



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଏବଂ ବିପଣନ ସମିତି (ଓରମାସ), ବରଗଡ଼

ପଞ୍ଚାୟତରାଜ ଏବଂ ପାନୀୟ ଜଳ ଯୋଗାଣ ବିଭାଗ ଓଡ଼ିଶା ସରକାର

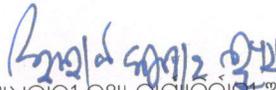
ପତ୍ର ସଂଖ୍ୟା ୨୮୮ / ୨୫ ତା ୨୫/୧୧/୨୫

ନିବିଦା ଆହ୍ୱାନ ନୋଟିସ

ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଏବଂ ବିପଣନ ସମିତି (ଓରମାସ), ବରଗଡ଼ ଦ୍ୱାରା ଅନୁଷ୍ଠିତ ହେବାକୁ ଥିବା ପଲ୍ଲିଶ୍ରୀ ମେଳା ରେ ସେକ୍ସ୍‌ରିଟି ଯୋଗାଇଦେବା ନିମନ୍ତେ ଇଚ୍ଛୁକ ରେଜିଷ୍ଟ୍ରି ଭୁକ୍ତ ରେପୁଟେଡ ସେକ୍ସ୍‌ରିଟି ଫାର୍ମ/ସଂସ୍ଥା/ଏଜେନ୍ସି ମାନଙ୍କ ଠାରୁ ନିବିଦା ଆହ୍ୱାନ କରାଯାଉଅଛି। ନିବିଦା ପ୍ରଦାନକାରୀ ଫାର୍ମ/ସଂସ୍ଥା ନିର୍ଭୁଲ ଭାବରେ ପୂରଣ ହୋଇଥିବା ନିବିଦା ସହ ମଗା ଯାଇଥିବା କାଗଜାତର ପ୍ରତିଲିପି ନିବିଦା ସହିତ ସଂଲଗ୍ନ କରିବେ ।

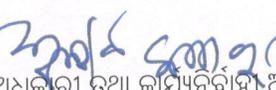
ନିବିଦା ସମ୍ବନ୍ଧୀୟ କାଗଜାତ ଜିଲ୍ଲା ପରିଷଦ, ବରଗଡ଼ ର ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଏବଂ ବିପଣନ ସମିତି (ଓରମାସ), ବରଗଡ଼ ତଥା ଜିଲ୍ଲା ଷ୍ଟେସ୍‌ସାଇଟ ରୁ ତା ୨୭.୧୧.୨୦୨୫ ରୁ ୧୦.୧୨.୨୦୨୫ ପର୍ଯ୍ୟନ୍ତ ଉପଲବ୍ଧ ହେବ । ଇଚ୍ଛୁକ ଫାର୍ମ/ସଂସ୍ଥା ଉପରୋକ୍ତ କାର୍ଯ୍ୟ ନିମନ୍ତେ ସଂପୂର୍ଣ୍ଣ ଭାବରେ ପୂରଣ ହୋଇଥିବା ନିବିଦା ତା ୧୦.୧୨.୨୦୨୫ ସମୟ ୧୨:୦୦ ଘଣ୍ଟିକା ପୁରା ରେଜିଷ୍ଟ୍ରି ଡାକ / କ୍ଷିପ୍ର ଡାକ ଯୋଗେ ପଠାଇ ପାରିବେ। ନିର୍ଦ୍ଧାରିତ ସମୟ ପର୍ଯ୍ୟନ୍ତ ପ୍ରାପ୍ତ ହୋଇଥିବା ସମସ୍ତ ନିବିଦା କାଗଜାତ ନିବିଦାକାରୀ କିମ୍ବା ସେମାନଙ୍କ ଦ୍ୱାରା ଅଧିକୃତ ବ୍ୟକ୍ତି କି ଉପସ୍ଥିତିରେ ତା ୧୦.୧୨.୨୦୨୫ ଅପରାହ୍ନ ୪:୦୦ ଘଣ୍ଟିକା ରେ ଖୋଲାଯିବ ।

ନିମ୍ନ ସ୍ୱାକ୍ଷରକାରୀ କୌଣସି କାରଣ ନ ଦର୍ଶାଇ କୌଣସି କିମ୍ବା ସମସ୍ତ ନିବିଦା ଖାରଜ କରିପାରିବେ । ଯୋଗାଣ ହେବାକୁ ଥିବା ସାମଗ୍ରୀ ର ଏକ ତାଲିକା ପରିଶିଷ୍ଟକରେ ସଲଗ୍ନ କରାଯାଇଅଛି ।


ମୁଖ୍ୟ ଉନ୍ନୟନ ଅଧିକାରୀ ତଥା କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀ
ଜିଲ୍ଲା ପରିଷଦ, ବରଗଡ଼
ତା ୨୫/୧୧/୨୫

ସ୍ମାରକ ସଂଖ୍ୟା ୨୮୮ / ୨୫

ଏହାର ଏକକିତ ନକଲ ଜିଲ୍ଲା ପରିଷଦ, ବରଗଡ଼ କି ନୋଟିସ ବୋର୍ଡ଼ ରେ ସମସ୍ତଙ୍କ ଅବଗତ ତଥା DeGM, ଜିଲ୍ଲାପାଳ କି କାର୍ଯ୍ୟାଳୟ, ବରଗଡ଼ କୁ ଜିଲ୍ଲା ଷ୍ଟେସ୍‌ସାଇଟ ରେ ପ୍ରସାରଣ କରିବା ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।


ମୁଖ୍ୟ ଉନ୍ନୟନ ଅଧିକାରୀ ତଥା କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀ
ଜିଲ୍ଲା ପରିଷଦ, ବରଗଡ଼



**Panchayati Raj & Drinking Water Department
Government of Odisha**

TENDER PAPER

(Security Service)

For

Pallishree Mela-2025-26

**25th December, 2025 to 3rd January, 2026
Bargarh**

Organized by

ORMAS, PR & DW Deptt. Govt. of Odisha

In Association with

District Administration (Zilla Parishad), Bargarh

**Odisha Rural Development and Marketing Society, Bargarh
O/o Zilla Parishad, Bargarh-768028**

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR DEPLOYMENT OF SECURITY
PERSONNEL "PALLISHREE MELA 2025-26".**

The Tender paper can be downloaded from the following websites:

A) E.M.D (Refundable) : **Rs. 4000/-** (Rupees Four thousand) only in shape of Demand Draft /Pay order in favour of DSMS payable at Bargarh.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../ 2025
(DD/PO to be attached with the Tender Paper)

B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s
.....

Signature of the bidder

Terms of Reference for Security Services in National Level Pallishree Mela 2025-26 at Bargarh

A. Exhibition Date & Venue:

Any place or period as proposed below may change/vary in course of action. Any programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl.	Name of the District	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of Stalls	Type of Mela
1	Bargarh	Bargarh	Dhanuyatra	25.12.2025 to 03.01.2026	200	Big

B. Quality requirements for Security Personnel

All Security Guards provided by the Agency should be smart, trained and should have requisite skill in the following aspects:

1. Dressed in proper uniform
2. Sincere, well behaved & disciplined
3. Able to read, write & speak Oriya. Working knowledge of Hindi & English.
4. Able to keep proper watch & ward
5. Knowledge of fire extinguisher operation
6. Able to ride motor bike
7. Minimum Qualification: Matriculation, +2 will be an added advantage

Each guard should be aware of their duties & responsibilities during the duty hours.

Security personnel will be deputed at Mela ground and Accommodation places of the participants on shift basis.

C. Terms & Conditions:

1. The firm should submit the documents in duplicate like **Registration Certificate, Pasara License, GST registration certificate, up to date EPF & ESI deposit and present customer list** with the tender paper positively. In absence of the documents mentioned above, the tender will be rejected.
2. Experience certificate for execution of similar nature of work should be enclosed
3. ORMAS/Zilla Parishad, Bargarh will not be responsible for any occurrence like theft & missing of any articles while deployment of guards during the exhibition period.
4. In case of any occurrence of theft, the Security Agency will conduct proper inquiry.
5. During inquiry if it is found any fault or lapses on the part of security personnel for theft, the Security Agency will be responsible to pay the amount of loss towards theft of any article during the exhibition period from the premises.

6. The tender must be delivered at the specified address as per the Bidder Data Sheet by Speed post / Registered Post only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
7. Bidders should submit the supporting documents as mentioned. Bids of agencies not conforming to the eligibility criteria listed in the tender document will be summarily rejected. Submission of forged documents will also result in rejection of the bid.
8. Arrangement of lodging, boarding & logistics of the guards at exhibition towns during the exhibition period will be the responsibility of the Security Agency.
9. The required no. of security personnel & the time period of deployment will be intimated separately, well in advance of each exhibition.
10. The bidders are required to deposit an earnest money of Rs. 4000/- (Rupees Four Thousand only) in shape of demand draft/pay order in favour of DSMS, Bargarh payable at Bargarh. The E.M.D. amount of the successful bidder will be kept with DSMS till the completion of the Event. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
11. Sanctions of any advance will not be considered. Full & Final payment will be made on completion of each event.
12. The rate offered by the firm should be valid till completion of the Event
13. The tenderers have to offer the price for all items together. Else the tender paper will not be considered for evaluation.
14. The rate offered by the firm shall be including of all taxes and duties.
15. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.
16. **While submitting the tender, the tenderers should submit the followings:**
 - a) Copy of work orders/ experience certificate for similar nature of works for last 3 years with list of organizations.
 - b) Copy of the Registration Certificate
 - c) Up to date EPF & ESI deposit of the employees.
 - i. **EMD of Rs. 4000/- (Rupees Four Thousand only) in favour of DSMS, Bargarh in shape of Bankers Cheque, Demand draft/pay order.**
 - ii. The firm should submit the copy of GST return/amount deposit in the last financial year and copy of last deposit challan
 - d) Copy of the Pasara license.
 - e) Copy of the PAN
 - f) Average Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 15,00,000/-. And audited financial statement to be attached duly certified by Chartered Accountant Firm.

- g) The bidder should submit the tender paper with two envelopes i.e. Technical Bid and Financial Bid separately and keep both envelope in another envelope super scribed with "Security Services" for Pallishree Mela .
- h) Income Tax returns for the last three years i.e. 2022-23, 2023-24 & 2024-25.

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DSMS/DRDA. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date

Quotation for providing security service in Pallishree Mela 2025-26 at Bargarh

(The date for submission of duly filled in tender document by 10.12.2025 at 12.00Noon and same shall be opened on same day at 3.00 PM, Zilla Parishad, Bargarh)

To

**The C.D.O-cum-E.O
Zilla Parishad, Bargarh,
Bargarh, Odisha-768028**

Sir,

I / We do hereby submit item wise quotation below for security service in Pallishree Mela 2025-26 at Bargarh organized by ORMAS/Zilla Parishad:

Sr.	Category	No. of Guard	Rate per shift i.e. 8 hours (in Rs.)
1	Guard with Lathi	1	
2	Guard with Gun	1	
3	Supervisor	1	
G. Total			

Signature with seal of the Tenderer