

DISTRICT SKILL DEVELOPMENT-CUM-EMPLOYMENT OFFICE,
BARGARH

E-mail ID: -eexbgh@yahoo.in

No. 369 /DSDEO, Bargarh,

Dated. 4.6.25

TENDER NOTICE

Sealed quotation from the intending genuine Firms/Travel Agencies having genuine statutory documents i.e. GST. PAN any other statutory Certificate and similar Experience of one number of BS-IV Compliant Petrol/Diesel Vehicle for official work of District Skill Development-cum-Employment Office, Bargarh. The terms and conditions, quotation paper for submission of quotation and detailed specifications are mentioned below. Sealed quotation should reach to the District Skill Development-cum-Employment Office, Bargarh by **13.06.2025 at 12.00 PM** positively through Speed Post/Courier/Registered post only, which will open by the Selection Committee on dated **13.06.2025 at 12.30 PM** in presence of the quotationers or their authorized representatives in the office chamber of the District Skill Development-cum-Employment Officer, Bargarh. The quotation should be super-scribed on the top of the envelope as "APPLICATION FORM FOR SUPPLY OF VEHICLE to District Skill Development-cum-Employment Office, Bargarh-2025-26" along with mobile number on the envelope for contact.

District Skill Development-cum-
Employment Officer, Bargarh

Memo No. 370(2) /DSDEO, Bargarh

Dated- 4.6.25

Copy submitted to

- 1 The Collector & District Magistrate, Bargarh for favour of kind information.
- 2 The Director of Skill Development-cum- Employment Odisha, Bhubaneswar for favour of kind information.

District Skill Development-cum-
Employment Officer, Bargarh

Memo No. 371 /DSDEO, Bargarh

Dated- 4.6.25

Copy submitted to the District e-Governance Manager, Bargarh for favour of information with a request to upload the tender documents in the district website for information.

District Skill Development-cum-
Employment Officer, Bargarh

Memo No. 372(2) /DSDEO, Bargarh

Dated- 4.6.25

Copy submitted to the:

- 1) Project Director, DRDA, Bargarh with a request to display on the notice board wide circulation of the same and information of the general public.
- 2) RTO ,Bargarh with a request to display on the notice board wide circulation of the same and information of the general public.

District Skill Development-cum-
Employment Officer, Bargarh

Standard Bidding Document

**Government of Odisha
District Skill Development-cum- Employment Office, Bargarh**

Quotation Tender Call Notice

Sealed quotations/tender are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one number of BS-IV Compliant Petrol/Diesel Vehicle having sitting capacity not more than six including driver, which shall conform to the Term & Conditions(Annexure-II) for official use in District Skill Development-cum-Employment Office, Bargarh on monthly rent basis:

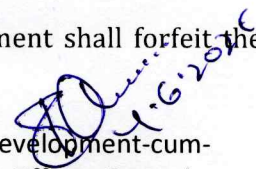
1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate etc.(Copy of documents to be attached) which are mandatory for plying of vehicle.
2. The Driver of vehicle must have valid Driving Licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
5. The Vehicle must achieve a fuel efficiency of minimum 17 Kms per litre.
6. The details of the make and year of manufacture of the vehicle, registration no., mileage(Kms covered per litre) and name of the Driver which Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III)
7. The Quotation completed in all respect should reach the undersigned on or before **13.06.2025 by 12.00 P.M.** and shall be opened on **13.06.2025 at 12.30 PM** in presence of the bidder or their authorized representative.
8. The application for of the quotation/tender containing General Bid information & Terms and Conditions for hiring of Vehicle etc. Will be available with District Skill Development-cum-Employment Office, Bargarh or can be downloaded from Bargarh District Website www.bargarh.nic.in


District Skill Development-cum-
Employment Officer, Bargarh

Term and Conditions FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing vehicle on hire on monthly rent basis.

1. The hired vehicle during the period of contact shall have all necessary MV documents such as valid Registration Certificate, Insurance Certificate and valid DL of driver available all times. The tenderer must submit Xerox copies of the above said documents at the time of submitting the documents. The office hiring the vehicle shall not responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person or damage to ant property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis which does not include cost of fuel which is to be paid separately basing on actual consumption as per existing Govt. norms. All the expenditure of the vehicle toward s repair, replacement of spare parts, Lubricant oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the vehicle owner concerned.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in every succeeding month, as far as possible within fifteen days of submission of the bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration an also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdrew the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. The undersigned reserves the right to accept or reject any other or all quotations without assigning any reason thereof.
13. If the bidder violates any of the term of contract of the Government shall forfeit the entire amount of security deposit (if any).


District Skill Development-cum-
Employment Officer, Bargarh

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle:-
- 2) Type of Vehicle (AC/Non-AC):-
- 3) Year of Manufacturing:-
- 4) Model:-
- 5) Date of Registration:-
- 6) Name & Complete address
Address of the owner of vehicle:-
- 7) Fitness Certificate Validity:-
- 8) Permit Validity:-
- 9) Insurance Validity:-
- 10) Name /Address of the Driver:-
- 11) D.L. No. & Validity of the D.L. of the Driver:-
- 12) Proposed hire Charges of the vehicle per month
Excluding fuel Cost:-
- 13) Rate of fuel consumption/ Millage per liter:-
- 14) Contact Number of the Service Provider(Tender Quotationer)
Mobile No.....Telephone.....

“ Certified that the information submitted above is true to the best of my knowlwdge and belief.”

**Seal & Signature of the
Quotationer/ Tenderer**