

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE,  
BARGARH**

**(DISTRICT SOCIAL WELFARE SECTION)  
(DPMU, MISSION SHAKTI)**

No. 214 /MS, Date 12/6/2025

**EXPRESSION OF INTEREST  
FOR SUPPLYING UNIFORM TO AWCs**

Interested WSHGs/MSE Manufacturing Units having the willingness, ability and aptitude to supply uniforms for preschool children to AWCs are invited to submit their proposal in the mentioned format within 10(ten) days of this EOI i.e. by 22.06.2025 such willingness shall be submitted to concerned CDPO.

District Social Welfare Officer  
Bargarh

N.B: -

1. Application format available at DSWO/ Concerned CDPO.
2. The applicant WSHG/ MSE Manufacturing Units can get the detailed information on the scheme from the Concerned ICDS Project. The detail Scheme is attached.

Memo 215 /MS, Date 12/6/2025

Copy forwarded to all CDPOs for information and necessary action, they are instructed to fix the notice in the notice board of Sub-Collectors, BDOs, CDPOs and other Block Level officers and also get acknowledgement from AWWs, GPLFs & BLFs of the concerned clusters after supply of above.

Copy submitted to the GM DIC, Bargarh and all IPOs of Bargarh for information & necessary action

Copy submitted to the CDO-cum-EO Zillaparisad, Bargarh and all BDOs of Bargarh for information & necessary action.

Copy forwarded to the DIO, NIC, Bargarh for information with request to webhost in the district website for wide publications.

Copy submitted to PA to collector for kind information of collector and District Magistrate, Bargarh.

District Social Welfare Officer  
Bargarh

**Format**

1. Name of the SHG / MSE Manufacturing Units : \_\_\_\_\_
2. SHG /Address (as applicable):  
Village \_\_\_\_\_ Post Office \_\_\_\_\_  
GP \_\_\_\_\_ Block \_\_\_\_\_,  
District \_\_\_\_\_ PIN \_\_\_\_\_  
ICDS Project \_\_\_\_\_
3. Year of Formation / Establishment : \_\_\_\_\_
4. Present livelihood activities/activities undertaking : \_\_\_\_\_
5. Savings Bank Account Number: \_\_\_\_\_
6. Bank, Branch Name: \_\_\_\_\_
7. IFS Code: \_\_\_\_\_
8. Funds available in the Savings Bank Account: Rs. \_\_\_\_\_
9. Whether following activities are practised (for: SHGs)
  - a. Regular Saving (Yes/No) :
  - b. Meeting Register maintained (Yes/No) :
  - c. Cash Book maintained (Yes/No)
  - d. Internal Loan Register maintained (Yes/No)
  - e. No. of sewing machine available with the SHG;
10. For MSE Units, the following documents are required
  - a. Udyam Registration No .
  - b. PAN No. :
  - c. GSTIN (if available)
11. Contact No (SHG / MSE): \_\_\_\_\_

Signature of the authorised person of the SHG  
/ MSME Manufacturing Unit

Date:

**Acknowledgement**

Received the Expression of Interest from \_\_\_\_\_ SHG /MSE  
Manufacturing Unit , \_\_\_\_\_, on date \_\_\_\_\_ for supplying pre-school  
uniform to AWCs.

Signature of the CDPO/ Authorised Signatory

Date:

Office of the CDPO  
Model Supply Order

No. \_\_\_\_\_

Date: \_\_\_\_\_

Considering the Expression of Interest received from the SHGs / MSE Manufacturing Unit, following SHGs / MSE Manufacturing Unit are placed with order for supply of uniforms as detailed against each @ Rs. 100.00 per pair of Uniform(Boys) and @ Rs. 150.00 per pair of Uniform(Girls) (shirt with jacket and divided skirt with elastic on the waist and buttons on the side of the divided skirt). The uniforms shall be of following colours

Boys – Pink colour shirt and blue colour pant.

Girls – Pink colour shirt with blue jacket stitched in front & blue colour divided skirt. (The prescribed design of the uniform has been provided).

The uniforms shall be delivered to the concerned Anaganwadi Workers on proper receipt as per the scheduled period. The SHGs / MSE Manufacturing Units shall deliver uniforms as detailed at Column No 16, of the below mentioned table, to AWWs as per the timeline. The progress of supply of uniforms will be verified by the ICDS functionaries. In case the SHGs /MSE Manufacturing Unit are lagging behind the timeline, alternative arrangement will be made.

Sl No	Name of the GP	Name of the Village	Name of Anganwadi Centre	No of Pre-school children							No of uniforms	Name of the SHG / Federation / MSE Manufacturing Unit to supply uniforms	Time line for delivering	Contact no of SHG / Federation / MSE Manufacturing Unit					
				No of boys (Age in years)			No of girls (Age in years)												
				3yr	4yr	5yr	6yr	Total	3yr	4yr					5yr	6yr	Total		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
														15					
														(9+1)					
														4)					

On receipt of order, the SHG /MSE Manufacturing Unit shall deliver one sample uniform meant for boys and girls each within one week to the concerned CDPO on proper receipt.

Signature of the CDPO,  
Project \_\_\_\_\_  
Date: \_\_\_\_\_

Memo No. \_\_\_\_\_ Date. \_\_\_\_\_  
Copy forwarded to the DSWO, \_\_\_\_\_

**Format**

1. Name of the SHG / MSE Manufacturing Units : \_\_\_\_\_
2. SHG /Address (as applicable):  
Village \_\_\_\_\_ Post Office \_\_\_\_\_  
GP \_\_\_\_\_ Block \_\_\_\_\_,  
District \_\_\_\_\_ PIN \_\_\_\_\_  
ICDS Project \_\_\_\_\_
3. Year of Formation / Establishment : \_\_\_\_\_
4. Present livelihood activities/activities undertaking : \_\_\_\_\_
5. Savings Bank Account Number: \_\_\_\_\_
6. Bank, Branch Name: \_\_\_\_\_
7. IFS Code: \_\_\_\_\_
8. Funds available in the Savings Bank Account: Rs. \_\_\_\_\_
9. Whether following activities are practised (for: SHGs)
  - a. Regular Saving (Yes/No) \_\_\_\_\_
  - b. Meeting Register maintained (Yes/No) \_\_\_\_\_
  - c. Cash Book maintained (Yes/No) \_\_\_\_\_
  - d. Internal Loan Register maintained (Yes/No) \_\_\_\_\_
  - e. No. of sewing machine available with the SHG; \_\_\_\_\_
10. For MSE Units, the following documents are required
  - a. Udyam Registration No. \_\_\_\_\_
  - b. PAN No. : \_\_\_\_\_
  - c. GSTIN (if available) \_\_\_\_\_
11. Contact No (SHG / MSE): \_\_\_\_\_

Signature of the authorised person of the SHG  
MSME Manufacturing Unit

Date: \_\_\_\_\_

**Acknowledgement**

Received the Expression of Interest from \_\_\_\_\_ SHG /MSE  
Manufacturing Unit , \_\_\_\_\_, on date \_\_\_\_\_ for supplying pre-school  
uniform to AWCs.

Signature of the CDPO/ Authorised Signatory

Date: \_\_\_\_\_

**Certificate for Receipt of Uniforms for Pre School Children**

Name of AWC \_\_\_\_\_ Village: \_\_\_\_\_ Name of the AWW: \_\_\_\_\_

Received uniforms from the \_\_\_\_\_ SHG /MSE Manufacturing Unit , \_\_\_\_\_ as detailed below on dated \_\_\_\_\_.

Item	Number of boys					Number of girls					Grand Total	
	3yr	4yr	5yr	6yr	Total	3yr	4yr	5yr	6yr	Total		
No of pre-school children												
No of uniforms @ 2 per child received												

Certified that the above uniforms are received in good quality and in good condition.

Signature of the SHG / MSE Manufacturing Unit representative delivering uniforms

Signature of AWW/AWH

Name:

Name:

Date:

❖ Note: Receipt shall be prepared in 2 copies, original copy to be given to the representative of the SHG / MSE Manufacturing Unit delivering the uniform and one copy shall be kept in the AWC.

**Bill on Supply of uniforms for Preschool Children**

No. \_\_\_\_\_ Date. \_\_\_\_\_

1. Name of the SHG / MSE Manufacturing Unit:
2. Address along with contact number:
3. Order No: \_\_\_\_\_ Date: \_\_\_\_\_  
Order quantity in sets: (Girls) & (Boys)
4. Statement of supplied quantity

Sl No	Name of the Anganwadi Centre	Quantity of Uniforms supplied (Number of Sets)			Date of supply
		Boys	Girls	Total	
(a)	(b)	(c)	(d)	(e) = (c) + (d)	(f)

(Copy of the delivery receipts are enclosed)

5. Cost of uniform @ Rs. \_\_\_\_\_/- per uniform:
6. SHG / MSE Manufacturing Unit Bank details:
  - i. Saving Bank Account Number:
  - ii. Bank Name:
  - iii. Branch Name:
  - iv. IFS Code: \_\_\_\_\_

Signature of SHG /MSE  
Manufacturing Unit representative  
Name:  
Date:

❖ Note: Original copy along with delivery receipts to be submitted at the office of the CDPO on proper receipt and duplicate copy along with delivery receipts to be retained for future reference.

**Acknowledgement**

Received the Bill bearing no \_\_\_\_\_ dated. \_\_\_\_\_, on supply of uniform for preschool children from \_\_\_\_\_ SHG - r MSE Manufacturing Unit on dated \_\_\_\_\_.

Name & Signature of the receiving Officer  
(Office of the CDPO)