



ZILLA PARISHAD, BARGARH

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Letter No: 3410 Date: 31/07/25

NOTICE INVITING TENDER

The Chief Development Officer-cum-Executive Office (CDO-cum-EO), ZP, Bargarh on behalf of District Administration, Bargarh, Odisha invites Tenders/Bids in two cover bid system for **“Request for Proposal for Operation & Maintenance of Food Processing Centers at Designated Site(s) on PPP Basis”**. The bids should reach the undersigned by speed post/ registered post. The last date for submission of tenders is **30.08.2025 up to 5.00 PM**. Details regarding terms & conditions and submission of bids can be downloaded from the district website of Bargarh: <https://bargarh.odisha.gov.in>.

S. No	Event Description	Date
1	Availability of Bidding Documents	01.08.2025
2	Pre-Bid conference	08.08.2025
3	Bid Due Date (Last date of submission of bids)	30.08.2025
4	Opening of Technical Bids	01.09.2025
5	Date of Technical Presentation	03.09.2025
6	Announcement of qualified Bidders	04.09.2025
7	Opening of Financial Bids	06.09.2025
8	Letter of Award (LOA)	08.09.2025
9	Signing of Concession Agreement	Within 15 days of award of LOA

Memo No- 3411

Dtd- 31/07/25


CDO-cum-EO 31-7-25
Zilla Parishad, Bargarh

Copy to the DeGM, Bargarh to hoist the above notice for a period of **01.08.2025 to 30.08.2025** in the District website.

Memo No- 3412

Dtd- 31/07/25


CDO-cum-EO 31-7-25
Zilla Parishad, Bargarh

Copy forwarded to the Joint Director, Advt., I & PR, Deptt., Govt. of Odisha, Bhubaneswar with request to Publish the notice in one English and one Odia dailies (local edition, Sambalpur) with largest circulation and submit the bills to the under signed for necessary payment.


CDO-cum-EO 31-7-25
Zilla Parishad, Bargarh

Memo No- 3413

Dtd- 31/07/25

Copy forwarded to all the line departments of Bargarh district for display of this notice in their office notice board for wider circulation.

L.L.L.
31.7.25

CDO-cum-EO
Zilla Parishad, Bargarh

DISTRICT ADMINISTRATION, BARGARH

RFP NO. 3414

Date: 31/07/25

NOTICE INVITING TENDER (NIT)

The Chief Development Officer-cum-Executive Office (CDO-cum-EO), ZP, Bargarh on behalf of District Administration, Bargarh invites Tenders/Bids in two cover bid system for “Request for Proposal for Operation & Maintenance of Food Processing Centers at Designated Site(s) on PPP Basis”

1.1. Critical Data Sheet: The Bidders shall download the Bidding documents free of cost online from the website (<https://bargarh.odisha.gov.in/>). The Bidders shall deposit INR 2,500/- (Rupees Two Thousand Five Hundred only) towards bid submission fee/ tender fee in the form of a Demand Draft from any Scheduled Bank in India drawn in favour of “CDO-cum-EO, ZP, Bargarh” and submitted along with bid documents.

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1.2. Method of Selection: The Bidder will be selected under Quality and Cost based Selection (QCBS) and procedures described in this bidding document

1.3. The Authority reserves the right to accept or reject any or all Bids without assigning any reason and no correspondence shall be entertained in this regard

1.4. Contact details for clarification on bidding documents are as under:

Contact Person- Fakir Mohan Meher, AEO (MIS), ZP, Bargarh.

Contact No: 9853349949

Email: ori-dbargarh@nic.in


**CDO-cum-EO,
Zilla Parishad Bargarh**

District Administration, Bargarh

**OPERATION & MAINTENANCE OF FOOD PROCESSING
CENTRES AT DESIGNATED SITE(S) ON PPP BASIS**

REQUEST FOR PROPOSAL (RFP)

BID DOCUMENT

VOLUME - I

INSTRUCTIONS TO BIDDER

1. BACKGROUND

1.1. The District Administration, Bargarh represented by CDO-cum-EO, ZP, Bargarh (“**Authority**”) invites Tenders/Bids for the purpose of this project in accordance with the terms and conditions of this RFP.

1.2. **Food Processing Centers** (or “**Facility**”) represents infrastructure facilities at designated sites in Bargarh district aimed at promotion of food processing of agriculture and allied produce with a focus on promotion of Agri-entrepreneurship and provision of remunerative returns to farmers

(“**Food processing**”, for the purpose of the RFP refers to the use of methods and techniques involving equipment, energy, and tools to transform agricultural and allied products such as grains, meats, vegetables, fruits, and milk, etc. into food ingredients or processed food products)

1.3. To achieve such objective, the Authority intends to handover each **Designated Site** to a private service provider to undertake operation & maintenance of the Food Processing Centers on PPP Basis. For avoidance of doubt, it is clarified that each Designated Site will be considered as distinct Project. Bidders are permitted to apply for one or more Designated Site(s); however, the evaluation of each Project will be carried out independently. The list of sites for Food processing Centres located at various **Regulated Marketing Committee (RMC) Market Yards** in the District are as under:

S.No	Block	Food Processing Centre Location (RMC Market Yard)
1	Ambabhona	Bhukta MY
2	Attabira	Godbhaga MY
3	Bargarh	Bargarh MY
4	Barpali	Barpali MY
5	Bhatli	Bhatli RMC
6	Bheden	Saharatikra MY
7	Bijepur	Keutipali MY
8	Gaisilet	Guderpali MY
9	Padampur	Padampur MY
10	Paikmal	Dharol MY

- 1.4.** The infrastructure facilities have been developed at designated locations under various RMC Market Yards of Bargarh District for promotion of Food Processing in the district with the provision of Storage Space, Washing Space, Machinery Installation, Sales outlet & Office Space. Bids are invited from intending bidders for the operation & maintenance of these facilities.
- 1.5.** The Authority shall receive Bids pursuant to and in accordance with the terms set forth in this RFP, as modified, altered, amended and clarified from time to time by the Authority and other documents to be provided by the Authority pursuant to this RFP (collectively the "Bidding Documents") and all Bids shall be prepared and submitted in accordance with the terms of this RFP on or before the specified bid due date.
- 1.6.** The Facilities shall be leased out to the Successful Bidder on payment of monthly rent and shall be utilized for the purpose of Food processing only. The successful bidder shall be responsible for entire operation & maintenance of the Facility including payment of utility dues (electricity, water, etc.) and entitled to full income proceeds from operation of the Facility
- 1.7.** Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, demand, location, surroundings, climate, availability of power, water & other utilities, applicable laws and regulations, and any other matter considered relevant by them. Bidders are advised to visit the site and familiarise themselves with the Project within the stipulated time of submission of the Bid
- 1.8.** The Secretaries of respective RMCs shall do regular inspection of the handed over Facilities to the Operating Agencies to ensure that the facilities are being operated as per the provision of the RMC and will submit reports to CDO-cum-EO, ZP, Bargarh once every 15 days. The CDO-cum-EO, ZP shall place the inspection reports before the District Level Committee for evaluation.

2. SCHEDULE OF PROCUREMENT ACTIVITIES

The Authority shall endeavour to adhere to the following schedule. However, the Authority may, at its own discretion, revise or extend any of the timelines set out in this schedule.

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1	Availability of Bidding Documents	01.08.2025
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3. PRE-BID CONFERENCE

3.1. A pre-Bid conference of the Bidders shall be convened in physical mode at the designated date and at the time and place as under:

Venue: Collectorate Conference Hall, Bargarh

Date: 08.08.2025

Time: 11:00AM onwards

3.2. A maximum of two representatives of prospective Bidders shall be allowed to participate on production of authority letter from the Bidder.

3.3. During the course of Pre-Bid conference(s), the Bidders will be free to seek clarifications and make suggestions for consideration of the Authority. The Authority shall endeavour to provide clarifications and such further information as it may, in its sole discretion, consider appropriate for facilitating a fair, transparent and competitive Bidding Process.

4. MINIMUM ELIGIBILITY CRITERION OF BIDDERS

The participating bidders are required to possess the following minimum eligibility criterion:

- 4.1. Nature of Entity:** The Bidders should be a Registered Company/Farmer Producer Company (FPC)/ Farmer Producer Organization (FPO)/ Self-Help Group (SHG) or their federations (GPLF, BLF, DLF, etc.)

AND

- 4.2. Work Experience:** The Bidder shall demonstrate experience of at least 1 year in conducting business operations, preferably in food processing within the last 3 financial years (2022-23 to 2024-25). In this regard, the Bidder must submit relevant documents clearly certifying the work experience.

AND

- 4.3. Turnover:** The intending Bidder should have an average annual turnover not less than Rs.25 lakhs from Business/other activities during the last three financial years (2022-23 to 2024-25). In this regard, the Bidder must submit certificate(s) from Statutory Auditor's /Chartered Accountant's specifying the average annual turnover
(For the purposes of this RFP, "Turnover" shall mean, the aggregate value of the realization of amount made by the sale, supply, or distribution of goods and/or on account of services rendered by the entity during a financial year)

AND

- 4.4. Net worth:** The Bidder should have a net worth of not less than Rs.10 lakhs. In this regard, the Bidder must submit certificate(s) from Statutory Auditor's /Chartered Accountant's specifying Net Worth
(“Net Worth” simply refers to net total value of assets a firm has after subtracting its liabilities. For the purposed of this RFP, the definition of as per S 2(57) of the Companies act, 2003 has been adopted - “Net Worth” means the aggregate value of the paid-up share capital and all reserves created out of the profits, securities premium account and debit or credit balance of profit and loss account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation)

The Bids of bidders not possessing any of the above specified minimum eligibility criterion shall be rejected

5. GENERAL

5.1. The Bidders shall deposit **Tender fee** of Rs **2,500.00/- (Rupees Two Thousand Five Hundred only)** towards bid submission fee/ tender fee in the form of a Demand Draft from any Scheduled Bank in India drawn in favor of "CDO-cum-EO, ZP, Bargarh" and submitted along with bid documents.

5.2. The Bidder shall furnish as part of its Bid, a **Bid Security** of an amount of Rs **20,000/- (Rupees Twenty Thousand only)** in the form of a Bank Guarantee issued by a Scheduled Bank in favour of "CDO-cum-EO, ZP, Bargarh" and having a validity period of not less than 90 (ninety) days from the Bid Due Date. Any Bid not accompanied by the Bid Security shall be summarily rejected by the Authority as non-responsive.

5.3. The Bid Security shall be refundable not later than 90 (ninety) days from the Bid Due Date except in the case of the Selected Bidder, whose Bid Security shall be retained till the Selected Bidder has provided the **Performance Security** under the Concession Agreement. Performance Security Deposit shall be deposited equivalent to the quoted rent amount payable for a period of 3 months and the Performance Security deposit will be retained till 90 (ninety) days after the expiry of contract agreement. The successful bidder shall make the interest free Performance Security deposit in the form of Bank guarantee from a Scheduled bank in favour of "CDO-cum-EO, ZP, Bargarh" for recovery of any damages caused to the building, equipment or its fittings of the handed over Facility. The validity of the Performance Security Deposit shall be up to 90 (ninety) days after the expiry of contract agreement.

5.4. All bids submitted shall consist of a "**Technical Bid**" and a "**Price Bid**"(or Financial Bid) and should be submitted in two separate sealed envelopes, super scribed "**Technical Bid for Selection of Operating Agency for operation, maintenance and management of Food Processing Centre**" (Ref Annexure B) and "**Price Bid for Selection of Operating Agency for operation, maintenance and management of Food Processing Centre**" (Ref Annexure C)

respectively, which will then be enclosed in one single sealed envelope clearly super scribed “**Technical Bid & Price Bid for Selection of Operating Agency for operation, maintenance and management of Food Processing Centre**”. This sealed cover shall be addressed to the CDO-cum-EO, ZP, Bargarh. The bidder is advised to submit the bids well before the stipulated date & time.

5.5. The bidders, who submit their bids for this tender shall accept that they have clearly understood and agreed to the terms and conditions of this tender. Mention of price details at any place other than the designated place, shall disqualify the bid and the bid shall be summarily rejected.

5.6. The Bids should be duly signed by the bidder. The bids shall be typed or written in indelible ink. The bidder shall initial any corrections/ amendments made to the bid. Any material change to submitted Bid, must be received before the bid due date. Material changes in the Bid will not be permitted after the bid due date.

5.7. The Bid shall remain valid for a period of 90 (ninety) days from the date of opening of the technical bid. Any bidder who withdraws their bid during this validity period or prior to the issuance of the work order whichever is earlier or makes any alterations to the terms and conditions of the bid that are deemed unacceptable by the Authority, shall be liable to forfeiture of 100% of the Bid Security. Furthermore, such bidders shall be disqualified from participating in any subsequent re-tendering process for the said work.

6. Description of Bidding Process

- 6.1. The Authority has adopted selection process based on **Quality-cum-Cost Based Selection (“QCBS”)** mode as detailed in consisting of submission of a **Technical bid** and a **Price/ Financial bid** for selection of the Bidder for award of the Project. The weightages under this Bidding Process for the Technical and Financial bids shall be (70:30) respectively.
- 6.2. A **District-Level Committee** shall be constituted for the selection of the Operating Agency and for evaluation of the operation, maintenance, and management of the Food Processing Centre. The committee shall consist of the following members:

S. No	Member	Role
1	Collector and District Magistrate, Bargarh	Chairman
2	CDO-cum-EO, Zilla Parishad Bargarh	Convenor
3	Additional District Magistrate (General)	Member
4	Sub Collector, Bargarh	Member
5	Sub Collector, Padampur	Member
6	Chief District Agriculture Officer, Bargarh	Member
7	Assistant Director of Horticulture, Bargarh	Member
8	Dy. CEO, ORMAS, Bargarh	Member
9	General Manager, DIC, Bargarh	Member

- 6.3. The Bidders will be examined to check if their Bid is responsive to the extent of having been submitted within bid due date and being duly accompanied with all relevant documents to be submitted as per the terms of the RFP. The Bids found to be responsive will be evaluated to check whether they fulfil the Minimum Eligibility Criteria as set forth in Clause 4 of this RFP for undertaking the Project.
- 6.4. The **Technical Bid** should be submitted with a covering letter as per **Annexure A** and should include all the required details in the format as given in **Annexure B**.
- 6.5. The Bidders meeting the Minimum Eligibility Criteria shall be called upon to make a **Technical Presentation** as per the terms of the RFP. The Technical Presentation shall set out the details inter-alia including items to be undertaken for food processing, costs, financing plan, manpower deployment for operation & maintenance of the Food processing Centre. The Bidders applying for more than one Project are required to submit a separate Presentation for each Project.

6.6. Technical Evaluation: Pursuant to completion of the Technical Presentation, the Technical Bid of such Bidder shall be allocated score out of 100 marks as per the specified scoring criteria as per the submitted documents for

S. No.	Evaluation Metric	Maximum Marks	Scoring Criterion
1.	Work Experience in business operations* (*preferably food processing)	20	<ul style="list-style-type: none"> • Experience of 1 years – 5 marks • For every extra 2 years of experience if business operations, an additional 5 marks shall be awarded <p>NOTE: In case the bidder demonstrates experience in food processing, an additional 5 marks shall be awarded (subject to max. 20 marks in this evaluation metric)</p>
2.	Average annual turnover from Business/other activities during the last three financial years (2022-23 to 2024-25)	20	<ul style="list-style-type: none"> • Average Annual Turnover of 25 Lakhs – 5 marks • For every extra 10 Lakhs of Average Annual Turnover, an additional 5 Marks shall be awarded
3.	Net worth	20	<ul style="list-style-type: none"> • Network of 10 Lakhs – 5 marks • For every additional 5 lakhs of Net Worth, an additional 5 marks shall be awarded
4.	Technical presentation	40	To be evaluated by members of District Level Committee. Each member shall individually mark the presentation out of 40 marks, and the average of the scores shall be taken
	Total	100	

6.7. The Bidders who have scored an aggregate minimum 60 (sixty) marks in Technical Evaluation would be declared as Technically Qualified and shall be eligible for opening of Financial bid and further evaluation. The Financial Bid shall be submitted in the format given as **Annexure C.**

6.8. The Technically qualified bidders, will be evaluated on the basis of the price bid. The price bid shall quote the amount of monthly lease rental (per square feet) payable by the Bidder. While submitting the Financial Bids, the Bidders are required to quote above the fixed minimum monthly rent and any bid below this amount will be summarily rejected. The Designated Sites of Food Processing Centres have been grouped into 3 categories for the purpose of fixation of the minimum monthly rent as under:

CATEGORY	LOCATION (BLOCK)	MINIMUM MONTHLY RENT (per Sq. ft)
Category A	Bargarh	Rs. 8/Sq ft
Category B	Attabira, Barpali, Bhatli & Padampur	Rs.5/Sq ft
Category C	Gaisilet, Ambabhona, Bheden, Bijepur, Paikmal	Rs.3/Sq ft

Bidders are required to quote above minimum monthly rent and any quote below this amount will be summarily rejected.

6.9. **Financial Evaluation:** The scores for the Financial Bid shall be computed in a proportionate manner, with the Bidder quoting the highest Monthly Rent obtaining the maximum financial score of 100.

$$\text{Financial Score of a Bidder} = 100 \times (\text{Bidder Financial Bid} / \text{Highest Financial Bid})$$

6.10. **Final Evaluation:** 70% weightage shall be assigned to the Technical Evaluation and 30% weightage shall be assigned to the Financial Evaluation. Total Score of a Bidder shall be calculated as:

$$\text{Total Score} = 70\% \times \text{Technical Score} + 30\% \times \text{Financial Score}$$

where,

$$\text{Technical Score} = 100 \times (\text{Technical Marks of the Bidder} / \text{Highest Technical Marks})$$

$$\text{Financial Score of a Bidder} = 100 \times (\text{Bidder Financial Bid} / \text{Highest Financial Bid})$$

6.11. The Project will be awarded to the Bidder with highest Total Score. The Successful Bidder shall be issued Work Order. After issue of the Letter of Award (LoA) (or Work order), the Successful Bidder shall enter into an O&M Contract/ Agreement with the CDO-cum-EO, ZP, Bargarh within 15 days of receipt of LoA (after entering into Agreement, the Successful Bidder shall be designated as “**Operating Agency**” of the concerned Facility). The Operating Agency shall operate & maintain the Facility as per terms & conditions of the agreement.

7. DESCRIPTION OF FOOD PROCESSING CENTRES

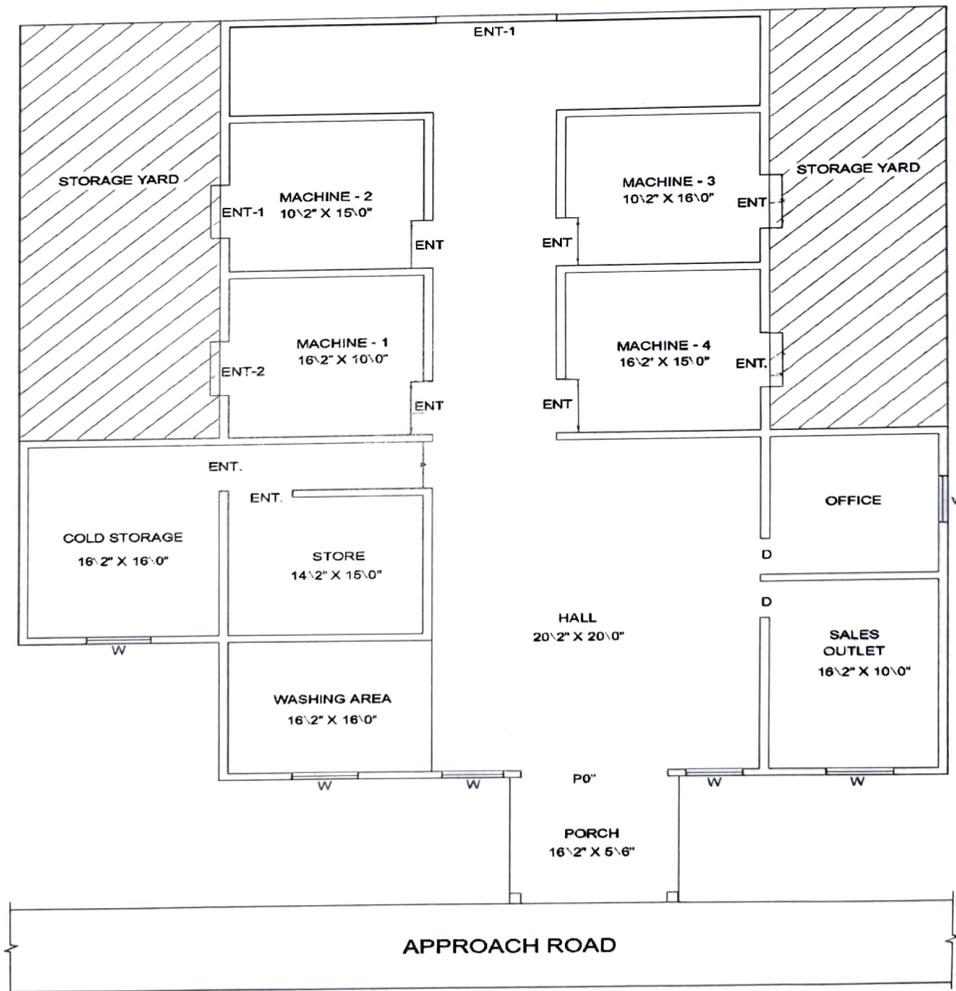
7.1. The operationalization of Food processing Centers on PPP Model seeks to enhance value addition to agricultural produce, improve post-harvest management, and provide modern amenities for food processing entrepreneurs and farmers.

7.2. These Facilities are strategically located with road and market access, ensuring easy access for transportation and logistics. The facilities are designed to address the specific needs of food processing units in Bargarh, supporting local economic growth and agricultural sustainability through modern infrastructure and efficient operations. The Key features of the facilities are as under: -

- **Total Built-up Area:** 7,000 sq. ft.
- **Transport Access:** Each site includes ample space for the movement and parking of transporting vehicles, facilitating efficient loading and unloading of raw materials and finished products.
- **Grading Area:** A designated section for grading agricultural produce, enabling initial sorting and quality assessment before processing.

- **Washing Zone:** Dedicated space equipped for washing and cleaning produce, ensuring hygiene and compliance with food safety standards.
- **Cold Storage:** Provision of space for installation of on-site cold storage facilities (as per requirement) to preserve perishable goods, reduce spoilage, and maintain the quality of raw materials and processed products.
- **Machine Area (04 no. of rooms):** A separate area for installing food processing machinery, supporting various processing activities such as cutting, mixing, packaging, and more.

The integrated design ensures smooth workflow from raw material arrival to finished product dispatch, optimizing space utilization and operational efficiency.



8. SCOPE OF SERVICES TO BE OFFERED BY THE OPERATING AGENCIES

- 8.1.** The Operating Agency will operate, maintain and manage the facilities for a period of 1 year. The Agreement shall be made initially for a period for 1 years and shall be renewable from time to time based on satisfactory performance and revision of monthly rent
- 8.2.** The Operating Agency will manage the day-to-day operations of the Food Processing Centre and will keep the facilities in safe and proper working condition.
- 8.3.** The Operating Agency shall offer 'Food processing services' that involve collection of raw materials, its cleaning and sorting into various categories based on requirement of processors, exporters, retail/super markets etc. The Food Processing Centre operations may include a backward linkage component for procurement of raw materials from producers through a network of Collection Centers (to be identified and managed by the Operating Agency) and a forward linkage component including linkages with customers such as food processing companies in Mega Food Park/other food processing companies / exporters / retailers / supermarkets / institutional buyers etc. Provided that the Authority shall facilitate marketing linkages of the products through ORMAS
- 8.4.** The Operating Agency shall be responsible for managing the entire operations including payments and receipts of proceeds from the operations to the farmers/suppliers/customers.
- 8.5.** The Operating Agency shall undertake all necessary documentation associated with receipt, storage, handling of the stock, including inventory and material balance documentation.
- 8.6.** The Operating Agency shall be responsible for periodic repair and maintenance of the equipment at Food Processing Centre.
- 8.7.** The specific requirements for pre-processing or primary processing of different fruits and vegetables may vary from case to case. The Operating Agency would bring all equipment at



their own cost to meet the needs of preprocessing or primary processing and value addition of any fruit or vegetable or agricultural produce for food processing.

8.8. The Operating Agency shall procure a minimum of 50% of the required raw materials by value from local produce from Bargarh District; sourced either directly from farmers or through any supporting agencies/Farmer Producer Organizations (FPOs) engaged in similar activities within the district. The remaining 50% of the raw materials may be sourced from outside the district, if necessary. The Operating Agency shall mandatorily submit a Monthly Progress Report (MPR) to the concerned Regulated Market Committee (RMC), detailing the quantity of procurement and the corresponding payments made to the farmers/ agencies/FPOs.

8.9. The Operating Agency will adhere to all the Terms and Conditions mentioned in this RFP document.

VOLUME - II

TERMS & CONDITIONS

OPERATION & MAINTENANCE OF FOOD PROCESSING CENTRES AT DESIGNATED SITE(S) ON PPP BASIS

1. The Food Processing Centre will be handed over to the Operating Agency for operation, maintenance and management of the facility subject to payment of the monthly rental dues. No external additions, alterations, modifications to the existing building/equipments shall be made in any manner without the written consent of the Authority.
2. The Food Processing Centre shall be utilized only for Food Processing operations by the Operating Agency. In case of any deviation in this regard, the agreement with the Operating Agency will be liable to termination.
3. The Operating Agency shall maintain the Food Processing Centre and its premises in good sanitary condition and undertake annual maintenance of the building at his cost at regular intervals.
4. All expenses incurred in connection with operation, maintenance and management of Food Processing Centre, including repair and maintenance works shall be borne by the Operating Agency. The Operating Agency shall also pay all utility dues to the concerned authorities including electricity charges to TPWODL and water charges as per the applicable tariffs.
5. The machineries and the additional equipment/requirement (such as food processing equipment, crates, forklifts, racking system, weighing machines, high pressure jet washing machine etc.), shall be procured, installed and maintained by the Operating Agency at its own cost with prior consent from the Authority.
6. The Operating Agency shall maintain the Food Processing Centers, and supporting equipment, electrical installations etc. in good tenable condition and shall compensate the Authority for any damages to such properties with its replacement value. The Operating Agency ensure the adoption of standard operation and maintenance practices of all equipment to ensure that equipments are not deteriorated beyond regular wear and tear.
7. The Operating Agency may include a backward linkage component for procurement of raw materials. The backward linkage shall be with producers and if required the Operating Agency may set up a network of Collection Centers (to be identified and managed by the Operating



Agency). The Collection Centers may be facilities meant for collection and aggregation of agro-produced from farmers of the locality and temporary storage till the materials are transported to the Food Processing Centers. These Collection Centers may be facilities that are either own or leased or tied up with stakeholders associated with Operating Agency based on mutually agreed terms.

8. The Operating Agency shall undertake all necessary documentation associated with taking delivery, handling, pre-processing, storage, delivery of primary processed stock, including inventory and material balance documentation.
9. The Food Processing activities shall be undertaken in line with all statutory requirements and regulations in force. The Operating Agency shall also arrange to secure mandatory registrations and licenses that are required for operation of Food Processing Centers.
10. All statutory clearances and sanctions, rates, taxes including GST, building tax during the lease period and all assessments, charges, claims, consent fee levied by the Pollution Control Board if applicable, demands and outgoing shall be borne by the Operating Agency. All such sanctions, permissions, no objections, letters of intent, consent, licenses, statutory clearances, approvals etc. shall be obtained by the Operating Agency at his cost and such documents shall be kept effective and in force during the tenure of the lease period.
11. The Operating Agency shall employ his own employees for running the Primary Processing Centre and the Authority will not be liable for any claim in respect of such employees. The Operating Agency should the establishment under the Employees Provident Fund and Miscellaneous Provision Act, 1952 (Central Act XIX of 1952) and the Employees State Insurance Act, 1948 (Central Act of XXXIV of 1948).
12. All employees engaged by the Operating Agency shall be given proper identification card with photo for proper identification.
13. The Lease rent are to be paid monthly, with the rent of a month liable to be paid up to the 7th day of the next month If there is any delay payment, the Operating Agency shall be liable to pay interest @12.50% per annum from bill due date till the date of payment.
14. The Operating Agency shall indemnify the Authority for all claim for damages or any action taken by any persons against Authority for any injury or losses caused or suffered by any person due to any act or omission on the part of the Operating Agency in providing services at the Facility and for any claim for damages arising out of such action of the Operating Agency

and / or his employees. The Operating Agency would be responsible for the payments arising out of any Third Party claims.

15. The Operating Agency shall not sublet, under let, lease, assign or transfer the operation of the Primary Processing Centre to any other agency and shall not encumber the properties by way of pledge, hypothecation, mortgage, charge, lien, lease, leave and license or in any other manner without authorization from the Authority. The Operating Agency shall not sell, mortgage, hypothecate or otherwise deal in, create security interest over or use in any way the stocks under its custody.
16. There is no employer and employee relationship between the Authority and the employees engaged by the Operating Agency, and employees engaged by the Operating Agency shall be his own employees for all statutory laws such as Minimum Wages, Gratuity Act, Payment of wages Act, Bonus Act, Workmen Compensation act, Employees Provident Fund Act, ESI Act, Shop and Commercial Establishment Act and all other labor laws whether central or State and the Operating Agency shall comply with all the requirements of such laws.
17. The Authority will not be vicariously liable for any act of the Operating Agency and Operating Agency shall alone be liable for violation of any law and the Operating Agency agrees to indemnify the Authority from all claims.
18. The Authority shall have the right to inspect the premises and building at all reasonable time without notice to take note of the condition of the building, equipment, fittings and fixtures and it is the responsibility of the Operating Agency to repair or replace all damaged furniture and fittings at his own cost.
19. In case the Operating Agency makes default in payment of the lease rent or violates any other terms & conditions of the agreement, the Authority shall have the right to terminate the agreement with the issuance of a 7 days termination notice
20. The operating agency shall not set up any title over the building and or on its equipment, fixtures and other fitting handed over to the operating agency adverse to the title of the owner and shall not be entitled to claim any compensation for any addition or modifications made on the building.
21. In case of any dispute between the parties only the local Courts in Bargarh District have jurisdiction to entertain any such dispute.

ANNEXURE (A)

Format of Letter by Applicant

To:

**The CDO-cum-EO, Zilla Parishad,
Bargarh,768028**

Sub.: - Request for proposal for operation maintenance and management of Food Processing Center at RMC Market yards.

Sir,

We, the undersigned Applicant have read and examined in detail the RFP Bid document for Request for Proposal for Operation & maintenance of Food Processing Centers at Designated Site(s) on PPP Basis

We confirm having submitted all the details in support of qualifying criteria as required by you along with this Application and all other necessary documents. In case you require any further information in this regard, we agree to furnish the same.

We hereby declare that the Statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

We hereby declare that we were never blacklisted by any Central/ State Government/PSU/Public Authority or Organization.

We understand that you are not bound to accept all or any RFP bid you receive.

Your Sincerely,

.....

Name (Company)

Signature

.....

Name of Signatory (Printed)

.....

Title of Signatory (Printed)

ANNEXTURE (B)

Technical Bid

Technical Bid for Selection of Operating Agency for operation, maintenance and management of Food Processing Centre

.....

Date of transmittal of this form:

Name of the Applicant/FPO/Institution	
Address	
Constitution (Company/Firm/Proprietorship) (if applicable) [To enclose relevant document]	
Farmer Producer Company or Farmer Group (if applicable) [To enclose Registration Document issues by respective Govt. Body]	
Details of EMD Submitted	
Details of a Clear business plan with detailed plan for the operation, maintenance & management of Food processing center for Future reference. [To enclose Business plan Document]	
Details of business plan which indicates the amount of investment, details of projected income and projected expenditure. [To enclose Business plan Document]	
Prior Work Experience in business operations	

[To enclose relevant documents pertaining to Work Experience such as Work Orders, Certificate from Employer, etc.]	
Details of annual financial turnover during last 3 consecutive financial years ending 31.03.2025. [To enclose Account Statement and Chartered Accountant certificate]	
Net Worth Certificate [To enclose Chartered Accountant Certificate]	
Manpower Details [To enclose manpower details along with supporting documents]	
GST registration Certificate	
Contact Person (Name & Designation)	
Telephone	
Email	
Address	

Note: Additional data may be provided if required, in separate sheets

I / We hereby declare that all the terms & conditions stipulated by CDO-cum-EO, ZP, Bargarh with regards to this **PROJECT** have been gone through carefully and are acceptable to me/us.

Place:

Signature

Name & Address of Authorized Signatory

Date:

ANNEXTURE (C)

Financial Bid

Price Bid for Selection of Operating Agency for operation, maintenance and management of Food Processing Centre

.....

Date of transmittal of this form:

Name of the Applicant/FPO/Institution	
Address	
Monthly lease rent quoted (per square feet) NOTE: Quote above minimum monthly rent mentioned as per category	

I / We hereby declare that all the terms & conditions stipulated by CDO-cum-EO, ZP, Bargarh with regards to this **PROJECT** have been gone through carefully and are acceptable to me/us.

Place:

Signature

Name & Address of Authorized Signatory

Date: