



TENDER CALL NOTICE

FOR

DISTRICT LEVEL

MATSYA O PRANI SAMPADA MELA-2024

PREPARATION OF DOCUMENTARY VIDEO
"MATSYA O PRANI SAMPADA MELA 2024"



No: 4104 Date: 5/11/2024

**PREPARATION OF DOCUMENTARY VIDEO
"MATSYA O PRANI SAMPADA MELA 2024"**

Name and Address of the Tender inviting Authority:

CHIEF DISTRICT VETERINARY OFFICER, BARGARH

Email - cdvobargarh2019@gmail.com

Contact Person: Chief District Veterinary Officer, Bargarh

IMPORTANT DATES OF THE TENDER

Date of publication of Bid	:	05.11.2024
Last Date & Time of Receipt of Bid Document	:	12.11.2024, 5.00 PM
Date & Time of Opening of Bid	:	13.11.2023, 01.00 PM
Place for Opening of Documents	:	Office Chamber of the Chief District Veterinary Officer, Bargarh

GENERAL TERMS AND CONDITIONS

1. The Quotation Inviting Authority working in the F&ARD Department, Govt. of Odisha requires Preparation of Documentary Video of the 'MATSYA O PRANISAMPAD MELA-2024' to be held in the Nishamani High School Ground, Bargarh from 22.11.2024 to 23.11.2024.
2. Rate should be quoted in Indian Currency with paisa in two decimals including GST only against the item as the payments will be made in Indian currencies only.
3. The GST shall be charged as per the guide lines given by the Finance Dept., Govt. of Odisha /India from time to time.
4. The bidder should have valid PAN & GSTIN registration.
5. The bidder should be an **Empaneled Agency of Govt. of Odisha I&PR department** for production of Audiovisual vide Notification No. 1584/IPR,BBSR date: 25.01.2024.
6. The bidders can't withdraw their bid after accepting the Letter of Award.
7. The Quotation documents should be clearly written /typed without any confection,interpolations, and overwriting. Each page of the Quotation document should bear the dated signature of the bidder and should be clearly numbered.
8. If any information or document furnished by the bidder is found to be misleading / incorrect at any stage, the bid will be rejected.
9. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
10. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Bargarh or Hon'ble High Court of Odisha.
11. If the approved lowest eligible supplier fails to supply items within the stipulated period the Quotation inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the right conferred in Banker's Guarantee form.
12. Self attested documents/papers in support of previous experience.
13. The Maximum bidding amount is limited to Rs. 2,12,000/- (Rupees TwoLakh twelve thousand) only including GST as applicable.
14. **The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.**
15. **Quotation processing Fees and EMD:**
 - a) An amount of Rs.5,000/- (Rupees Five thousand) towards BID security through Account payee demand draft pledged to CDVO Bargarh/bank guarantee from any Commercial bank need to be submitted along with the bid documents. The Bank guarantee form should have validity of at least 45 days.
 - b) The bid security will be returned to unsuccessful bidders without interest. The BID security of successful bidders will be adjusted during the collection of performance security.


Chief District Veterinary Officer,
Bargarh



SCHEDULE OF REQUIREMENTS

- The audio visuals documentary should be prepared with high resolution camera .
 - The documentary Audio Viosual should be of 05minutes length.
 - The agency should submit the final out put of the audio visual in soft copy & Hard copy (Pendrive) in 4K & FHD format.
 - The content building and script writing of the documentary will be done by the agency after approval by the Covener and Co-convener of the programme..
13. **Payment:**
After completion of programme and submission of Bills and vouchers and all formalities mentioned above, 100% payment shall be made by the CDVO Bargarh through electronic transfer/Cheque. No advance payment will be made in any circumstances prior or during the programme.
14. **Penalties:** Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.
15. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Baragarh or the Hon'ble High Court of Odisha.


Chief District Veterinary Officer,
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SL No	Documents type to be submitted
1	Forwarding letter in the pad of the firm with all the relevant a list of documents
2	Details of name of the firm and address (Registered Office and Operating Branch) Office: Residence: Mobile: e-mail-Id:
3	Financial BID
4	Details of BID Security amount
5	Enclose Photo copy GST Registration number
6	Enclose Photo copy of PAN
7	Copy of Latest GST payment receipt
8	Declaration for not being black listed
9	Certificate/ letter of Empanneled Agency of Govt. of Odisha I&PR department for production of Audiovisual vide Notification No. 1584/IPR,BBSR date: 25.01.2024.
10	Experience Certificate
11	Banks details: Bank Name, Account No. IFSC Code (Copy of Pass Book/ Cancelled Cheque)


05/11/24

DECLARATION

1. I.....Son/ Daughter/ Wife of
Shri.....Proprietor/ Partner/ Director
authorized signatory of the agency mentioned above state that I am competent to
sign this declaration and execute this Quotation documents.
2. I have carefully read and understood all the terms and conditions of the Quotation
and undertake to abide by them.
3. The information/ documents furnished along with the above application are true &
authentic to the best of my knowledge and belief. I/ We do hereby undertake that
furnishing of any false information fabricated document would lead to rejection of
my Quotation at any stage besides accruing of liabilities towards prosecution under
appropriate law.

Place

Date

Signature of Authorized person

Full Name:

Seal



Annexure-II

DECLARATION for not being black listed

I/We.....(Name & Designation) having My/our firm at.....do hereby declare that I/We have carefully read all the term & conditions of Quotation of the Chief district Veterinary Officer, Bargarh, Odisha for supply of Snacks, Tea and Lunch for 'Matsya o Prani sampad Mela-2024' of Bargarh District. I will abide with all the term & conditions set for in the Quotation paper Reference No.....

I/We do hereby declare that I/We have not been de-recognized/debarred/ black listed by any State Govt. Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Bargarh, Odisha, or any other indenting officers of the State of Odisha being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the Quotation documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Quotation inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection verification and is not complying with the Quotation terms & conditions.

Signature of the bidder

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate/ Notary Public

Financial Bid

Agency/ Firm Name:

Address:

1: Name of the Item:

2: Quoted Base Price: (in Rs.):

3: GST: (in Rs.):

4: Total Price:(in Rs.):

(Total Rupees _____)

Place:

Date:

Signature of Authorized Person

Full Name:

Seal

