & Wall	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames., along with proper electrification
D	Flooring	full Floor synthetic Matting.

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12/23

E	Furniture	10 nos. of single sofa ,05 nos. of Teapoy , 02 no. of podium with fixed micro phone & sound system , 10 no. of glasses with cover, 2 no. of waste bin basket, 02 nos. of computer Table .
F	Electric Fittings	LED Light – 15 no.(30 Watts) , Ceiling Fan – 4 no., 2 no of sound less pedestal fan, 3 no. of 5 Amp Plug wit switch . 02 no. of 15 Amp Plug with switch for computer and 08' X 6; LED Screen
G	Sound System	One audio DVD/CD player and 04 coreless microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
H	Flower Decoration	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the front sides of the stage .
I	Flex Banner	A Flex banner of 8 x 20 feet showing the moto of event which will be informed by the authority and 02 nos. 3 x 6 standing a banner .

D. SITTING AREA FOR PUBLIC

One sitting area will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

Sr.	Particulars	Work Specifications
Category		
	Design	The Sitting area should accommodate at least 100 people (Separate section for ladies and gents with aisle)
A	Structure	The design structure should be covered with water proofing roof and ceiling
B	Size	The Sitting area should accommodate at least 100 people (Separate section for ladies and gents with aisle)
D	Flooring	full Floor synthetic Matting.
E	Furniture	100 nos. of fiber chairs
F	Electric Fittings	10 nos. of LED Light Street light (100 Watts) , Ceiling Fan –20 and 10' X 8; LED Screen with proper electricity.
G	Sound System	One audio DVD/CD player and 03 coreless microphone with amplifier for public comments .
H	Flex Banner	04 nos. Flex banner of 3 x 06 feet printed <i>both side</i> showing the moto of event which will be informed

E. GATES:

Following are the specifications for erection of gate in the Exhibition ground: (03 nos. of Gate i.e. one Main Entry gate of the Ground , entry and exit gate to the exhibition ground)

Sr.	Particulars	Category
A	Structure	Bamboo Structure, Wooden Batten framing, box type structure.
B	Size	Pillars height will be of 12' to 14' with 16' cleared width between the pillars, length 25' and width of pillar will be 4' all around.
C	Covering	Gate should be erected with batten framing, cotton cloth mounting with design flex banner work as per approved design by the concerned authority
D	Lighting	Sufficient lighting arrangement with metal light.
E	Flowering	Live flower chains will be put in the gates and the same should be changed every alternate day.

F. GROUND ELECTRIFICATION

The below mentioned items are taken as a **PACKAGE** which shall be supplied by the bidder for Entrepreneur's Week. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- Adequate speakers shall be fitted in the exhibition premises for surround Sound
- 10 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- 10 no. of Halogen Light (1000 watt) along with wiring/fitting poles

Sushant
16/12/23

- v. 10 no. of white Halogen light along with wiring /fitting poles.
- vi. 10 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- vii. 100 no. Appliqué hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.

G. GENERATORS:

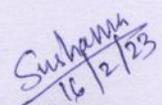
Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 60 KVA. Or above as per the requirement.

H. MISCELLANEOUS ITEMS:

Besides works from item No.1 to No.9 following items may be required as per need. Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

S. N	Items	Qty. required
1	Bed Set (Bed & Pillow with Cover)	60pcs.
2	Durry (15' X 15')	10 pcs.
4	Ground Matting (Movement area outside the stalls)	Approx. 20,000 sqr ft.
5	Dustbin- 3 ft height	10 pcs.
6	Decorative Flower / Plant Pot	30 pcs.
8	Candle stand for inauguration	01 pc.
9	Photograph of Ex – C.M. Late Biju Patnaik along with photo frame (size 2.5 x 3.5 feet)	01 PCS

Accepted by the Bidder


 General Manager
 District Industries Centre
 BARGARH

Signature of the bidder with seal

TECHNICAL PROPOSAL SUBMISSION FORMS

TECH -1 COVERING LETTER

(ON BIDDERS LETTER HEAD)

[Location, Date]

To:

The GM,DIC
DIC,Bargarh,
Bargarh, Odisha-768028

Sub: Tentage & Allied Works for Entrepreneur's Week, 2023. [TECHNICAL PROPOSAL]

Dear Sir,

I, the undersigned, offer to participate in the selection process for _____ in accordance with your Request for Proposal No.: _____, dated _____. We are hereby submitting our proposal, which includes Technical Proposal and Financial Proposal sealed in separate envelopes.

I hereby declare that all the information and statements made in this Technical Proposal and Financial Proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the document. In case any provision of this documents are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our proposal including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____

Address of the Bidder: _____

Sushama
16/12/23
General Manager
District Industries Centre
BARGARH

TECH-2
Bidder's Organization
(General Details)

SI No.	Description	Full Details
1	Name of the Bidder	
2	Address for communication: Tel : Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Tender Paper Fee Details Amount : BC/DD No. : Date: Name of the Bank: Cash:	
6	EMD Details Amount : BC/DD No.: Date: Name of the Bank:	
7	PAN Number	
8	Goods and Services Tax Identification Number (GSTIN)	

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

Subhama
16/2/23
General Manager
District Industries Centre
BARGARH

TECH -3
Bidder Organisation (Financial Details)

Financial Information in INR			
Details	FY 2019-20	FY 2020-21	FY 2021-22
Turnover from tent & allied Works (in Lakh)			

Supporting Documents:

Audited certified financial statements for the last three FYs (2019-20, 2020-21 and 2021-22) (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form)

Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained.

Signature and Seal of the Company Auditor with Date in original

Authorized Signatory [*In full initials with Date and Seal*]: _____

Communication Address of the Bidder: _____

Sushama
16/2/23
General Manager
District Industries Centre
BARGARH

TECH - 4
(BIDDER'S PAST EXPERIENCE DETAILS)

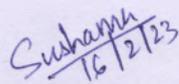
Table -1 (List of completed assignments only of similar nature during last 3 years)

Sl. no.	Period	Name of the Assignment with details there of	Name of the Client	*Contract Value (in INR) and Duration in Month	Date of Award / Commencement of assignment	Date of Completion of assignment	Remarks if any
A	B	C	D	E	F	G	H
1							
2							
3							
4							
5							

Note: Bidders are requested to furnish the list of the assignments undertaken during the last 3 Financial Years (19-20, 20-21 & 21-22) as per the above prescribed format only. Information not conforming to the above format will be treated as non responsive. Copies of the Work order / Contract Document / Completion Certificate from the previous Clients need to be furnished along with the above information. Bidders are requested to attach at least 5 best photographs of their creative's from each assignment.

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____


 General Manager
 District Industries Centre
 BARGARH

FINANCIAL PROPOSAL SUBMISSION FORMS
COVERING LETTER (In Bidders Letter Head)

[Location, Date]

TO

The GM,DIC
Bargarh, Odisha-768028

Sub: Submission of Financial Proposal for Tentage & Allied Works for ~~National Level~~ Entrepreneurs' Week-2023

Sir

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal No. _____, Dated: _____. Our attached Financial Proposal is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document. Items wise rate as per format given in the RFP documents are given below:

Sr.	Item	Category	Unit	Required Qty. in units	Cost per unit	Total Amount [in Rs.]
A	Erection of stall		Per Stall	60 stall		
B	Coordination Cell -Cum-VIP Lounge		Per package	1		
	Stage		Per package	1		
	Meeting Hall		Per Package	1		
C	Gates		Per Gate	3 Nos		
E	Ground Electrification	Single package	Per package	1		
G	Generators	Single package	Per package	1		
H	Fire Extinguisher			06		
I	Miscellaneous items:					
1	Bed Set (Bed & Pillow with Blanket)		Per set	60 pcs.		
2	Durry (15' X 15')		Per Piece	10 pcs.		
3	Printing & Installation of cloth banner Sheet with batten frame		As required	As required		
4	Ground Matting (Movement area outside the stalls)		Entire Ground	Approx 20,000 sqft		
5	Dustbin- 3 ft height		Per Piece	10 pcs.		
6	Decorative Flower / Plant Pot		Per Piece	30 pcs.		
7	Podium BOX including Fixed Microphone		Per Set	2 pcs.		
8	Candle stand for innuguration		Per Piece	01		
9	LED Screen 10 x 8 feet		Per piece	01		
10	LED Screen 8 x 6 feet		Per piece	01		
Total						

I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any proposal you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

Sushama
16/12/23
General Manager
District Industries Centre
BARGARH

ANNEXURE

Annexure – I

BID SUBMISSION CHECK LIST

S/no	Description	Submitted (Yes/No)	Page No.
TECHNICAL PROPOSAL			
(PART – A)(ORIGINAL)			
1	Filled in Bid Submission Check List (ANNEXURE-I)		
2	Covering Letter (TECH A-1)		
3	Tender paper cost of Rs. 1000/- in form to DD/BC/Cash		
4	EMD of Rs. 15,000/- in form of DD/BC		
5	Copy of Certificate of Incorporation / Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number (GSTIN)		
8	Copies of IT Returns for the last 3 FYs (19-20, 20-21 & 21-22)		
9	General Details of the Bidder (TECH - 2)		
10	Financial details of the bidder (TECH – 3) along with all the supportive documents such as copies of Income & Expenditure Statement and Balance Sheet for the concerned period		
11	List of completed assignments of similar nature (Past Experience Details) (TECH – 4) along with the copies of work orders for the respective assignments		
12	Undertaking for not have been black listed by any Central / State Government/any Autonomous bodies during its business career.		
13	Copy of the Electrical License / Contractor hired by the bidder		
14	Copy of GST return/amount deposit in the last financial year and copy of last deposit challan.		
FINANCIAL PROPOSAL			
1	Covering Letter (FIN-1)		

Undertaking:

- All the information has been submitted as per the prescribed format and procedure.
- Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.
- All pages of the proposal have been sealed and signed by the authorized representative.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal:

Sushama
16/2/23
General Manager
District Industries Centre
BARGARH