



**ORMAS**

**ODISHA RURAL DEVELOPMENT AND MARKETING SOCIETY, BARGARH**  
PANCHAYATI RAJ & DRINKING WATER DEPARTMENT, GOVT. OF ODISHA

Letter No. 105 /ORMAS-BGH-23

Date 09/03/2023

**SHORT QUOTATION CALL NOTICE**

Sealed quotation are invited from intending registered agency/ firm for supply of different size of printed Zipper pouch for packaging of SHG/PG food products promoted by ORMAS, Bargarh (as per specifications Annexure-A). The quotationer should submit the Xerox copy of the GST registration certificate, PAN card and firm registration certificate along with the quotations. The quotation paper can be obtained from ORMAS, Bargarh from 09.03.2023 to 15.03.2023 till 12:00 Noon during office hour. The quotation paper should reach to the office of the undersigned on or before 15.03.2023 by 12:00 Noon through registered post/speed post/courier and the same shall be opened on 15.03.2023 at 4:00PM in the presence of the quotationer or their authorized representatives.

The quotation must quote their rate item wise inclusive of all taxes (as per format-B).

The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.

C.D.O-cum-E.O,  
Zilla Parishad, Bargarh

Memo No. 106

Date 09/03/2023

Copy to the DIO, NIC, Bargarh for web hoisting in District portal.

C.D.O-cum-E.O,  
Zilla Parishad, Bargarh

At-2<sup>nd</sup> floor, DRDA Building, Bargarh, Odisha, Pin- 768028,  
Ph/Fax: 06646-234352, Email: dsmsbargarh@gmail.com

## Terms & Conditions

1. The rate offered by the firm should be valid for delivery within Bargarh.
2. Quotationers should submit the supporting documents as mentioned. Quotations of agencies not conforming to the eligibility criteria listed in the quotation document will be summarily rejected. Submission of forged documents will also result in rejection of the quotation.
3. The quotationer should submit the quotation paper with two envelopes i.e. Technical quotation and financial quotation separately.
4. The quotationers have to offer the price for all items or else the quotation paper will not be considered. The authority reserves the right to reject any or all quotations without assigning any reasons thereof.
5. The design of the printing will be supplied by this office.
6. The rate offered by the firm shall be including of all taxes, duties and delivery charges.
7. **While submitting the quotation, the quotationer should submit the followings documents :**
  - i. Authentic proof of ownership of authorized dealer/supplier.
  - ii. **Registration certificate of Goods & Services Tax (GST).**
  - iii. **Copy of the PAN**
8. TDS applicable will be deducted from the bill amount submitted and will be deposited under concerned head of account.
9. The quotationer or the representative of the quotation should attend the opening event of the tender with all original documents /papers for verification, if required.
10. The quotationer should submit the sample of all required items with the quotation paper.

**Specification of the items**

SI No	Name of the Item	Specification	Required Qty. in unit
01	Zipper Pouch (Size 10 ½ Inch x 7 ½ Inch)	18 micron bopp 1 <sup>st</sup> layer with printing (front & back)	4000 Pcs
02	Zipper Pouch (Size 9 ½ Inch x 6 ½ Inch)	18 micron bopp 1 <sup>st</sup> layer with printing (front & back)	6000 Pcs
03	Cookies Box (5" x 2" x 2")	Card board with window and printing	2000 Pcs
04	Thorn Broom Lenth-42 Inch x 4 Inch dim	Plastic cover Multicolor printing	2000 Pcs

**EVALUATION FORM**

1	Name of the Supplier	
2	Full address of the supplier's/Firm Telephone No.- E- Mail Address.-	
3	Are you a dealer/Reseller	
4	Copy of firm registration certificate	
5	GST registration no. (copy to be attached)	
6	PAN no. issued in favor of firm (with copy of certificate)	

**DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by C.D.O-cum-E.O, Zilla Parishad, Bargarh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the material is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

**Signature of the quotationer with seal**

Place:

Date :

## Annexure-B

**Quotation for supply of Zipper pouch and zipper sealing machine to ORMAS, office Bargarh***(The date for submission of duly filled in quotation document is 15.03.2023 (up to 12.00 Noon))*

To

The C.D.O-cum-E.O,  
Zilla Parishad, Bargarh

Sir,

I / We do hereby submit item wise quotation below for supply zipper pouch for packaging of food items and zipper sealing machine to ORMAS, Bargarh as under.

SI No	Name of the Item	Specification	Required Qty. in unit	Cost per unit	Total Amount [in Rs.]
01	Zipper Pouch (Size 10 ½ Inch x 7 ½ Inch)	18 micron bopp 1 <sup>st</sup> layer with printing (front & back)	4000 Pcs		
02	Zipper Pouch (Size 9 ½ Inch x 6 ½ Inch)	18 micron bopp 1 <sup>st</sup> layer with printing (front & back)	6000 Pcs		
03	Cookies Box (5" x 2" x 2")	Card board with window and printing	2000 Pcs		
04	Thorn Broom Lenth-42 Inch x 4 Inch dim	Plastic cover Multicolor printing	2000 Pcs		
			Total		
			GST @	%	
			GST @	%	
			Total including GST		

Signature of the Quotationer  
With Seal