



**OFFICE OF THE CDM& PHO -CUM-DISTRICT MISSION DIRECTOR, NHM, BARGARH  
NATIONAL VECTOR BORNE DISEASE CONTROL PROGRAMME**

AT – OLD DISTRICT HEADQUARTER HOSPITAL, BARGARH

PO/DIST- BARGARH, PIN – 768 028, ORISSA

Ph :- (06646) 234799, E-mail:- [nvbdcpbargarh@gmail.com](mailto:nvbdcpbargarh@gmail.com)



**Tender Document for supply of Morbidity Management & Disability Prevention Kit (MMDP),  
Office of CDM & PHO, Bargarh**

<b>Sl. No</b>	<b>Name of the Item</b>	<b>Details of Technical Specification/Eligibility Criteria/ Terms &amp; Conditions is available in annexure</b>
<b>01.</b>	Morbidity Management & Disability Prevention Kit (MMDP)	Pls refer Annexure no: I, II, III & IV and Technical Bid (Cover-A) & Finance Bid (Cover – B)



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**Annexure –I**

***Terms and Conditions for Supply of Morbidity Management & Disability Prevention Kit (MMDP) for filaria morbidity case for individual patient care***

**Tender Call Notice No:62/NHM/BGH/2023-24**

**Dated:07/12/2023**

Sealed Quotations are invited from the interested firms / manufacturer /dealer & traders for supply of MMDP kit for filaria morbidity case for individual patient care under NVBDCP programme. List of items with its specification mentioned in Annexure-II are detailed therein.

<b>Items required</b>	<b><i>Morbidity Management &amp; Disability Prevention Kit (MMDP) Kit</i></b> <b><i>(Complete list of items with specification are given in Annexure - "II" separately attached).</i></b>
<b>Quantity Required</b>	<b>Quantity mentioned at Annexure- II.</b> Quantity may vary according to requirements. Requirements can be placed at any time during the valid period of tender.
<b>Validity of Tender</b>	1 (one) year from the date of finalization of tender.
<b>Last date for submission of Tender documents</b>	<b>Date:30/12/2023      Time: 04:00 P.M</b> Address: At-CHC, Bargarh, District Programme Management Unit, Office of the Chief District Medical & Public Health Officer, Bargarh, Old District Head Quarter Hospital, At/Po/Dist. – Bargarh, PIN – 768028
<b>Date, Time &amp; Place of Opening of Tender</b>	<b>Date: 05/01/2024      Time: 11.30 A.M</b> <b>Place:</b> Conference Hall, O/o CDM&PHO, Bargarh



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<p><b>Documents required for participation in the tender process</b></p>	<p>a) Photocopy of GST registration certificate.  b) Photocopy of PAN Card  c) Photocopy of Registration of Agency / Organization in any other Act applicable.  d) AADHAR No of proprietor/Managing Partner/Director of the Organization.  e) Photocopy of Partnership deed in case of firm.  f) The bidder has to submit self-declaration <b>(in the format given in Annexure – “III”)</b> that the organization does not have any legal suit / criminal case pending against it for violation of GST Act or any other law and agrees to abide by all terms &amp; conditions of the tender).  g) Valid authorization certificates either from manufacturer or their authorized representatives such as Dealer/ Distributorship certificate.  h) Self-declaration that organization agrees to abide by all terms &amp; conditions of the tender. <b>(In the format given in Annexure – “IV”)</b>  i) Tender paper cost @ <b>Rs. 500/- (Rupees Five Hundred Only)</b> - in form of Bank Draft drawn in favor of ZSS Non-NRHM Fund, Bargarh (Non-Refundable).  j) <b>Rs. 10,000/- (Rupees Ten Thousand)</b> in form of Bank Draft in favor of <b>ZSS NON-NRHM Fund, Bargarh</b> towards EMD. EMD will be refunded to the unsuccessful bidders after finalization of Tender Process. EMD of successful bidder will be kept as security for 1 year from the date of finalization of tender.</p> <p><b><u>The agency or organization, who was defaulter earlier for supply of any items, is disqualified for participating in the tender process.</u></b></p>
<p><b>Submission of Bid Documents</b></p>	<p>Bid will be submitted in two parts i.e., <b>Technical Bid (Cover – A)</b> and <b>Financial Bid (Cover – B)</b>. The bidders should give their technical and financial proposal separately in two envelopes and both should be put into third cover which should be super scribed as <b>“Tender Call Notice No: 62/NHM/NVBDCP/BGH”</b>. The bidders qualified in the technical bid will be eligible to participate in financial bid. <b>Tender documents should reach to the office of the undersigned either through Speed Post / Regd. Post &amp; Courier only.</b></p>
<p><b>Signing of Documents</b></p>	<p>All documents submitted must be signed by the authorized signatory of the organization.</p>



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<p><b>Price to be quoted</b></p>	<ol style="list-style-type: none"> <li>1. Price/Rate should be quoted for a single item/ per unit basis.</li> <li>2. Price quoted should be inclusive of all taxes and transportation charges for delivery of the item.</li> <li>3. No other cost in any form will be borne by the undersigned for delivery of the item except the rate approved in the tender.</li> <li>4. Supplier has to supply the items as per requirements placed in the rate approved during the valid period of rate contract finalized in the tender otherwise security submitted will be forfeited.</li> </ol>
<p><b>Brochure / Photograph</b></p>	<p>Brochure/ Photograph of items should be attached.</p>
<p><b>Delivery</b></p>	<ol style="list-style-type: none"> <li>1. The suppliers shall ensure that the quality and quantity should be as per the supply order and rate approved in the tender.</li> <li>2. The supplier has to collect the footwear measurement of the G-2 patients from each block/colony and shall supply the item within the stipulated time mentioned in the supply order accordingly.</li> <li>3. The supplier is required to submit the bill along with items for payment in the rate approved for the quantity supplied. The transportation of items is the sole responsibility of supplier and must deliver the item at CHC level.</li> <li>4. The CDM&amp; PHO, Bargarh has the authority to cancel/reject the supply order in case of delay/failure/ noncompliance to the specifications finalized in tender.</li> </ol>
<p><b>Breakage</b></p>	<p>Any breakage of glass item or any other material during transportation must be replaced by the supplier within 7 days.</p>
<p><b>Terms of Payment</b></p>	<p>Payment will be released only after successful installation and physical verification reports by concerned health institutions i.e, CHCs/UPHCs.</p>
<p><b>Other Terms &amp; Conditions</b></p>	<ol style="list-style-type: none"> <li>1. The person representing as a bidder should be properly authorized. Authorization letter is to be produced before participating in the tender process. Unauthorized person will not be allowed to participate in the tender process.</li> <li>2. If no suitable bidder found, committee may finalize the tender with suitable modifications and may relax any of the terms and conditions.</li> <li>3. The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.</li> <li>4. For any dispute decision of Collector and District Magistrate, Bargarh shall be final.</li> <li>5. All disputes are subject to the jurisdiction of Bargarh court only.</li> </ol>



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**Annexure –II**

**Technical specification for Supply of Morbidity Management &  
Disability Prevention Kit (MMDP)**

Sl. No	Name of the items	Specification	Unit per MMDP Kit	Rate quoted should be per kit basis	Proposed quantity to be procured throughout the year
1.	Plastic tub	Min 30 lts & Min height 1 feet: 1 pc	1 pc.	1 Kit	1017 kits (Approx.)
2.	Plastic Mug	Min 1 lt : 1 pc	1 pc.		
3.	Soap-Min	125 gms: 2 pcs	2 pcs.		
4.	Cotton towel	Minimum 1.5 feet x 1.5 feet :6 pcs	6 pcs.		

**Note: Rates are inclusive of all taxes & transportation charges.**



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**Should be submitted in the letter head of the organization**

**(Annexure No -III)**

**SELF DECLARATION**

I Mr / Mrs \_\_\_\_\_ on behalf of \_\_\_\_\_ (Firm/Agency/Distributor Name) declare that I / We are not blacklisted by any Central / State Govt. / Public Sector undertaking in India. I have given consent that the supply of above material will be done in the stipulated time as per given specification. I confirm that the information that I have provided above is true & correct.

**Date:**

**Signature**

**Place:**

**Name**

**Designation:**



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**Should be submitted in the letter head of the organization**

**(Annexure No - IV)**

**SELF DECLARATION**

I Mr / Mrs \_\_\_\_\_ on behalf of  
\_\_\_\_\_ (Firm/Agency/Distributer Name) declare that I /  
We are agrees to abide by all terms & conditions of the tender. I confirm that the information  
that I have provided above is true & correct.

**Date:**

**Signature**

**Place:**

**Name**

**Designation:**



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**(Technical Bid- Cover –A)**

SI No	Particulars	(Clearly mention data here) (Don't refer annexure here)	
1.	Name of the Organization		
2.	Address of the Organization		
3.	Name of the Authorized Signatory. (In capital letter)		
4.	Authorization & Specimen signature of the authorized signatory.		
5.	Telephone No/ Mobile No of the Authorized Signatory/ Organization.		
6.	Email id of the organization		
7.	Photocopy of Registration of Agency / Organization		
8.	PAN No of the organization / Proprietor / Managing Partner /Director of the Organization (Attach photo copy of PAN Card)		
9.	AADHAR No of Proprietor /Managing Partner /Director of the Organization		
10.	GST Registration No (Attach photo copy of registration certificate)		
11.	<ul style="list-style-type: none"><li>Tender paper cost in shape of Demand Draft of <b>Rs. 500/- (Rupees Five hundred only)</b></li></ul>	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank:	
		Branch address:	
	Amount (Rs.):		



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12.	Security Deposit in shape of Demand Draft of <b>Rs.10,000/-</b> <b>(Rupees Ten Thousand only).</b>	Details of Demand Draft along with details of Drawee Bank	
		Draft No:	
		Name of the Bank:	
		Branch address:	
		Amount (Rs.):	
13.	Self-declaration that the Organization does not have any legal suit/ criminal case pending against it for violation of IT, Service tax Act or any other law in India (in the format given in Annexure – “III”).		
14.	Self-declaration that organization agrees to abide by all terms & conditions of the tender. (In the format given in Annexure – “IV”).		
15.	Whether all documents submitted signed by the authorized signatory of the organization (Yes / No)		

**DECLARATION**

**I / We hereby declare that, the terms and conditions, specification etc. given with the tender notice have been read carefully and it is acceptable to me/us and that the information furnished above is full and correct to the best of my / our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with it in future.**

**Place :**

**Date :**

**Seal & Signature of authorized Signatory.**



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**(Financial Bid for Supply of MMDP Kit- Cover –B)**

Sl. No	Name of the items	Specification	Unit per MMDP Kit	Name of the Brand	Price inclusive of all taxes & transportation charges for one MMDP Kit (Rs.)
1.	Plastic tub	Minimum 30 lts & Minimum height 1 ft	1 pc.		
2.	Plastic Mug	Min 1 lt	1 pc.		
3.	Soap-Min	125 gms	2 pcs.		
4.	Cotton towel	Minimum: 1.5 ft x 1.5 ft	6 pcs.		

**Seal & Signature of authorized Signatory.**