



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BARGARH
(I & PR Section)**

No: 1084 /I&PR

Date: 12.12.2024

EXPRESSION OF INTEREST (EOI) FOR DOCUMENTATION OF BARGARH DHANUYATRA

INTRODUCTION

Bargarh Dhanu Yatra Publicity Committee invites Expression of Interest (EOI) from reputed and experienced agencies/firms for documentation of the 11-days long Bargarh Dhanuyatra festival. The selected agency/firm will be responsible for capturing the essence of the festival through high-quality visual content.

SCOPE OF WORK

The selected agency/firm will be required to provide the following services on daily basis:

- Drone camera footage of the festival events and all activities relating to cultural and co-incident events.
- High-definition (HD) quality still photographs of all events taken place during the 10-day festival
- Coverage of all major events, including cultural programs, processions, and other activities

TERMS AND CONDITIONS

- The agency/firm should have prior experience in documenting cultural festivals and events.
- The agency/firm should have a team of experienced professional photographers and videographers.
- The agency/firm should have its own equipment, including drone cameras, HD cameras, and necessary accessories.
- The agency/firm should provide a detailed proposal, including a work plan, timeline, and budget breakdown.
- The agency/firm should be willing to work in coordination with the Dhanu Yatra Committee and follow their instructions and guidelines.

SUBMISSION GUIDELINES

- Interested agencies/firms should submit their proposal in plain paper sealed envelope, superscribed "EOI for Documentation of Bargarh Dhanuyatra".
- The proposal should include the agency's/firm's profile, experience, and portfolio.
- The proposal should also include a detailed work plan, timeline, and budget breakdown.
- The agency/firm should provide a CD/DVD containing their portfolio and samples of their work.

LIMITED AMOUNT

- The limited amount for this assignment is Rs. 20,000/- (Rupees Twenty Thousand only).

SUBMISSION GUIDELINES

Interested agencies/firms are instructed to submit their EOI in a sealed envelope, clearly marked "EOI for Documentation of Bargarh Dhanuyatra", on or before 20.10.2024, 04.00 PM. The EOI will be opened on the same day at 05.00 pm. For any queries or clarification, please contact DIPRO, Bargarh (Mob-9439762610) Convener, Bargarh Dhanu Yatra Publicity Committee.

District Information & Public
Relations Officer, Bargarh

Memo No: 1085 /I&PR, Date: 12/12/2024

Copy forwarded to the District e-Governance Manager, Bargarh, with a request to publish the Expression of Interest (EOI) on the district website.

District Information & Public
Relations Officer, Bargarh