

OFFICE OF THE TREASURY OFFICER, DISTRICT TREASURY, BARGARH
G-Mail-treasuryofficerbargarh@gmail.com

Quotation / Tender Call Notice

Sealed quotations/ tenders are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for engagement of one vehicle AC (BS-VI emission compliant vehicles) TUV300/Bolero/Sumo Gold/Ertiga/Dezire having sitting capacity not more than ten including driver which shall confirm to the terms and conditions (Appendix-A) for official use in the office of the Treasury Officer, District Treasury, Bargarh on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs.5000.00 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Treasury Officer, District Treasury, Bargarh payable at SBI Main Branch, Bargarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge excluding GST is to be quoted separately (excluding fuel and lubricants) & shall not exceed Rs.24,000/- per month.
7. The vehicle must achieve a fuel efficiency of 17 Kilometer per litre.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided

in the general bid information to be furnished with the Quotation/
Tender (Appendix-B).

9. The Quotation/Tender completed in all respects should reach the undersigned on or before **18.03.2026** by 5.30 PM and shall be opened on the next working day at 11.30 A.M. in presence of the bidders or their authorized representatives.
10. The application form of quotation/ tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available in the office of the Treasury Officer, District Treasury, Bargarh and can be downloaded from Govt. website, <https://bargarh.odisha.gov.in> from dt.09.03.2026 to dt.17.03.2026.
11. The hiring agency will stick to all other terms and conditions (if not mentioned here) stipulated by Finance Department, Govt of Odisha vide Office Memorandum No 22924/F dated 14.08.2023 and Letter No-15836/F, Dtd.27.05.2025.

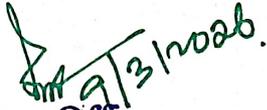
one 9/3/2026
Seal & Signature of
Quotation/Tender Calling Authority
TREASURY OFFICER
BARGARH

Designation

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hiring agency shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.
6. In case of the vehicle not reporting regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The Vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the Service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Treasury Officer
Seal & Signature of
BARGARH
Quotation/Tender Calling Authority

General Information of Hired Vehicle

Sl No	Particulars	
1	Money Receipt/Demand Draft towards cost of tender document	
2	Demand Draft for EMD	
3	Name of the Service Provider	
4	Complete Address	
5	OGST Number	
6	Gem Registration Number	
7	Bank Account No and IFSC Code	
8	Registration No. of Vehicle	
9	Year of Manufacture	
10	Make & Model	
11	Date of registration (shall not be more than 3 years old from the initial registration)	
12	Name & complete address of the owner of vehicle	
13	<i>Fitness Certificate validity</i>	
14	<i>Pollution Certificate validity</i>	
15	<i>Permit validity</i>	
16	<i>Insurance validity</i>	
17	Name/Address of the Driver	
18	D.L. No. & Validity of the D.L. of the Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption/Mileage per litre	
21	Contact Number of the Service provider (Tenderer/Quotationer)	
22	Contact number of Driver	