

DETAIL ADVERTISEMENT FOR HIRING OF PRIVATE VEHICLE

GOVERNMENT OF ODISHA

OFFICE OF THE JOINT DIRECTOR OF TEXTILES (W.D), BARGARH

Ph No: - 06646-247025, Email jd-tbargarh@gmail.com

Quotation calls for hiring of vehicle

Order No 121 Dt 21/4/25

NOTICE INVITING QUOTATION/TENDER FOR HIRING OF DIESEL NON A.C VEHICLE

Sealed quotation/ tender are invited from interested reputed Travel Agencies /Tour Operators or Private individuals for providing one no of A.C Petrol driven vehicle having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-A), for the official use in Office of the Joint Director of Textiles, Bargarh on monthly rent basis.

1. The Service Provider shall have a valid OGST registration to participate
- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage Permit, proof of up-to-date tax payment etc. which are mandatory for playing of vehicle.
- 2) The Driver of the vehicle must have a valid driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of **Rs.5,000/-** (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of **Joint Director of Textiles, Bargarh**, Payable at Bargarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel, lubricants & GST)
- 6) The vehicle must achieve a fuel efficiency of 17 Kms per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Annex-III)
- 8). The Quotation completed in all respect should reach the undersigned on or before **23.04.2025 by 1 PM** and shall be opened on **DT 24.04.2025 day at 11AM** in presence of the bidders or their authorized representatives.
- 9) The application form of Quotation /Tender containing General Bid information & Terms and conditions for Hiring of Vehicles etc. will be available in the Office of the **Joint Director of Textiles, Baragrh** on payment of **Rs.100/-** (Rupees One hundred) only in cash, towards non-refundable cost of Tender Documents (paper cost) on any working day between 10.00 hrs to 16.00 hrs from 31.12.2015 to 10.01.2016.

Seal & Signature of 
Quotation / Tender Calling Authority
(Joint Director of Textiles, Bargarh)

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and Driving License of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of Petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The Service Provider should have valid OGST Registration to participate in the tendering.

Seal & Signature of 
Quotation / Tender Calling Authority
(Joint Director of Textiles, Bargarh)

GENERAL INFORMATION FOR HIRING VEHICLES

Annexure- II

- 1) Name of the Service Provider :-
- 2) Complete Address :-
- 3) OGST Number :-
- 4) Gem Registration Number :-
- 5) Bank Account no & IFSC Code :-
- 6) Registration No of Vehicle :-
- 7) Year of Manufacture :-
- 8) Make and Model :-
- 9) Date of Registration :-
- 10) Name /Address of the Owner :-
- 11) Finess Certificate Validity :-
- 12) Pollution Certificate Validity :-
- 13) Permit validity :-
- 14) Insurance validity :-
- 15) Name /Address of the Driver :-
- 16) D.L. NO & Validity of the D.L. of the Driver :-
- 17) Proposed hire Charge of the vehicle per month :-
Excluding fuel cost
- 18) Raate of Fuel Consumption/Mileage per litre :-
- 19) Contract Number of the Service Provider :-
- 20) Contact number of Driver :-

“ Certified that the information submitted above is true the best of my knowledge and belief “

Seal & Signature of the
Quotationer / Tenderer