

DISTRICT OFFICE, BARGARH
(SOCIAL WELFARE SECTION)

No 1855 SW Date. 21.6.24

Short Tender Call Notice

Sealed Tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private Individuals for providing 1no. of Non AC Diesel driven vehicles preferably Indica having sitting capacity not more than five including driver which shall confirm to the Terms and conditions (Annexure-I) for official use of DSWO, Bargarh on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration & must have valid Registration certificate, Insurance certificate, fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc., which are mandatory for applying of Tender.
2. The Driver of the Vehicle must have valid Driving License for Driving light, transport passenger vehicle & should be sufficiently experienced in Driving transport passenger vehicle.
3. The Driver should be well behaved, gentle & obedient in nature.
4. The monthly rate of hire charge to be quoted separately in the general bid information (excluding fuel and lubricants).
5. The vehicle must achieve a fuel efficiency of 17 Kms. or more per litre.
6. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per liter) and name of the Driver with Driving License No. and period of its validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-II).
7. The quotation completed in all respect should reach the undersigned on or before 28.6.24 by 12.00 PM by drop box and shall be opened on 28.06.24 at 3.30 ~~AM~~ PM in the presence of the Bidders or their authorized representatives.
8. A sum of Rs. 5000/- shall have to be deposited by the intending bidder in shape of Account payee Bank Draft in favour of the DSWO, Bargarh, payable at SBI, Bargarh & submitted along with the tender as Earnest money (EMD) deposit. After completion of tender process, the EMD of unsuccessful bidder will be refunded.
9. The prescribed application form of Quotation/Tender containing general bid Information and Terms & condition for hiring of Vehicles etc. Can be downloaded from district website of Bargarh i.e. www.bargarh.odisha.gov.in. The applicants shall have to furnish a Demand Draft for an amount of Rs 200/-(Rupees Two Hundred) only towards the Cost of tender fee (non- refundable) along with the Tender.
10. The eligible bidder shall commence the services from the date of placement of the order and shall continue to provide the services up to 6 months / one year and it may further be extended after fulfillment of certain conditions.


21/06/24
District Social Welfare Officer,
Bargarh

Memo No. 1856 /SW Dt. 21.6.24

1. Copy to Office Notice Board for circulation.
2. Copy to Notice Board of all District Level Offices for wide Circulation.
3. Copy to District E-Governance Manage, Collectorate, Bargarh with a request to upload the above Notice in the District website <http://bargarh.nic.in> for wide circulation.
4. Copy submitted to the Collector, Bargarh for kind information.


21/06/24
District Social Welfare Officer,
Bargarh

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire at monthly rent basis.

1. The hired vehicle shall have all necessary valid MV documents such as, valid registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit. Proof of up to date tax payment etc. and D.L. of the driver available all the times, during the contract period. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or losses of life/ injury made to any person of damage to any property on account of use of hired vehicle and any manner whatsoever.
2. The hired charges to be paid after deduction of income tax if any and other tax as applicable by law for monthly basis but does not include cost of diesel, which is to be paid separately basing on actual consumption and the list of lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. Will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case the vehicles do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 26 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider subject to availability of funds and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall be given one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to submit one month notice before such withdrawal of service and termination of agreement.
12. All or any of the tenders (or bids) submitted can be rejected without assigning any reasons thereof. No claim, whatsoever, shall be admissible for the alleged loss/ damage suffered by the bidders on account of such rejections.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The application form must be signed by the vehicle owner or bidder and properly sealed and attached all relevant documents including drafts as per the terms & conditions.
15. The authority will not be responsible for any minor or major repair of the vehicle.
16. The owner of the vehicle should not be reluctant to send the vehicle to the rural areas of the district.

21/10/2019
District social welfare Officer,
Bargarh

Annexure-II

TENDER DOCUMENT FOR ENGAGEMENT OF VEHICLE IN THE OFFICE OF THE DSWO, BARGARH GENERAL INFORMATION OF HIRING OF VEHICLE

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name and complete address
Of the Owner of vehicle
Telephone/ Mobile No. :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name/ Address of the Driver :
11. D.L. No. and Validity of
the D.L. of the Driver :
12. Proposed hire charge of the vehicle
per month excluding fuel cost :
13. Rate of fuel consumption/ Mileage
per litre :
14. Contact Number of the Service provider (Tenderer/ Quotationer)
Mobile..... Telephone.....

TENDER DOCUMENT FOR ENGAGEMENT OF VEHICLES IN DSW OFFICE, BARGARH			
Name of the District	Type of Vehicle & Registration No.	Hire Charges	Fuel (Kms per Litre)

"Certified that the information submitted above is true to the best of my knowledge and belief".

Full Signature of the
Quotationer/ Tenderer