

DISTRICT EDUCATION OFFICE, BARGARH

No. 10646, Dt. 25/10/2023

Short Tender Call Notice

Sealed Tenders in the prescribed tender paper are invited from the registered Farms / authorised dealers / distributors / reputed suppliers / manufacture / Wholesale Cooperative Stores having valid PAN & GSTIN Registration for supply of furniture to Odisha Adarsha Vidyalayas of Bargarh District as detailed in the Annexure-I.

The Tender is to be received only through registered post / speed post on or before Dt.14.11.2023 by 05.00 PM in the office of the District Education Officer, Bargarh, which will be opened on Dt.14.11.2023 at 05.00 P.M. in the office chamber of District Education Officer, Bargarh in presence of the members of the procurement committee and bidders or their authorised representative.

For more details, term and condition and tender paper for supply of the items, please visit the official website www.bargarh.nic.in. The same is also available in the office of District Education Officer, Bargarh from Dt.25.10.2023 to Dt.14.11.2023 during office hour on all working days on payment of Rs.2000/- (Two Thousand only) in shape of bank draft in favour of District Education Officer, Bargarh which is non-refundable. It can also be downloaded from the website and submitted along with a bank draft of Rs.2000/-. The Collector & District Magistrate, Bargarh reserves all rights to reject or cancel any or all the tenders without assigning any reason thereof.

By the order of Collector & District
Magistrate, Bargarh


District Education Officer
Bargarh

Memo No. 10647 Date 25/10/2023

Copy to District Informatics Officer, NIC, Bargarh for information and necessary action. He is requested to web host the tender call notice in the district website for wide publicity.


District Education Officer
Bargarh

Memo No. 10648 Date 25/10/2023

Copy for display in the Notice Board of this Office/Collectorate, Bargarh/ OAV concerned for wide publicity.


District Education Officer
Bargarh

(for official use only)				
E-Despatch Ministry of Odisha				
WEB :	No	Yes	<input checked="" type="checkbox"/>	
Fax	<input type="checkbox"/>	e-Mail	<input checked="" type="checkbox"/>	Local
RP	<input type="checkbox"/>	OP	<input type="checkbox"/>	SM

Terms and Conditions and General Instructions for Bidders

1. **Tender Documents:** Entire tender document can only be downloaded from the district web site www.bargarh.nic.in
2. **Tender Paper Cost:** Cost of tender is Rs 2000/- (Rupees Two thousand) only in shape of D.D. in favour of "District Education Officer, Bargarh ," payable at Axis Bank Bargarh must be submitted with Tender application (Technical Bid) by the bidder against part / full items.
3. **Two Bid Systems:** There are two parts of the Tender Documents, i.e. Technical Bid (Annexure-I) and Financial Bid (Annexure-II). The bidders are required to fill out all the two parts of the Tender Document and place them in two separate sealed envelopes, which should be super scribed as "Tender for Supply of Furniture (each name in details) – "Technical Bid" and "Tender for Supply of Furniture (each name in details) -Financial Bid" respectively to District Education Office, Bargarh. These inner envelopes should be placed in another outer sealed envelope and addressed to District Education Officer, Bargarh The outer envelope must show the name of the Bidder, address, mobile number and should be super-scribed as "Tender for Supply of Furniture (each name in details) to District Education Officer, Bargarh during 2023-24 and must be submitted through Registered / Speed Post / Courier only on or before dt.14.11.2023 by 5.00 PM. Tender documents submitted in any other mode will not be entertained. Telegraphic tender and conditional tender will not be accepted. Financial Bids of technically qualified bidders will only be opened.
4. **Place and Date of received of Tender:** The bid shall be submitted in the prescribed format with supporting documents and EMD in sealed envelope and shall be addressed to the District Education Officer, Bargarh. The envelope shall be super scribed with words "Tender for supply of Furniture (each name in details)". The tenders received within 5 P.M. of **Dt.14.11.2023** by registered post/ speed post / courier will only be entertained. The authorities will not be responsible for any postal / courier delay.
5. **Date, Time and Venue for Opening of Tender:** Sealed Tenders will be opened at District Education Office, Bargarh at **05.00 PM** on **Dt.14.11.2023** in presence of bidders or their authorized representatives and members of the purchase committee. In case of any unavoidable circumstances, if the tenders could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority.
6. **Earnest Money Deposit:** The EMD amount should be 5 % of total quoted value to be deposited in shape of Demand Draft in favour of "**District Education Officer, Bargarh** " payable at "**Axis Bank Bargarh**". If the deposited EMD amount falls short, disqualification will be made for quoted items. No other mode of deposit will be accepted. A bidder can participate for one or more items.
7. **Specification & price range of items:** The list of items for which bids are invited is enclosed herewith. The price ranges in the tables are only indicative. At the time of final selection, price may be negotiated as per decision of the committee.
8. **GST Registration:** The firm/ supplier participating in the tender should have valid Registration Certificate of GST and will have to submit the **full page print out copy of latest GST return file ARN (System Generated Acknowledge Reference Number)**
9. **Authorization:** In case of items from branded companies the firm/ supplier should submit copy of company authorization certificate of the item.
10. **Sample/Brochure:** The bidder shall submit samples/ detailed brochure with specifications and functions at the time of opening of tenders for assessment by the Procurement Committee.



11. **Price:** The price quoted shall be inclusive of all charges and transportation cost to OAVs concerned, but excluding GST, and GST will be quoted separately. The price quoted shall remain valid till end of Financial Year 2023-24 and the authority reserves the right to place further orders by referring the present Tender Call Notice for same item in same price.
12. **Performance Security:** The performance security will be 5% of total quoted cost only in shape of DD in favour of District Education Officer, Bargarh ,” payable at Axis Bank Bargarh to be deposited by the successful bidder before issue of supply order.
13. **Place of Delivery & Installation of items:** The delivery & installation point will be at the Odisha Adarsha Vidyalayas school point of Bargarh District. Within Fifteen (15) days of issue of supply order.
14. **Bidder must not be blacklisted:** Any firm/ supplier blacklisted earlier by any department of the Govt. (State/ Central) or any PSU (State /Central) are not eligible. Any suppression if detected at any later point will lead to forfeiture of EMD and cancellation of order. If article is already supplied, payment will be cancelled. An undertaking in non-judicial stamp paper must be submitted by the bidder with application for bidding, that his firm has not been black listed since inception of my business to till date by any department of the Govt. (State/ Central) or any PSU (State /Central).
15. **Payment:** 100% payment of the bill/invoice amount will be paid through A/C payee cheque or NEFT or RTGS only after stipulations as decided by the Procurement Committee are met regarding safe delivery, visual inspection and technical inspection where required.
16. **The decision of the Procurement Committee is final so far as final award of tender is concerned. The committee shall be at liberty not to accept the L-1 tender according to its need and own quality assessment.**
17. The copies of all documents enclosed with the bid are to be self-certified by the bidders.
18. The bidder has to supply a self-attested copy of the Bank passbook clearly showing the name of the firm/ supplier, account number, IFSC Code, bank name and branch name along with the tender documents.
19. **The authorities reserve the right to cancel/ alter the tender call notice without assigning any reason thereof.**
20. **Jurisdiction: If any dispute(s) arise(s) in respect of bids shall be settled mutually between bidder and the procurement committee within the jurisdiction of Bargarh district only.**


District Education Officer,
Bargarh

I. **While submitting the bid, the bidders should furnish the following documents:-**

- II. Self attested copy of Registration Certificate of firm/agency with seal & signed.
- III. Self attested copy of valid PAN No. with seal & signed.
- IV. Self attested copy of valid GST Registration Certificate with seal & signed.
- V. Self attested copy of up to date (Recent) GST Return certificate with seal & signed.
- VI. Self attested copy of IT Return (Financial Year 2020-21,2021-22,2022-23 with seal & signed.
- VII. Tender paper cost in shape of Demand Draft of Rs.2,000/-.
- VIII. Bank Account Number (Self Cancelled Cheque to be attached)
- IX. GREENGUARD Compliance
- X. DIC Registration
- XI. UDYAM Registration
- XII. ESCALATION MATRIX For Service Support
- XIII. Work experience for similar nature of supply order from last 4 year.-
- XIV. NOT BLACK LISTED Undertaking from Notary
- XV. Minimum annual turnover 100 lakhs
- XVI. As per the Office Memorandum No.8943 dtd.08.03.2021 of Finance Department, G'ovt of Odisha, the bidders are not required to deposit the Bid Security/ EMI amount during participation but Bid Security Declaration is to be submitted by the Bidders along with the Technical Bid (Annexure-B). The successful bidder submits SD at the time of agreement.
- XVII. Bid Security Declaration


21/11/2021

TECHNICAL-BID**Sub: Supply of Furniture to OAVs of Bargarh District**

1.	Name of the Firm/ Supplier	
2.	Complete Postal Address	
3.	Name of the Owner/ Key person	
4.	Contact No. and E-mail address	
5.	Details of Cost of Tender Paper	a. DD No b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of : g. Payable at :
6.	Details of Earnest Money Deposit	a. DD No. b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of : g. Payable at : h. No. of items applied:
7.	GST Registration No.	
8.	Whether copy of GST Registration Certificate Enclosed?	
9.	Whether print out copy of latest GST return file ARN (System Generated Acknowledge Reference Number print out copy) enclosed?	
10.	Whether copy of first page of Bank Passbook submitted?	
11.	Whether undertaking of not being black listed submitted in non-judicial stamp paper?	
12.	Any other document enclosed by the Bidder	1. 2. 3.
13	ITR	

Place :

Date :

Bidder's Signature with seal

FINANCIAL BID

TENDER SCHEDULE FOR SUPPLY OF FURNITURE FOR DIFFERENT ODISHA ADARSHA VIDYALAYAS IN BARGARH DISTRICT

Name of the Tenderer:-

Address:-

Contact No:-

Email ID:-

Quotation for Furniture (as per specification given in Annexure-I)

Sl. No.	Name of the Furniture	Quotated price (without GST in Rs. For one item)
a	Double seated Dual desk	
b	Teachers Class room chair	
c	Teachers Class room table	
d	Teachers Common room Chair	
e	Teachers Common room Table	
f	Principals Chair	
g	Principals Table	
h	Office Chair	

I hereby certify that I have read & fully understood the Terms & Conditions detailed in tender notice along with all the clauses mentioned above and agree to abide by the same.

Signature of the Tenderer with Seal

Place:-

Date:-

"Annexure - 'B'"

SPECIFICATIONS	
DESK-CUM-BENCH-2 SEATER	
GENERIC	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF/ STORAGE UNDER DESK
DESKING CONFIGURATION	TWO SEATER
LENGTH OF DESKING, SEATING AND BACKREST (if provided) IN MM (+/-10 mm)	1050
DESK/ BENCH SPECIFICATIONS	
MATERIAL OF DESK TOP +/- 2mm (FOR SHELF/ STORAGE +/- 4 mm)	18 mm THICK PRELAMINATED PARTICLE BOARD
MATERIAL OF SUPPORT STRUCTURE OR SIDE PANNEL	MILD STEEL SQUARE SECTION OF OUTSIDE SIDE MINIMUM 25 mm AND WALL THICKNESS MINIMUM 1.2 mm
HEIGHT OF DESK TOP IN mm (+/- 5 mm)	750
WIDTH OF DESK TOP IN mm (+/- 5 mm)	380
SEATING SPECIFICATION	
MATERIAL OF SEAT AND BACKREST (if provide) (+/- 2 mm(for back rest +/- 4 mm)	18 mm THICK PRELAMINATED PARTICLE BOARD
MATERIAL OF SUPPORT STRUCTURE OR SIDE PANNEL	MILD STEEL SQUARE SECTION OF OUTSIDE SIDE MINIMUM 25 mm AND WALL THICKNESS MINIMUM 1.2 mm
MATERIAL OF SEAT CUSHION	WITHOUT CUSHION
WIDTH OF SEATING IN mm (+/- 10mm)	340
Height of seat in MM (+/- 10 mm)	440
WIDTH OF BACKREST IF PROVIDE IN mm (+/- 5 mm)	260
BACK SUPPORT FOR SEATING OF SAME MATERIAL AS SEATING	WITHOUT CUSHION
WARRANTY	minimum 1 Year

OFFICE TABLE	
MATERIAL	
Handles Material	Injection moulded polypropylene
Thickness of PVC tape on edges of Table Top banded with the help of hot melt glue (mm)	2.0 mm
Storage Unit and Drawer Units Material	0.6 mm M S Sheet (Not as per IS 8126)
Shoes Material	Plastic
GENERIC	
Storage	one side
Total Number of Storage Units	triple storage
Type of Storage Units	
Lock on all storage units	
Loading capacity of table top in KG (±5 Kg)	100 KG
Table Top Material and Thickness (±2 mm)	18 mm thick prelaminate Particle Board (Not as per IS 8126)
Padestal (Under structure)	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
Table Top Length ±10(mm)	1205 millimeter
Table Top Width ±10(mm)	600 millimeter
Table Height ±5(mm)	725 millimeter
DIMENSION	
Width of Storage Unit ±5(mm)	355 millimeter
Depth of Storage Unit ±10(mm)	550 millimeter
Overall Height of Storage Units ±10 mm	670 mm
Height of smallest Storage Compartment / Drawer ±3 mm	140 mm
Height of medium size Storage Compartment / Drawer ±5 mm	SAME AS SMALLEST
Height of Largest Storage Compartment / Drawer ±5 mm	315 mm
Width of Locker / Cupboard type Storage unit	355 mm
Depth of Locker / Cupboard type Storage unit	560 MM
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

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Furniture & Fixtures

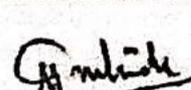
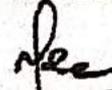
Facility	Details
Student Seating	Compact dual seaters of white colour & blue border
Teacher Desk	Table, Chair of white colour & blue border

OFFICE CHAIR	
GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	Padded with Polyurethane Foam
Frame Type	Cantilever
Castors	Without
MATERIAL	
Material of Fabric Back Cover	polyster
Thickness of Plywood used in Backrest IN MM (± 1 mm)	12 mm
Frame Material	ERW pipe
Density of Polyurethane Foam Used in Seat ± 2 (Kg/Cub M)	45 Kg/Cub.M
Material of Fabric of Seat Cover	fabric
Density of Polyurethane Foam Used in Backrest ± 2 (Kg/Cub M)	45 Kg/Cub.M
Thickness of Plywood used in Seat ± 1 (mm)	12 mm
GSM/Thickness of Fabric ± 5 (Gram per Sq Meter)	250 Gram per Sq Meter
Arm Material	polypropelene
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)	40 mm
Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)	50 mm
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	2 mm thick 25 mm tube
Chair Height ± 15 (mm)	890 mm
Seat Depth ± 10 (mm)	450 mm
Seat Width ± 10 (mm)	470 mm
Seat Height IN MM ± 5 (mm)	460
Backrest Width ± 10 (mm)	480 mm
Backrest Height ± 10 (mm)	650 mm
Arm Length ± 5 (mm)	250 mm
Arm Width ± 2 (mm)	50 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
WARRANTY	Minimum 1 Year

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PRINCIPAL TABLE	
MATERIAL	
Handles Material	Injection moulded polypropylene
Thickness of PVC tape on edges of Table Top banded with the help of hot melt glue (mm)	2.0 mm
Storage Unit and Drawer Units Material	0.8 mm M S Sheet (Not as per IS 8126)
Shoes Material	PVC
GENERIC	
Storage	one side
Total Number of Storage Units	triple storage
Cup Board / Locker type Storage Units	N.A
Lock on all storage units	Provided
Loading capacity of table top in KG (±5 Kg)	100 KG
Table Top Material and Thickness (±2 mm)	18 mm thick prelaminated Particle Board (Not as per IS 8126)
Padestal (Under structure)	Mild steel ERW tube 38 mm x 25 mm x 1.2 mm thick
Table Top Length ±10(mm)	1500 millimeter
Table Top Width ±10(mm)	750 millimeter
Table Height ±5(mm)	725 millimeter
DIMENSION	
Width of Storage Unit ±5(mm)	355 millimeter
Depth of Storage Unit ±10(mm)	550 millimeter
Overall Height of Storage Units ±10 mm	670 mm
Height of smallest Storage Compartment / Drawer ±3 mm	140 mm
Height of medium size Storage Compartment / Drawer ±5 mm	140 mm
Height of Largest Storage Compartment / Drawer ±5 mm	315 mm
Width of Locker / Cupboard type Storage unit	355 mm
Depth of Locker / Cupboard type Storage unit	560 MM
CERTIFICATION	
Test reports to be furnished to buyer on demand	YES
OEM of offered product with certificate	
WARRANTY	
	Minimum 1 Year



TEACHER COMMON ROOM TABLE

GENERIC	
Seating Capacity	6 SEATER
Shape of Table Top	Rectangular
Type of Socket Box	No Socket Box
Wire entry System	N.A
Type of understructure	Leg type
Number of Legs per Seat	4
Leg Top Attachment	Powder coated MS plate of thickness 3.0 mm
At Top Leg assembled together with	3 mm thick M S sheet powder coated
MATERIAL	
Material of Table Top	Three Layer Prelaminated Particle Boards Of Grade-II Type-II Of IS:12823/Latest
Material of Legs	MS pipe of 75 mm width and 25 mm thick.
DIMENSION	
Length in mm (Select NA in case of Round Table) ±10(mm)	1850
Width in mm (Diameter in case of Round Table)±10(mm)	900
Height in mm (±5 mm)	750 mm
Thickness of Top ±2(mm)	25 millimeter
Height of Modesty Panel ±5(mm)	NA
COLOUR & FINISH	
Packing	Five Ply Corrugated Board And Strapped With 12 Mm Hdpe Strap
CERTIFICATION	
Test reports to be furnished to buyer on demand	
WARRANTY	Minimum 1 Year

Devi *Arora* *Gambate* *for*

PRINCIPAL CHAIR

MATERIAL	
Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
Arm Material	Proppylene
seat material	PU Foam covered with Fabric
Density of PU foam used in seat KG per Cu Meter (+/- 3)	45
Density of PU foam used in backrest in KG per Cu Meter (+/- 3)	45
Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
Material of Fabric of Seat Cover	100% polyester fabric
GSM/Thickness of fabric $\pm 5\%$ (Gram/Square meter)	250 gram
GENERAL	
Chair Type	central tilt synchronic
Tilt Tension Adjustment	Yes
Height Adjustment ± 5 (mm)	up to 120 mm
Arm	With
Type of backrest support	backrest symmetrical lumber support
Arm Type	Fixed
Colour of Fabric for Seat and Backrest	black
Ergonomic Seat Design	Yes
Back type	push back
Backrest is made of two pcs injection moulded frame	Backrest is made of one piece injection moulded frame
Seat type	fixed
Seat is curved	Yes
Locking mechanism	Yes
Type of locking	upright locking
Number of arm movement	N.A
Lumber support	N.A
DIMENSION	
Overall Chair Height ± 15 mm	990
Backrest Height ± 15 mm	600 millimeter
Backrest Width ± 10 mm	480 millimeter
Seat Height ± 15 mm	420
Seat Width ± 10 mm	480
Seat Depth ± 10 mm	480 millimeter
Thickness of MS Plate Joining the under structure with Seat	1.2 millimeter
Thickness of Plywood used in Seat ± 1 (mm)	12 mm
Thickness of Plywood used in Backrest ± 1 (mm)	12 mm
Padestal Size (Diameter in mm) +/- 10 mm	650
Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	45 mm
Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	45 mm
CERTIFICATION	
OEM of offered product with ISO certification	
WARRANTY	
	Minimum 1 Year

Ok *noted* *Qureshi* *Amir* *Per*

TEACHER CLASS ROOM TABLE	
GENERIC	
Shape of Table	Square
Seating Capacity	4
MATERIAL	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
DIMENSION	
Length of table ± 10 mm (Diameter in case of Round)	900 mm
Depth of table ± 10 mm	900 mm
Height of table ± 10 mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
MISC	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

Q. [Signature] [Signature] [Signature] for

TEACHER CLASS ROOM TABLE

TEACHER CLASS ROOM TABLE	
GENERIC	
Shape of Table	Square
Seating Capacity	4
MATERIAL	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
DIMENSION	
Length of table ± 10 mm (Diameter in case of Round)	900 mm
Depth of table ± 10 mm	900 mm
Height of table ± 10 mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
MISC	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

Dr. Anand Ambekar for

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TEACHER CLASS ROOM CHAIR

GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	Injection moulded Polypropylene
Frame Type	4 Legs
MATERIAL	
Frame Material	MS ERW tube
Arm Material	polypropelene
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	.16 gauge tubular pipe
Chair Height ±15(mm)	850 mm
Seat Depth ±10(mm)	530 MM
Seat Width ±10 (mm)	520 MM
Seat Height IN MM ±5(mm)	450
Backrest Width ±10(mm)	520 mm
Backrest Height ±10(mm)	400 mm
Arm Length ±5(mm)	200 mm
Arm Width ±2(mm)	30 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year