



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: BARGARH
(SOCIAL SECURITY SECTION)**

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No. 254 /Date. 12-02-2025

Quotation/ Tender Call Notice

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing one Non-AC Diesel/Petrol driven vehicle preferably Maruti/ Hyundai /Ford /Mahindra/Toyota etc Car having sitting capacity not more than ten including driver, which shall conform to the terms and conditions **(Annexure-A)** for official use in District Social Security Office, Bargarh on monthly rent basis:

- The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- The Driver should be well- behaved, gentle and obedient in nature.
- A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Social Security Office, Bargarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

- The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- The vehicle must achieve a fuel efficiency of 17Kms per liter.
- The details of the make and year of manufacture of the vehicle, Registration Number, mileage (KMs covered per liter) and name of the Driving License Number and period of validity should be specifically provided in the general Bid information to be furnished with the Quotation/ Tender **(Annexure-B)**.
- The Quotation/ Tender completed in all respect should reach to the undersigned on or before Dt.....^{17.02.2025} by^{3.00 P.M} and shall be opened on the same day at 4.00 PM in presence of the bidders or their authorized representatives by the Tender Committee.
- The application form of quotation/ tender containing General Bid Information and terms and conditions for hiring of vehicles etc. will be available with the District Social Security Officer, Bargarh during Office hours on payment of Rs. 100/- (non- refundable) from to or can be downloaded from Odisha Government Website <http://bargarh.odisha.gov.in/> In case the application form is downloaded from government website, the applicant shall furnish a Demand Draft (non- refundable) for an amount Rs. 100/- (Rupees one hundred) only towards the cost of application along with the application.


District Social Security Officer
B A R G A R H

Memo no. 255 /SS Dt. 12-02-2025

Copy to the Notice Board of Collectorate, Bargarh for information of general public.

Copy Sub- Collector, Bargarh/ Padampur/ All B.D.O.s/ Tahasildars of Bargarh District for publication in their notice board.

Copy to D.I.C., NIC, Bargarh for uploading the same in [http//
bargarh.odisha.gov.in/](http://bargarh.odisha.gov.in/)


District Social Security Officer
B A R G A R H

Annexure-A

TERMS AND CONDITIONS FOR HIRING VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Certificate Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner shall be responsible for all such litigation.
- The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, gear Box and differential coolant, Tires and tubes, Battery etc. will be borne by the owner of the vehicle.
- It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- The vehicle shall report for duty for minimum of 25 days in a month.

- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within 15days of the submission of bills by the service provider and no advance payment will be made.
- The Vehicle shall not be more than three years old from the initial and also in good running condition during the period of contract.
- If services are found to be unsatisfactory, the Client shall give one month notice and terminate the agreement.
- In case of the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one months notice before such withdrawal of service and termination of agreement.
- If the bidder violates any of the terms of the contract, the authority/ District Social Security Officer shall forfeit the entire amount of the security deposit.


District Social Security Officer
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GENERAL INFORMATION FOR THE HIRING VEHICLES

- Registration number of vehicle-
- Types of vehicle(AC/Non-AC)-
- Year of Manufacture-
- Model-
- Date of registration-
- Name and complete address
of the owner of the vehicle-

- Fitness Certificate validity-
- Permit vehicle-

- Insurance Validity-

- Name and Address of the Driver-

- DL Number& Validity of the DL of the driver-
- Proposed hiring charges of the vehicle per month excluding fuel cost-
- Rate of fuel consumption/ mileage per liters-
- Contact no of the service provider(Tenderer/ Quotationer)
Mobile no _____/ Telephone no. _____

“Certified that, the information submitted above is true to the best of my knowledge and belief”.

Seal and signature of the Quotationer/ Tenderer

ଜିଲ୍ଲା କାର୍ଯ୍ୟାଳୟ : ବରଗଡ଼

(ସାମାଜିକ ସୁରକ୍ଷା ବିଭାଗ)

ବିଜ୍ଞପ୍ତି ସଂଖ୍ୟା ୨୫୪ ତା : ୧୭-୦୭-୨୦୨୧

ଠିକା ପ୍ରସ୍ତାବ ଆହ୍ୱାନ

ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀ , ବରଗଡ଼ କ ସରକାରୀ କାର୍ଯ୍ୟରେ ବ୍ୟବହାର ପାଇଁ ଗୋଟିଏ ଶୀତ ତାପ ନିୟନ୍ତ୍ରଣ ବିହୀନ ଡିଜେଲ ଚାଳିତ ଇଣ୍ଡିକା/ ଇଣ୍ଡିଗୋ/ସ୍ୱିଫ୍ଟ/ଜେଷ୍ଟ ଶ୍ରେଣୀର ବାହନ (ଯାହାକି ଗାଡ଼ି ଚାଳକ କୁ ମିଶେଇ ଦଶ ଜଣ ଗାଡ଼ି ବସିବା ପାଇଁ ଉଦ୍ଦିଷ୍ଟ) ସକାଶେ ଚୁକ୍ତି ଭିତ୍ତିରେ ନିୟୋଜନ ନିମନ୍ତେ ସ୍ୱୀକୃତି ପ୍ରାପ୍ତ ଟ୍ରାଭେଲ ସଂସ୍ଥା କିମ୍ବା ଇଚ୍ଛୁକ ଗାଡ଼ି ମାଲିକଙ୍କ ଠାରୁ ଜଉମୁଦ ଦିଆ ଠିକା ପ୍ରସ୍ତାବ ପାଇଁ ଆହ୍ୱାନ କରାଯାଉଛି। ଉକ୍ତ ପ୍ରସ୍ତାବରେ ବାହନର ଲିଟର ପିଛା ଅତିକ୍ରମଣୀୟ ଦୂରତା ଓ ମାସିକିଆ ଭଡା ଉଲ୍ଲେଖ ଥିବା ଜରୁରୀ ଅଟେ ।

- ୧- ବାହାନଟି ରାସ୍ତାରେ ଗଡ଼ିବା ଉପଯୋଗୀ ହୋଇଥିବ, ପଞ୍ଜିକୃତ ହୋଇଥିବା ଦିନଠୁ ତିନି ବର୍ଷ ରୁ ଉର୍ଦ୍ଧ୍ୱ ହୋଇ ନ ଥିବ, ବାହନର ବୈଧ ପଞ୍ଜୀକରଣ ପ୍ରମାଣପତ୍ର, ଯୋଗ୍ୟତା, ଟିକସ ଦେୟ ଅବ୍ୟାବଧି ହୋଇଥିବ ।
- ୨- ବାହନ ଚାଳକର ବୈଧ ଅନୁମତି ପ୍ରମାଣପତ୍ର ଥିବା ଦରକାର ଏବଂ ଚାଳକର ଗାଡ଼ି ଚାଳନରେ ଯଥେଷ୍ଟ ଅଭିଜ୍ଞତା ଥିବା ଦରକାର ।
- ୩- ବାହନ ଚାଳକ ଶିକ୍ଷାଚାରୀ, ଭଦ୍ର ଏବଂ ଆଜ୍ଞାଧୀନ ହେବ ଦରକାର ।
- ୪- ବାହନ ର ଦିନିକିଆ/ ମାସିକିଆ ଭଡା ଏକ ସ୍ୱତନ୍ତ୍ର ପୃଷ୍ଠାରେ ଉଲ୍ଲେଖ କରିବେ।
- ୫- ବାହନଟି ଏକ ଲିଟର ପିଛା ୧୭ କି.ମି. ଗଡ଼ି କରୁଥିବା ଦରକାର ।
- ୬- ବାହାନର ପଞ୍ଜୀକରଣ ପ୍ରମାଣପତ୍ର/ ବୈଧ ପ୍ରମାଣପତ୍ର/ ପଞ୍ଜୀକରଣ ନମ୍ବର/ ଚାଳକର ନାମ (ଆଧାର କାର୍ଡ , ଲାଇସେନ୍ସ ନମ୍ବର ଏବଂ ସମସ୍ତ ପ୍ରମାଣ ପତ୍ରର ନକଲ ଦାଖଲ କରିବେ) (ପରିଶିଷ୍ଟା- ୨ ଦ୍ରଷ୍ଟବ୍ୟ) ।
- ୭- ଠିକା ପ୍ରସ୍ତାବ ସହିତ ଠିକା ପ୍ରସ୍ତାବ ଦେୟ ବାବଦକୁ ଅନାଦେୟ ୧୦୦ ଟଙ୍କା (ଅକ୍ଷରାଳେ ଶହେ ଟଙ୍କା) ମାତ୍ର ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀଙ୍କୁ ଦେୟ ଦର୍ଶନୀ ହୁଣ୍ଡି ଦାଖଲ କରିବାକୁ ପଡ଼ିବ। ଏତଦବ୍ୟତୀତ, ଇଚ୍ଛୁକ ଆବେଦନକାରୀଙ୍କୁ ବ୍ୟତୀତ ଜମା ବାବଦକୁ ୫୦୦୦ ଟଙ୍କା (ଅକ୍ଷରାଳେ ପାଞ୍ଚ ହଜାର ଟଙ୍କା) ମାତ୍ର ହିସାବ ଖାତା ଗ୍ରହଣିତ। ତିମାନୁ ଡ୍ରାଫ୍ଟ ଯାହାକି ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀ, ବରଗଡ଼କୁ, ଆକ୍ୱିସ ବାଙ୍କ, ବରଗଡ଼ଙ୍କ ଦ୍ୱାରା ଦେୟ ଥିବ, ତାହା ଠିକା ପ୍ରସ୍ତାବ ସହିତ ଦାଖଲ କରିବାକୁ ପଡ଼ିବ। ଠିକା ପ୍ରସ୍ତାବ ସମାପ୍ତି ପରେ ଅସଫଳ ହୋଇଥିବା ଠିକା ପ୍ରସ୍ତାବକଙ୍କୁ ତାଙ୍କର ବ୍ୟତୀତ ଜମା ଟଙ୍କା ଫେରସ୍ତ କରି ଦିଆଯିବ।

୮- ଆବେଦନକାରୀ ଜଉମୁଦ ଦିଆ ଠିକା ପ୍ରସ୍ତାବ ସମ୍ପୂର୍ଣ୍ଣ ଭାବେ ନିମ୍ନ ସ୍ଵାକ୍ଷରକାରୀଙ୍କ ପାଖରେ ଥିବା ସ୍ଵତନ୍ତ୍ର ଠିକା ପ୍ରସ୍ତାବ ବାକ୍ସରେ ତା. ୧୭-୦୭-୨୦୨୧ ସନ୍ଧ୍ୟା ୩-୦୦ ସୁଦ୍ଧା ଦାଖଲ କରିପାରିବେ। ଯାହାକି ଆବେଦନକାରୀ କିମ୍ବା ତାଙ୍କ କ୍ଷମତାପ୍ରାପ୍ତ ବ୍ୟକ୍ତିଙ୍କ ସମ୍ମୁଖରେ ସେହିଦିନ ସନ୍ଧ୍ୟା ୪:୦୦ ସମୟରେ ଖୋଲାଯିବ ।

୯- ଠିକା ପ୍ରସ୍ତାବ ଜନିତ ସମ୍ପୂର୍ଣ୍ଣ ବିବରଣୀ ଯଥା ସର୍ତ୍ତ ଓ ନିୟମ, ବ୍ୟୟା ଉପା ଓ ବୈଧାନିକ ଆବଶ୍ୟକତା ଉପରେ ପର୍ଯ୍ୟବେଶିତ ଠିକା ପ୍ରସ୍ତାବ କାଗଜାତି ଜିଲ୍ଲା ଖେବସାଇଟ <http://bargarh.odisha.gov.in/> ରୁ ସଂଗ୍ରହ କରିହେବ ।

୧୦- ଆଦେଶ ପତ୍ର ପାଇଲା ଦିନଠୁ ସଫଳ ଠିକା ପ୍ରସ୍ତାବକ କାମ ଆରମ୍ଭ କରିବେ ଓ ୧ ବର୍ଷ ପର୍ଯ୍ୟନ୍ତ ସେହି କାମ କୁ କ୍ରମାଗତ ଭାବେ ଚଳାଇ ରଖିବେ।

ଏଣୁ ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀ, ବରଗଡ଼ଙ୍କ ଦ୍ଵାରା ସ୍ଵାକ୍ଷରିତ ଇଂରାଜୀ ବିଜ୍ଞପ୍ତି ସଂଖ୍ୟା ସହିତ ତାର ଅବିକଳ ଓଡ଼ିଆ ବିଜ୍ଞପ୍ତିକୁ ସର୍ବ ସାଧାରଣଙ୍କ ଅବଗତ ନିମନ୍ତେ ପ୍ରକାଶ କରାଗଲା।

ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀ,
ବରଗଡ଼

ପରିପତ୍ର ସଂଖ୍ୟା ୨୫୪ ତା. ୧୭-୦୭-୨୦୨୧
ଏହାର ଏକକିତା ନକଲ ଜିଲ୍ଲା ସୂଚନା ବିଜ୍ଞାନ ଅଧିକାରୀ, ବରଗଡ଼ଙ୍କ ଅବଗତ ତଥା ଜିଲ୍ଲା ଖେବସାଇଟ ରେ ଉପଲବ୍ଧ କରିବା ନିମନ୍ତେ ଅନୁରୋଧ କରାଗଲା।

ଜିଲ୍ଲା ସାମାଜିକ ସୁରକ୍ଷା ଅଧିକାରୀ,
ବରଗଡ଼