



**ମୁଖ୍ୟ ଜିଲ୍ଲା କୃଷି ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ବରଗଡ଼**  
**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, BARGARH**

E-mail ID- [ddabargarh.dag@nic.in](mailto:ddabargarh.dag@nic.in)

NOTICE NO - 5279

DATE: 30/10/25

**TENDER CALL NOTICE**  
**FOR SUB DIVISIONAL LEVEL & DISTRICT LEVEL FARM MECHANISATION MELA**  
**2025**

Sealed quotations are invited from reputed experienced firms / Tent House / Agencies from construction of temporary structures for Sub Division Level Mela on Farm Mechanization to be held from 16<sup>th</sup> November to 18<sup>th</sup> November 2025 (tentative) at Ashok Field, Padampur and District Level Mela to be held from dt. 6<sup>th</sup> December to 10<sup>th</sup> December 2025 (tentative) at George Highschool playground, Bargarh

The detail tender documents will be available in the office of the undersigned from 31.10.2025 to 06.11.2025 up to 2.00 PM on payment of Rs. 1000/- in shape of cash. The sealed documents can be deposited in the designated drop box available in the office of the undersigned or can be sent through speed post. Documents received after the scheduled date and time will not be entertained.

The bids will be opened on 06.11.2025 at 4.00 PM in the presence of quotationers or their authorized representatives.

*C. Kumar*  
30/10/2025

Chief District Agriculture Officer  
Bargarh

Memo No. 5280 / Agril. dated the. 30/10/25

Copy forwarded to the District Informatic Officer, NIC, Bargarh for favour of information & necessary action for wide publication through uploading the tender documents in the District NIC portal.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

Memo No. 5281 / Agril. dated the. 30/10/25

Copy forwarded to the DIPRO, Bargarh for favour of information & necessary action for wide publication.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

Memo No. 5282 / Agril. dated the. 30/10/25

Copy to the Assistant Director of Horticulture, Bargarh / Padampur / Chief District Veterinary Officer, Bargarh / SDVO, Padampur / District Fishery Officer, Bargarh / Block Agriculture Officer (All) / AEE (Agril.), Padampur for information with a request to display the tender notice in the office notice board for wide publicity.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

Memo No. 5283 / Agril. dated the. 30/10/25

Copy forwarded to the Agriculture District Officer (all) / Executive Engineer (Agril), Bargarh for information with a request to display the tender notice in the office notice board for wide publicity.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

Memo No. 5284 / Agril. dated the. 30/10/25

Copy submitted to the Collector & District Magistrate, Bargarh for favour of kind information & necessary action.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

Memo No. 5285 / Agril. dated the. 30/10/25

Copy submitted to the Director of Agriculture & Food Production, Odisha, Bhubaneswar for favour of kind information & necessary action.

*Ummi*  
30/10/2025

Chief District Agriculture Officer,  
Bargarh

**Copy to Notice Board of CDAO, Bargarh**



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OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, BARGARH  
E-mail ID- [ddabargarh.dag@nic.in](mailto:ddabargarh.dag@nic.in)

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**TENDER CALL NOTICE**

**FOR**

**SUB DIVISIONAL LEVEL & DISTRICT LEVEL MELA**

**ON**

**FARM MECHANIZATION 2025-26**

**Chief District Agriculture officer, Bargarh**

## BID DOCUMENTS

### Schedule: -

- Bid period - 31.10.2025 to 06.11.2025 up to 02.00 PM  
Bid Opening - 06.11.2025 at 04.00 PM in the Conference Hall of CDAO, Bargarh  
Paper Cost - Rs. 1000/- in shape of cash to be deposited in CDAO, Bargarh office

### Documents required: -

- 1 PAN Card
- 2 GST Certificate
- 3 Work order copy of similar nature of work awarded by any Govt. organization.
- 4 MR Copy towards deposit of tender paper cost.
- 5 EMD of Rs. 10000/- in shape of Bank Draft drawn favouring the **Chief District Agriculture Officer, Bargarh**

### Term & Condition: -

- 1 Payment will be made after successful completion of the programme
- 2 The authority reserves the right to reject any or all tenders without assigning any reasons thereof.
- 3 The authority will not be responsible for any nature of damage or loss to the property of the firm during the mela period.
- 4 In case of change of venue / date, no change will be allowed in approved price after awarding of the tender.
- 5 Rate should be quoted including GST.
- 6 The agency should have an average annual turnover of Rs. 50 Lakh in last financial year 2024-25.

*Wani*  
*30/10/2025*  
Chief District Agriculture Officer,  
Bargarh

**QUOTATION**  
for  
**Sub Division Level Mela, Padampur & District Level Mela, Bargarh**

Sl. No	Description	Unit	Rate Nos / package for 3days / 5 days
1	<b>Stall</b> - Stall size of 12' X 10' super structure with bamboo framing with line covering having sales counter with new white cloth ceiling walling and coir matting and back side covering by GC sheet and providing 3 Nos. of chair, 2 nos. lights, 2 nos of table and 1 fan, 2 nos of 16Amp power point and fixed 3 tire rack in back side with tarpaulin water proof roofing.	Per Stall With rack - Without rack -	
2	<b>Stall Facia</b> - A wooden batten frame for running fascia will be erected. The frame will have 4 ft height. The facia will be cover with flex (Design will be provided by this office). A running white cloth jhallar of 1 ft width will be put in the front side of stall.	Per running foot	
3	<b>Gate</b> - Gate of size 20' X 15' super structure with new colour cloth bamboo framing attractive gate with fixing of approved designed flex.	1 Nos	
4	<b>Thematic Entrance Gate</b> - Gate of size 20' X 20' super structure with new colour cloth bamboo framing attractive gate with fixing of approved designed flex	1 Nos	
5	<b>Stage</b> - Iron fabricated structure 40ft x 30ft with plywood floor of 19mm thickness play. The entire floor of the stage hall be covered with new synthetic carpet of fine quality. LED background of size 12ft x 18ft (216 sqft) with raiser. Back drop thematic as per stage requirement. Fabricated steps will be erected both side of the stage with cover the same unitex carpets. 4 dias including attractive new white Turkish towels with VVIPs chair and podium will be provide <b>(For District Level mela)</b>	Package	
6	<b>Stage</b> - Iron fabricated structure 30ft x 20ft with plywood floor of 19mm thickness play. The entire floor of the stage hall be covered with new synthetic carpet of fine quality. LED background of size 12ft x 10ft (120 sqft) with riser. Back drop thematic as per stage requirement. Fabricated steps will be erected both side of the stage with cover the same unitex carpets. 4 dias including attractive new cover with 8 nos VVIPs chair and podium will be provide <b>(For Sub Divisional Level mela)</b>	Package	
7	<b>Sitting Arrangement</b> - The sitting arrangement for approx. 200 persons in front of stage with super structure, new colour cloth ceiling and coir matting, including sufficient fan and lights in sitting area. <b>(for District Level Mela)</b>	Package	
8	<b>Sitting Arrangement</b> - The sitting arrangement for approx. 150 persons in front of stage with super structure, new colour cloth ceiling and coir matting, including sufficient fan and lights in sitting area. <b>(for Sub Divisional Level Mela)</b>	package	
9	<b>Barricading</b> - 4 ft height iron barricade will be made around the Infront of stage area, parking area and fooding area.	Package	

10	<p><b>Lightning of Stage &amp; exhibition area</b></p> <p>Back drop LED par  Sharper light -  Parcan Light 64/60  White blinder light  Laser Light  CFL bulb of 40 watts,  Tube Light,  Halogen for lighting - 1000 wt  Halogen for lighting - 500 wt  Stand Fan for stage and dining area</p>	<p>Stage</p> <p>Exhibition area</p>	<p>6 Nos  4 Nos  4 Nos  4 Nos  2 Nos  Per No  Per No  Per No  Per No</p>	
11	<p><b>Sound</b> - Public address system (Sound system) for stage and audience with 4 nos. cordless mic for seminar session and super quality sound with double bass for stage cultural event.</p>		package	
12	<p><b>IT Cell</b> - Stall size of 15' X 15' super structure with bamboo framing with new white cloth ceiling walling and coir mating and back side covering with 2 nos. of table, 4 Nos of chair and fan with light and power point for Control Room/IT Cell with super attractive structure in the middle of the ground <b>(for District Level mela at Bargarh)</b></p>		1 Unit	
13	<p><b>IT Cell</b> - Stall size of 12' X 10' super structure with bamboo framing with new white cloth ceiling walling and coir mating and back side covering with 2 nos. of table, 4 Nos of chair and fan with light and power point for Control Room/IT Cell <b>(for Sub Divisional Level Mela at Padampur)</b></p>		1 unit	
14	<p><b>Coordination / VVIPs Cell</b> - Stall size of 10' X 15' super structure with bamboo framing with new white cloth ceiling walling and coir mating and back side covering with provision of 6 Nos of sofa, 12 Nos of VVIPs chair with white new cover and tea table with lights and fan for VIPs/ Guests including Mobile Toilets system.</p>		1 Unit	
15	<p><b>Green Room</b> - Stall size of 10' X 15' super structure with bamboo framing with new white cloth ceiling walling and coir mating and back side covering with provision of 30 Nos of chair with 2 Nos tea table with lights and fan including Mobile Toilets system. Green Room must be attached to stage.</p>			
16	<p><b>Dining &amp; Kitchen</b> - The 80 x 60 sq. ft. dining space over and top ceiling, fan with iron structure and a kitchen set for cooking of approx. 500 people daily. (500 Person only for District level mela)</p>		package	
17	<p><b>Matting</b> - Matting in total exhibition ground and Red Carpet of VIP Room, Coordination Cell, VVIP Road etc. The matt must be new quality.</p>		Per Sq ft	
18	<p><b>Decoration</b> - Flower decoration of front stage, backdrop area, podium, inauguration area, entrance gate, coordination cell, IT Cell with ballooning of exhibition area</p>		Package	
19	<p><b>Furniture</b> - VIP Sofa as per requirement in front of stage area</p>		1 Nos	
	<p>VIP chair as per requirement -</p>		1 Nos	

20	<b>Toilet</b> - Mobile Toilet with water facility is required 4 nos (For Man & Women @2 nos each). The toilet must be cleaned in the morning and fill up water in the tank of toilet every day.	1 Nos	
21	<b>Power</b> – Gen set 10 KV with fuel	1 Nos	
22	<b>Security Guard</b> – 4 Nos. security guard must be required in day time and 4 nos. during night in sub-Divisional Mela & 6 nos. security guard is required in day time and 6 nos. during night in District Level Mela.	1 Unit	
23	<b>Sweeping and cleaning</b> – All the day, the ground must be cleaned including mobile toilets and dining area in Sub Divisional Level and District Level mela.	Package	
24	<b>Water</b> – A full of water tanker is required for all day in Kitchen area for District level mela at 7AM daily.	1 Nos	
25	<b>Dust bin</b> – 120 ltr capacity of 10 nos of dustbin must be required in exhibition area.	1 Nos	
26	<b>Documentation</b> – Providing 1 nos. photographer, and 2 nos. of videographer with high resolution camera including drone shooting	package	

*Cumt*  
30/10/2025

Chief District Agriculture Officer  
Bargarh