

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BARGARH
(Email Id- cso.baragarh@gmail.com)



No. 4118..... Dt. 18-09-2025

QUOTATION CALL NOTICE

Scaled quotations in plain paper/ letter pad are invited from interested reputed Suppliers/ Dealers having valid GST Registration Certificate for supply of following furniture with exact specifications for use in the office of the undersigned.

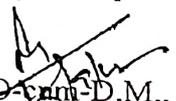
- 1- Standard Staff Chair (Dimension- WxDxH: 500x560x860 mm) (20 Nos.) of reputed brand.
- 2- Book shelf (with 4 nos. of glass door, metal casing 6' height) (1 no.) of reputed brand.

The quotation shall reach the office of the CCSO-cum-DM, OSCSC Ltd., Bargarh latest by 23.09.2025 upto 11:00 AM. Quotation received after the scheduled date and time will not be entertained. Quotation will be opened on 23.09.2025 at 4:00 PM in the office of the CCSO-cum-DM, OSCSC Ltd., Bargarh in the presence of the Tenderers or their authorized representative. The tenderer has to produce sample piece of the articles on the date of opening of tender. Failure to produce articles on the date of opening of tender shall be treated as a disqualification to participate in the tender process.

The following documents to be submitted alongwith tender papers:

1. Filled in application Form annexed at Annexure-A and Annexure-B
2. Self attested copy of PAN Card
3. Self attested copy of GST Registration Certificate
4. Self attested copy of MSME Registration Certificate if any
5. Self attested copy of 1st page of Bank Passbook for payment purpose

The Purchase Committee reserves the right either to reject or to cancel any/ all quotations without assigning any reason thereof.

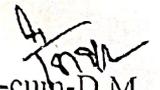

CCSO-cum-D.M.,
OSCSC Ltd., Bargarh

Memo No 4119 Dt 18-09-25

Copy to Office Notice Board, OSCSC Ltd., Bargarh for information and wide publicity.

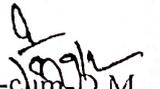
Copy forwarded to the DeGM, Collectorate, Bargarh for information with request to hoist the Quotation Call Notice in District Website.

Copy forwarded to the Deputy Collector (Nizarat), Bargarh for information with request to display the contents in the District Office Notice Board.


CCSO-cum-D.M.,
OSCSC Ltd., Bargarh

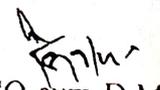
Memo No 4120 Dt 18-09-25

Copy submitted to the FA & CAO/ General Manager (Admn.), OSCSC Ltd., Bhubaneswar for kind information.


CCSO-cum-D.M.,
OSCSC Ltd., Bargarh

Memo No 4121 Dt 18-09-25

Copy submitted to the P.A. to Collector, Bargarh for kind information of the Collector.


CCSO-cum-D.M.,
OSCSC Ltd., Bargarh

TERMS AND CONDITIONS :

1. The bidder should be a dealers/Authorized distributor of the article and should have registered office anywhere in Bargarh area.
2. The Item shall be delivered and installed at the office of CCSO-cum-DM, OSCSC Ltd., Bargarh. The transportation charges if any shall be borne by the bidder.
3. The bidder must provide free services and warranty as per the company norms.
4. The Supplier should supply the article within ten days from the date of issue of purchase / Supply order.
5. Payment shall be made only after necessary verification of goods and getting approval from OSCSC Head Office, Bhubaneswar.
6. The selected firm or agency can't claim any penalty or interest in any case in delay for payment.
7. If the supplied item is not as per the specification or damaged the supplier shall replace the same immediately at his own expenses.
8. If the supply is not made within the time period, the late penalty of 2% per week or part thereof up to maximum 10% from the billed amount shall be levied. Any breakage of material during transportation must be replaced.
9. Quotation / tender incomplete in any respect is liable for rejection.
10. This Office reserves all the right to modify the terms and conditions/ extension of Last date of receipt of quotation / to accept / negotiate / reject of any or all quotation in full or in part without assigning any reason thereof.
11. Any change in schedule will be informed through District Website <https://bargarh.odisha.gov.in>


CCSO-cum-DM.,
OSCSC Ltd., Bargarh

Annexure-B

(To be filled in by the Bidder)

No	Specification of items to be provided	Rate including all taxes and cost of installation charges (Rs.)	Remarks

Name and Authorized signatory with date and Seal

Application Form
(to be filled in by the Bidder)

No	Details of Information	Information provided
1	Name of the Supplier / Dealer	
2	Full Address	
3	Name of the Contact person with contact number	
4	E-mail Address (if any)	
5	GSTN No. (attached photocopy of the certificate)	
6	Bank Account Number	
7	Name of the Bank	
8	Name of the Bank Branch	
9	IFSC code of the Branch	
10	PAN Card Number (attached photocopy of the PAN Card)	

Certificate that.

1. I / We have read the terms and conditions governing this work of the office and hereby agree to abide by them.
2. The Agency or any of its members has neither been blacklisted by any central or state Govt. organizations nor any litigation pending with any of these Department or any Court of Law.
3. The information provided by us as above regarding the details of firm is correct and nothing has been concealed and in case of any information is found to be incorrect at later stage, our Bids shall be summarily rejected.

Name and Authorized signatory with date and Seal